



International Admissions Office

300 Trinity Campus Circle
Fort Worth, Texas 76102-1964
(817) 515-1570

SEVIS RELEASE REQUEST FORM For Students Transferring Out

SEVIS ALERT: The request to transfer from Tarrant County College to another school should be done *only* upon confirmation of admission to the transferring school.

SEVIS releases will be done after finals week for students not currently on OPT.

Name: _____ Student ID#: _____
SEVIS ID#: _____ I-20 Program End Date: _____
Phone: _____ Transfer School Code: _____

I, _____, notify Tarrant County College of my intent to transfer to
_____ effective _____.
(Name of School) (MM/DD/YYYY)

IMPORTANT INFORMATION

- The International Admissions Office requires a **copy of your letter of acceptance** from your new school **before** you can be released in SEVIS.
- You **must** notify TCC International Admissions Office of any changes (transfer semester/school) **before** the above **release date**. After this date your records will electronically transfer to the Transfer School. TCC will not have access to your records.
- Your work authorization is terminated when you are released in SEVIS. Do not continue to work after you are released in SEVIS. This would be a violation of your F-1 status and may cause your SEVIS record to be terminated.
- For graduating students or students on OPT, the transfer out in SEVIS must be completed before the expiration of your 60 day grace period.
- Failure to inform TCC International Admissions Office of any changes before the **release date** may result in termination of your SEVIS record. You will be considered **out of status** and may be subject to deportation.

Student's Signature _____

Date _____