International Admissions
Graduation Checklist and Exit Survey

Graduation Checklist

If you believe that you will be graduating this semester, or if your I-20 is set to expire at the end of this semester, you must do the following:

1. Verify that your program in My Student Summary in WebAdvisor and the program on your I-20 form both reflect the correct academic program you are working toward.
   a. If they do not match, you must make the correct degree plan active, submit it to our office, and request a change of degree so that we may update your I-20
   b. If they do match, ensure you are currently enrolled in all classes needed to complete your degree
2. If your I-20 is expiring and you still have classes remaining to complete your degree, **stop here** and do not complete this Exit Survey. Instead, you must submit the Program Extension Request Form with necessary documents BEFORE YOUR I-20 EXPIRES to continue studying, or make plans to transfer out and submit that request, or depart the US within your 60-day grace period.
3. If you are set to graduate upon completing this semester, you must do the following:
   a. Sign up for commencement by submitting the Graduation Interest Form: https://www.tccd.edu/academics/graduation/graduates/signing-up-for-commencement/
   b. Complete this Exit Survey and submit it to internationaladmissions@tccd.edu by **April 1st** for Spring or **November 1st** for Fall
   c. Submit the necessary documents needed to process your post-graduation plans 30 days before your I-20 ends, or 30 days before graduation, **whichever comes first**

Exit Survey

Due April 1st for Spring or November 1st for Fall by email to internationaladmissions@tccd.edu

Student Name:		TCC ID Number:	
SEVIS ID: N00		I-20 Expiration Date:	
Name of Degree:			
Email Address:			

After graduating, I plan to: (select only one)

☐ Apply for OPT	☐ Continue Studying at TCC	☐ Transfer Out	☐ Depart the US
1. Submit TCC's OPT Request Form 2. Gather documents on OPT Checklist* *Information provided in separate document.	1. Select a new degree with at least 18 credit hours remaining 2. Activate this degree plan in MyTCCTrack under Student Planning or meet with an Academic Advisor 3. Submit new degree plan **and** new financial documents	1. Submit acceptance letter **and** completed SEVIS Release Request Form	1. Submit travel itinerary 2. Depart the country within your 60-day grace period
Student Signature:		Date:	

Completion of this form is NOT an official request to make changes to your I-20. You must complete the steps listed under your desired post-graduation plans within 30 days of your I-20 ending or of graduation, whichever comes first. Failure to submit all necessary documents by the deadline may result in loss of F1 status. Incomplete documents will not be processed. For more information, go to: https://www.tccd.edu/admission/how-to-apply/international/study-at-tcc/graduate-from-tcc/