

## ***Checklist for International Student Seeking Reinstatement of F-1 Status***

Below is a list of documents USCIS requires when applying for reinstatement:

1. A completed Form I-539 Application to Extend/Change Nonimmigrant Status. To obtain the most current version of this form, visit <https://www.uscis.gov/i-539>. It is highly recommended that you review all the instructions on this page to ensure you are properly completing the application.
2. A check or money order made out to the **U.S. Department of Homeland Security** for the current filing fee. You can view this fee on the page listed above by clicking on the Filing Fee menu. Your name and address should appear in the appropriate fields on the check or money order.
3. Photocopies of current immigration status/legal documents:
  - Passport
  - Visa
  - Form I-94 (You can get this form online at <https://i94.cbp.dhs.gov/i94/#/home#section>, click on Get Most Recent I-94, click Consent and Continue, enter your personal information, click Next, then print the results page.)
  - If applicable, include photocopies for any dependent family member(s).
4. Evidence of financial support through bank statements, bank letters, financial records, etc.
  - Financial support must meet current TCC estimates of attendance as shown on the TCC International webpage <https://www.tccd.edu/admission/how-to-apply/international/>. This can also be found on the Financial Statement form. <https://www.tccd.edu/documents/admission/how-to-apply/international/forms-documents/financial-statement-international-students.pdf>
  - Statements must be in English and show at least four months of activity.
5. A letter to USCIS stating your reason for being out of status and evidence that your violation of status resulted from circumstances beyond your control.
6. Letter from P/DSO recommending reinstatement.
7. New I-20 with recommendation for request of reinstatement endorsed by P/DSO.

*An appointment with the P/DSO is required to request reinstatement. Applicant must prepare items 1-5 before requesting an appointment and items 4 & 5 must be submitted at the same time as the appointment request.*

*Items 6 & 7 will be issued during the appointment.*

*For additional information please email [InternationalAdmissions@tccd.edu](mailto:InternationalAdmissions@tccd.edu) or call 817-515-1570.*