Residency Questionnaire

Texas Higher Education Coordinating Board Rule 21.731 requires each student to respond to the following questions for the purpose of determining the student’s eligibility for classification as a Texas resident, and also must be completed by students appealing their residency determination, and by those whose changed circumstances merit consideration for reclassification.

Please follow instructions carefully. Most students are not required to complete all parts.

**PART A: Student Basic Information**  *All students must complete this section.*

Student ID Number ___________________________ Date of Birth (MM) _______ - (DD) _______ - (YYYY) ________

Name

______________________________

Last Name First Name Middle Name

Current Address: Street ____________________________ Apt. __________

City ____________________________ County ________ Zip __________

Relocation Address: Street ____________________________ Apt. __________

City ____________________________ County ________ Zip __________

Phone: ____________________________ Email address ____________________________

**PART B: Previous Enrollment**  *To be completed by transfer students.*

1. During the 12 months prior to the term for which you are applying, did you attend a public college or university in Texas during a fall or spring term?
   
   ___Yes  *If you answered Yes, continue.*
   
   ___No  *If you answered No, skip to Part C.*

2. What Texas public institution did you last attend? Provide full name, not just initials.

Name of Texas public college or university last attended

City

3. Term/Year last attended  ____ Fall  ____ Spring  Year ______ ______ _______

4. During that term/year, did you pay resident (in-state) or nonresident (out-of-state) tuition?
   
   ___ Resident (in-state) *Continue to question 5.*
   
   ___ Nonresident (out-of-state) *Skip to part D.*
   
   ___ Unknown *Skip to part D.*

5. If you paid in-state tuition at your last institution, was it because you were classified as a resident or because you were a nonresident who received a waiver?
   
   ___ Resident………………………………………………………………………………...*Official transcript required, skip to Part I.*
   
   ___ Nonresident with a waiver…………………………………………………………...*If you were classified as a nonresident.*
   
   ___ Unknown………………………………………………………………………………...*If you do not know, continue to Part C.*

**PART C: Residency Claim**

1. Are you a resident of Texas?  ___Yes  ____ No
   
   If you answered Yes, continue to Part D.
   
   If you answered No, complete the following question and skip to Part I.
   
   Of what state or country are you a resident? __________________________________________________________
   
   If you are uncertain, continue to Part D.

**PART D: Acquisition of High School Diploma or GED**

1. Did/will you graduate from high school or complete a GED in Texas? ____________________________  ___Yes  ____ No
   
   Texas high school ____________________________ Name ____________________________ City

2. Did you live or will you have lived in Texas during all of the 36 months leading up to high school graduation or completion of the GED? ____________________________  ___Yes  ____ No
PART E: Basis of Claim to Residence.

1. Did you file your own federal income tax as an independent taxpayer? ___Yes ___No
2. Are you claimed as a dependent or are you eligible to be claimed as a dependent by a parent or court-appointed legal guardian? ___Yes ___No (To be eligible to be claimed as a dependent, your parent or legal guardian must provide at least one-half of your support. A step-parent does not qualify as a parent if he/she has not adopted the student.)
3. If you answered No to both questions above, who provides the majority of your support? ___Self ___Parent or Guardian ___Other
   * If you answered Yes to question 1, skip to Part G.
   * If you answered No to questions 1 and 2 and Self to question 3, skip to Part G.
   * If you answered No to questions 1 and 2 and Parent or guardian to question 3, continue to Part F.
   * If you answered No to questions 1 and 2 and Other to question 3, skip to Part H and provide an explanation, and complete Part I.

PART F: Questions for Dependent Students

1. Is your parent or legal guardian a United States citizen? ___Yes ___No
   * If you answered Yes, skip to question 4.
   * If you answered No, continue.
2. My noncitizen parent or legal guardian is a citizen of
   ___________________________________________________________________
3. ___a. My parent or legal guardian is a Permanent Resident with I-551 approval (Front and back copy of I-551 must be submitted.)
   ___b. My parent or legal guardian is in the United States as a Refugee, Asylee, Parolee, or under Temporary Protective Status. (I-94 must be submitted.)
   ___c. My parent or legal guardian is a noncitizen whose application for Permanent Resident Status has been preliminarily reviewed. (USCIS Notice of Action [I-797] must be submitted showing I-485 has been accepted for processing.)
   ___d. My parent or legal guardian holds a current visa. (STOP HERE: You must complete an International Application)
      See www.tccd.edu/international or contact the TCC International Admissions Office for assistance.)
   ___e. None of the above. (Continue, but provide additional information in Part H: General Comments.)
4. Does your parent or legal guardian currently live in Texas? ____Yes ____No (If you answered No, but he/she is out of the state due to a temporary assignment, provide additional information in Part H: General Comments.)
5. How long has your parent or legal guardian lived in Texas? _____Years _____Months
   State or country of residence prior to Texas ____________________________
6. If in Texas for fewer than five years, what was your parent or legal guardian’s main reason for coming to Texas?
   ___Work assignment ___To establish a home in Texas ___To go to school
   (If none of these apply, please provide additional information in Part H: General Comments.)
7. Is your parent or legal guardian a member of the U.S. military?
   ___Yes ___No
   * If Yes, answer questions 7a and 7b, then continue to question 8.
   * If No, continue to question 8.
   ___a. Texas is the Home of Record of my parent or legal guardian. (Copy of DD 214 required.)
   ___b. Texas is listed as the legal residence for tax purposes on the Leave and Earnings Statement of my parent or legal guardian. (Copy of Leave and Earnings Statement required.)
   If neither applies, indicate state listed on either form ____________________________
   State
8. Check all of the following that apply to your parent or legal guardian:
   ___a. Has held the title to real property (home or land) in Texas for all of the 12 months prior to the term of this questionnaire. Date acquired (mm/yyyy) ____ ____ / ____ ____ ____ __________
   ___b. Has owned a business in Texas for all of the 12 months prior to the term of this questionnaire. Date acquired (mm/yyyy) ____ ____ / ____ ____ ____ __________
c. Has held a state or local license to conduct a business or practice a profession in Texas for all of the 12 months prior to the term of this questionnaire.
   Date acquired (mm/yyyy) ____ ____ / ____ ____ ____ ____

d. Has been gainfully employed in Texas for at least 12 months prior to the term of this questionnaire.

e. Has received services from a social service agency in Texas for at least 12 months prior to the term of this questionnaire.

9. Is your parent or legal guardian married to a person who could answer Yes to any part of question 8?
   a. Yes, which part: a b c d e
      b. No
   c. How long has your parent or guardian been married to the Texas resident? _____ Months _____ Years

PART G: Questions for Independent Students

1. Are you a United States citizen?
   ___ Yes If you answered Yes, skip to question 4.
   ___ No If you answered No, continue.

2. I am a citizen of
   ______

3. a. I am a Permanent Resident with I-551 (Front and back of I-551 must be submitted.)
   b. I am in the United States as a Refugee, Asylee, Parolee, or under Temporary Protective Status.
      (I-94 must be submitted.)
   c. I am a noncitizen whose application for Permanent Resident Status has been preliminarily reviewed.
      (USCIS Notice of Action [I-797] must be submitted showing I-485 has been accepted for processing.)
   d. I hold a current visa. (STOP HERE: You must complete an International Application. See www.tccd.edu/international or contact the TCC International Admissions Office for assistance.)
   e. None of the above. (Continue, but provide additional information in Part H: General Comments.)

4. Do you currently live in Texas? ___ Yes ___ No (If you answered No, but are out of the state due to a temporary assignment, provide additional information in Part H: General Comments.)

5. How long have you lived in Texas? ______Years ______Months

6. If you have lived in Texas for fewer than five years, what was your main reason for coming to Texas?
   ___ Work assignment ___ To establish a home in Texas ___ To go to school
   (If none of these apply, please provide additional information in Part H: General Comments.)

7. Are you a member of the U.S. military?
   ___ Yes If Yes, answer questions 7a and 7b, then continue to question 8.
   ___ No If No, skip questions 7a and 7b, then continue to question 8.
   a. Texas is my Home of Record. (Copy of DD 214 required.)
   b. Texas is listed as my legal residence for tax purposes on my Leave and Earnings Statement.
      (Copy of Leave and Earnings Statement required.)
   If neither applies, indicate state listed on either form

8. Check all of the following that apply:
   a. I have held the title to real property (home or land) in Texas for all of the 12 months prior to the term of this questionnaire.
      Date acquired (mm/yyyy) ____ ____ / ____ ____ ____ ____
   b. I have owned a business in Texas for all of the 12 months prior to the term of this questionnaire.
      Date acquired (mm/yyyy) ____ ____ / ____ ____ ____ ____
   c. I have held a state or local license to conduct a business or practice a profession in Texas for all of the 12 months prior to the term of this questionnaire.
      Date acquired (mm/yyyy) ____ ____ / ____ ____ ____ ____
   d. I have been gainfully employed in Texas for at least 12 months prior to the term of this questionnaire.
      (Gainful employment requires an average employment of at least 20 hours per week for one year or earnings equal to at least half of tuition and living expenses for one 9-month academic year. Employment conditioned on student status such as work-study, the receipt of stipends, fellowships or research or teaching assistantships does not constitute gainful employment.)
   e. I have received services from a social service agency in Texas for at least 12 months prior to the term of this questionnaire.

9. Are you married to a person who could answer Yes to any part of question 8?
   a. Yes, which part: a b c d e
      b. No
   Date of marriage (mm/yyyy) ____ ____ / ____ ____ ____ ____

See reverse side for Part H and Part I.
PART I: Certification of Residency  All students must complete this section.

I understand TCC officials will use the information submitted on this form to determine my status for residency eligibility. I authorize TCC to verify the information I have provided. I agree to notify the proper officials of the institution of any changes in the information provided. I certify the information on this questionnaire is complete and correct, and I understand the submission of false information is grounds for rejection of my questionnaire, withdrawal of any offer of acceptance of my application, cancellation of enrollment, and/or appropriate disciplinary action.

Signature ___________________________________________ Date ____________________________

OFFICE USE ONLY

Residency Code ____________________

Documents Reviewed: (as needed)

____ Lease: Dates Covered
____ Payroll Stub: Dates Covered _________________________________
____ Texas Voter Registration
____ Texas Driver’s License
____ Bank Statements: Dates Covered _____________________________
____ Other

Documents Attached: (as needed)

____ Immigration Documents (I-551, I-94, Visa, etc.)
____ Military Documents
____ Legal Guardianship Papers

Staff Signature ___________________________________________ Date ____________________________

Campus _____SO _____ NE _____NW _____SE _____TR _____District

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