



# Summary of Employee Benefits (Leave)

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## Personal Business Leave

[DEC \(LOCAL\)](#)

**Eligibility** Regular full-time employees upon completion of three full months of employment.

**Benefits** Up to 24 hours per year of their accumulated sick leave for personal business days.

**Accrual** All full-time employees are eligible to use up to 24 hours per year of their accumulated sick leave for personal business days.

**Cost to Employee** None

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