

## Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

### A. General Information

Authorization Number: TXR040641

Reporting Year (year will be either 1, 2, 3, 4, or 5): Year 6

Annual Reporting Year Option Selected by MS4:

Calendar Year: \_\_\_\_\_

Permit Year: X

Fiscal Year: \_\_\_\_\_ Last day of fiscal year: (\_\_\_\_\_) \_\_\_\_\_

Reporting period beginning date: (month/date/year) 1/24/2024

Reporting period end date: (month/date/year) 1/23/2025

MS4 Operator Level: Level 2 Name of MS4: Tarrant County College District Southeast Campus  
MS4

Contact Name: Alisha Lagrini Telephone Number: 817-653-5992

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A copy of the annual report was submitted to the TCEQ Region: YES X NO \_\_\_\_\_  
Region the annual report was submitted to: TCEQ Region 4

## B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:  
(TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		Activities outlined in the submitted SWMP have been implemented.
Permittee is currently in compliance with recordkeeping and reporting requirements.	X		Annual reports were submitted in 2024 as required for all entities covered under the shared SWMP. Records are kept as required (i.e., regular inspections, construction inspections, and illicit discharge inspections).
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).	X		
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	X		

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (**see Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1. Public Education, Outreach, and Involvement	Public events, promotional and giveaway materials, educational materials, web page, hotline	Yes, this BMP has an indirect impact on the discharge of pollutants to stormwater. The information provided to the TCCD community is designed to increase engagement and understanding and influence behaviors. It also provides an avenue to receive feedback from the campus community on stormwater issues, as well as report issues in real time. Ultimately, the increased knowledge and influenced behaviors are expected to result in reduction of pollutants in stormwater.
2. Illicit Discharge Detection and Elimination	Storm sewer maps, target area inspections, hotline, website reporting form, field personnel training	Yes, this BMP has a direct impact on reducing the discharge of pollutants by identifying pollutants being exposed to stormwater by field personnel during target area inspections and/or by campus community members reporting observations of pollutants through the hotline or website.
3. Construction Site Stormwater Runoff Control	Policies, construction site reviews, inspections and investigations, hotline, complaint response and tracking, and staff training	Yes, this BMP has a direct impact on reducing the discharge of pollutants by requiring construction contractors to comply with stormwater permitting and applicable BMPs, and to adhere to TCCD design standards intended to reduce pollutants exposed to stormwater. Routine inspections are intended to identify non-compliances with established BMPs, thus reducing potential pollutants from entering the stormwater. This BMP has a direct impact on reducing the discharge of pollutants by providing an outlet to the community to report stormwater issues or concerns seen on a day-to-day basis.
4. Post-Construction Stormwater Management in New Development and Redevelopment	Post-construction inspections and established technical design guidelines.	Yes, this BMP has a direct impact on reducing the discharge of pollutants by ensuring that the planning of new construction follows TCCD design guidelines which incorporate stormwater pollution prevention requirements for post-construction activities (i.e., drainage swales, rain gardens, etc.) that will have long-term impacts on the quality of stormwater discharges. Post-construction inspections ensure that all permanent BMPs are installed and maintained correctly.

<b>MCM(s)</b>	<b>BMP</b>	<b>BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)</b>
5. Pollution Prevention and Good Housekeeping for Municipal Operations	Storm sewer maintenance & inspections, waste disposal, spill prevention, employee training, campus assessments, routine inspections, contractor management, water conservation, pesticide management	Yes, this BMP has a direct impact on reducing the discharge of pollutants. Facilities staff stormwater training and contractor management assures potential pollutants are managed appropriately (i.e., materials stored indoors or under cover, spills cleaned up promptly, etc.). Campus assessments assist in identifying additional target areas, and routine inspections are intended to identify potential pollutants and serve as additional staff training.

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

<b>MCM</b>	<b>BMP</b>	<b>Information Used</b>	<b>Quantity</b>	<b>Units</b>	<b>Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)</b>
1. Public Education, Outreach, and Involvement	Public Involvement/ Education	Special Events	1	Campus Event	No, a direct reduction of pollutants is not demonstrated but through education and information, an indirect reduction may result in reduced pollutants, due to shifts in behavior.
1. Public Education, Outreach, and Involvement	Public Education	Education Materials (i.e., Digital Signage)	5	Signs	No, a direct reduction of pollutants is not demonstrated but through educating the campus communities about stormwater pollution and negative impacts of waste, a shift in behavior eventually may result in reduced pollutants.

<b>MCM</b>	<b>BMP</b>	<b>Information Used</b>	<b>Quantity</b>	<b>Units</b>	<b>Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)</b>
2. Illicit Discharge Detection and Elimination	Dry Weather Screening	Visual observation of outfalls and upstream areas	20	Inspections	Yes, this BMP demonstrates a direct reduction of pollutants through identification and correction of illicit discharges if observed during inspections. If pollutants are observed upstream, these can be addressed prior to discharge of pollutants.
2. Illicit Discharge Detection and Elimination	Website and Stormwater Reporting Hotline	Website and telephone hotline	0	Inspections	Yes, this BMP demonstrates a direct reduction of pollutants through identification and correction of illicit discharges if observed and reported through the hotline or website. If pollutants are observed upstream, these can be addressed prior to discharge of pollutants. However, no illicit discharges were reported through the hotline or website.
3. Construction Site Stormwater Runoff Control	Construction Site Inspections	Visual observation of construction site areas	2	Inspections	Yes, this BMP demonstrates a direct reduction of pollutants through the identification of missing or improperly maintained BMPs during inspections and associated corrective actions.

<b>MCM</b>	<b>BMP</b>	<b>Information Used</b>	<b>Quantity</b>	<b>Units</b>	<b>Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)</b>
4. Post-Construction Stormwater Management in New Development and Redevelopment	Post-Construction Plan Review	Post-Construction design	1	Review	No, this BMP does not have a direct impact on pollutant reduction; however, appropriate incorporation of required post - construction stormwater pollution prevention BMPs into the design of a project facilitates the reduction of pollutant discharges in the operational phase.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	Storm Sewer Inspections & Maintenance	Visual observation of storm sewer systems (catch basins, inlets, drainage channels, retention ponds)	20 (four per campus)	Inspections	Yes, by inspecting and maintaining storm sewer systems and performing required maintenance, a reduction of pollutants impacting the stormwater is expected.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	Target Area Inspections	Visual observation of target areas with potential pollutant exposure to stormwater	20 (four quarterly inspections per campus)	Inspections	Yes, if pollutants are observed in the target areas, these can be addressed prior to discharge of pollutants into stormwater.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	Spill Prevention	Inspection of fuel and used oil tanks, preventative maintenance, and spill kit stocking	80 (12 monthly inspections per campus)	Inspections	Yes, if leaks, spills, or maintenance issues are observed in the storage tank areas, these can be addressed prior to discharge of pollutants into stormwater.

<b>MCM</b>	<b>BMP</b>	<b>Information Used</b>	<b>Quantity</b>	<b>Units</b>	<b>Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)</b>
5. Pollution Prevention and Good Housekeeping for Municipal Operations	Spill Prevention	Annual training of employees on spill prevention, countermeasure, and control	1	Training	No, this BMP has an indirect impact on the reduction of pollutants, by providing employees education about the various sources of oil around the campuses and how to properly address and cleanup a possible spill.

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (see **Example 3 in instructions**):

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.</b>
1. Public Education, Outreach, and Involvement	Host at least two events at various TCCD campuses annually	Did not meet goal. One in-person campus events were held in 2024 – Arbor Day at the Southeast Campus. This event provided information related to stormwater pollution prevention.
1. Public Education, Outreach, and Involvement	Direct participation of TCCD's Office of Environmental Management in at least 1 special event annually  Display education materials annually at campus events.	One in-person campus events were held in 2024 – Arbor Day at the Southeast Campus. This event provided information related to stormwater pollution prevention.

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.</b>
1. Public Education, Outreach, and Involvement	Establish web page	Met goal. A web site dedicated to providing information about TCCD's stormwater program has been established and is currently live with available links to the public in reporting stormwater issues (i.e., illicit discharges, construction issues).
1. Public Education, Outreach, and Involvement & 2. Illicit Discharge Detection and Elimination	Stormwater hotline and reporting form added to the web page.  Review call log and summary of reports annually	Met goal. The long-established stormwater hotline number is posted on the Stormwater Management web page as well as a reporting form that can be used to report concerns related to stormwater pollution. A review of the call log and reporting summary indicates no calls or reports were made in 2024.
1. Public Education, Outreach, and Involvement	Sponsor at least one cleanup day annually.	There were no cleanup day events organized for 2024. These events stopped due to constraints following the Covid-19 pandemic and have not yet resumed for the district.
1. Public Education, Outreach, and Involvement	Provide construction contractors with educational materials.	Met Goal. The primary contractor for the construction project initiated at the Southeast campus in January 2024 was provided educational SWMP-related information during pre-construction meetings.
2. Illicit Discharge Detection and Elimination	Review and update (if needed) storm sewer maps, annually.	Met goal. Storm sewer maps for each campus were reviewed in 2024 and no updates were needed since the 2019 SWMP revision for the new permit term.
2. Illicit Discharge Detection and Elimination	Conduct target area inspections at each campus quarterly.  Review target areas annually.	Met goal. Target area inspections were completed at each campus, during each quarter of 2024. The target areas were reviewed, concurrent with revision of the SWMP and submittal of the new NOI for the new permit term. No additional areas need to be included in the existing inspections.
2. Illicit Discharge Detection and Elimination	Document and respond to 100% of Illicit Discharge Detection and Elimination (IDDE) reports.	No IDDE reports were made for the Southeast campus in 2024.



<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.</b>
3. Construction Site Stormwater Runoff Control	Hold pre-construction meetings for projects that disturb more than 1 acre.	Met Goal. Preconstruction meetings were held with the contractor for the construction project initiated in January 2024. No additional construction projects have been initiated since then.
3. Construction Site Stormwater Runoff Control	Review 100% of applicable construction project SWP3s.	Met Goal. The construction project SWP3 was reviewed by the Director of Environmental Management.
3. Construction Site Stormwater Runoff Control	Inspect 100% of applicable construction projects.	The construction project was inspected concurrently with the quarterly Target Area Inspections, and completed construction inspection reports were reviewed by the Director of Environmental Management.
4. Post-Construction Stormwater Management in New Development and Redevelopment	Inspect 100% of sites following receipt of Notice of Termination (NOT).	No construction projects were terminated at Southeast campus during 2024. The Construction SWP3 TXR1542HV is still active.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	Annually review facility stormwater control inventory; inspect 100% of stormwater inlets semi-annually.	Met goal. Stormwater inlets are inspected and, if needed, cleaned out semi-annually. Campus maintenance, including the stormwater inlet cleanings, is tracked in the preventative maintenance software, The Maintenance Authority (TMA) Database, and reviewed semi-annually to ensure that the tasks continue to be completed. Facility stormwater control inventories are updated as needed based on observations during quarterly Target Area Inspections.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	Inspect 100% of tanks at each campus, each month according to the SPCC plans.	Met goal. Tank inspections are conducted monthly as required by each campus's SPCC plan. Records of inspections are kept with the SPCC plans. Exterior tank inspections are also conducted during the Target Area Inspections and conditions are noted in those reports.

MCM(s)	Measurable Goal(s)	<p><b>Explain progress toward goal or how goal was achieved.</b></p> <p><b>If goal was not accomplished, please explain.</b></p>
5. Pollution Prevention and Good Housekeeping for Municipal Operations	Install Automated Irrigation Systems at 100% (all 5) campuses.	Met goal. Automated Irrigation Systems have been installed at each campus to utilize active weather data to inform the irrigation system of the weather conditions and precipitation to adjust irrigation to be used as needed.

### C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.?

Identified target areas and outfalls were visually observed quarterly at each campus. During the quarterly inspections, inspectors looked for flow during dry weather and assessed the condition of the outfalls and retention pond. Also, facilities personnel (groundskeeping staff) visually inspected the grounds and cleaned inlets, as needed. Illicit discharges were not reported by the public nor observed during quarterly target area inspections.

## D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

No newly identified impaired waters were listed.

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

TCCD Southeast Campus discharges to Lynn Creek, and then to Joe Pool Lake (TX-0838). Review of the 2024 303(d) list indicates that Lynn Creek and Joe Pool Lake remain unimpaired.

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

Not applicable.

4. Report the benchmark identified by the MS4 and assessment activities:

<b>Benchmark Parameter</b> <i>(Ex: Total Suspended Solids)</i>	<b>Benchmark Value</b>	<b>Description of additional sampling or other assessment activities</b>	<b>Year(s) conducted</b>
Not applicable.	Not applicable.	Not applicable.	Not applicable.

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark
Not Applicable.	Not Applicable.	Not Applicable.

6. If applicable, report on focused BMPs to address impairment for bacteria:

Description of bacteria-focused BMP	Comments/Discussion
Not Applicable.	Not Applicable.

7. Assess the progress to determine BMP's effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); /or
- increase in illegal discharge detection through dry screening.

Benchmark Indicator	Description/Comments
Not Applicable.	Not Applicable.

## E. Stormwater Activities

Describe activities planned for the next reporting year:

<b>MCM(s)</b>	<b>BMP</b>	<b>Stormwater Activity</b>	<b>Description/Comments</b>
1	Public Events	Host at least two events such as Earth Day Celebration or Arbor Day.	Events are typically held at each campus during the spring to celebrate Earth Day or at other times of the year to provide opportunities for students and faculty to give back to the community through public service. In 2025, TCCD will be hosting an Arbor Day Celebration at the Southeast Campus and an Earth Day event at the Northwest campus. TCCD's Office of Environmental Management will participate in this event, offering information regarding its stormwater management program and how the community can reduce their impact to stormwater, particularly concerning bacteria.
1	Stormwater Educational Materials	Educational messages displayed on digital signs and/or available for viewing on the TCCD Stormwater website.	A new educational message will be rotated onto digital signage and/or on the TCCD stormwater web page every quarter.
1 & 2	Hotline and Web Page	Stormwater information exchange	The long-established stormwater hotline will be displayed as well as a form available on the TCCD stormwater web page. The hotline and form are intended to gather information related to pollution from the campus occupants. The NOI regarding the TCCD SWMP and this annual report, will be posted for information within 30 days of submission.
2	Storm Sewer Maps	Review and Update	The storm sewer maps will be reviewed and updated, if needed.
2	Dry Weather Screen	Visual observation of outfalls during dry weather.	Outfalls will be visually inspected each quarter to determine if illicit discharges are occurring.

MCM(s)	BMP	Stormwater Activity	Description/Comments
2, 3 & 5	Training	Initial and recurrent training	Field staff will be trained regarding spill response and identification and investigation of illicit discharges. Training with regard to BMPs and GHMs will be provided through information exchanged during quarterly target area inspections. Staff whose duties are related to implementing the construction stormwater program will be trained on their responsibilities. Spill prevention countermeasure and control annual training will be conducted for those with direct responsibilities in oil spill prevention.
5	Pollution Prevention	Target Area Inspections	TCCD will continue its quarterly target area inspection program to identify potential pollutants and to continue improving performance in BMP and GHM implementation.
5	Water Conservation	Automated irrigation systems	Automated systems that utilize daily weather information will be utilized at each campus. This will allow irrigation to vary depending on temperature, wind, and rainfall.

## F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

☒ Yes ☐ No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

☐ Yes ☒ No

If "Yes," report on changes made to measurable goals and BMPs:

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)
No changes are necessary at this time.	Not Applicable	Not Applicable

**Note:** If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

3. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).  
No additional changes.

## G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

BMP	Description	Implementation Schedule (start date, etc.)	Status/Completion Date (completed, in progress, not started)
No additional BMPs necessary at this time.	Not Applicable	Not Applicable	Not Applicable

## H. Additional Information

1. Is the permittee relying on another entity to satisfy any permit obligations?

  X   Yes        No

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation: TCCD's Southeast Campus shares a permit with four other campuses – Northeast, Northwest, South, and Trinity River Campus. Each Campus is responsible for meeting quarterly target area inspections, construction site inspections, public education (i.e. Digital Signage) and investigating illicit discharges, if any.

Name and Explanation: Braun Intertec assists in conducting public education during public involvement events and conducts quarterly target area inspections and construction site inspections, when applicable.

- 2.a. Is the permittee part of a group sharing a SWMP with other entities?

  X   Yes        No

2.b. If "yes," is this a system-wide annual report including information for all permittees?

\_\_\_ Yes X No

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number: TXR040556

Permittee: TCCD Northeast Campus

Authorization Number: TXR040557

Permittee: TCCD Northwest Campus

Authorization Number: TXR040558

Permittee: TCCD South Campus

Authorization Number: TXR040645

Permittee: TCCD Trinity River Campus

## I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

1

2a. Does the permittee utilize the optional seventh MCM related to construction?

\_\_\_ Yes X No

2b. If "yes," then provide the following information for this permit year:

The number of municipal construction activities authorized under this general permit	
Not Applicable	Not Applicable

**Note:** Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.



## J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

Name (printed): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of MS4 Tarrant County College District Southeast Campus MS4

**If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.**

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.