2019-2020 Terms of Award

1. All awards on the award letter are contingent upon:
   1. Tarrant County College District actually receiving the anticipated federal and state funds, which could change upon the passing of new federal and state legislation.
   2. The Admissions and Registrar admitting you as a regular student, and your ability to remain at this status. Transfer students must have all transcripts submitted and evaluated by Admissions to receive financial aid funds. High School graduates/GED recipients must have their final high school transcript submitted to Admissions to receive financial aid funds. Students failing to submit transcripts may have their fall 2019 and future aid withheld.
   • Your compliance with the Satisfactory Academic Progress (SAP) guidelines provided, including, but not limited to: achieving a 2.0 Cumulative GPA, a 67% completion rate of all hours attempted at TCC and transferred from other institutions, and completing your degree program within 150% of the published program length. SFAS reviews SAP for federal funding at the end of each semester.

2. Eligible Academic Program: Students are required to enroll in an eligible TCC academic program to receive financial aid. Only classes required for your eligible active academic program will qualify for financial aid.

3. Minimum enrollment requirements for major financial aid programs: Pell Grant - 1 hour; TX Public Ed Grant (TPEG) and SEOG - 3 hours; Fed Subsidized/Unsubsidized Loan & TEOG grant - 6 hours. Please note that all grant programs will prorate based on enrollment level. See the front of your award letter for prorated percentages.

4. Attention Pell Grant recipients:
   1. If your EFC is between $3701 and $5000 (see award letter for your EFC), you must be enrolled in at least 6 hours to receive your award. If your EFC is between $5001 and $5400, enrollment minimum is at least 9 hours. If your EFC is between $5401 and $5328, enrollment minimum is 12 or more hours. No Pell grant awards for EFC of 5329 or higher.
   2. For students who received Pell grant based on full-time for both Fall and Spring, additional Pell may be available for the summer. The student must enroll for at least 6 hours. Other conditions apply. Contact SFAS for more regarding “Year-Round Pell grant” eligibility. For students who did not receive 100% Pell grant for fall and spring, SFAS will award remaining Pell grant first, then determine if additional funds are available for the student.
   3. Pell Grant Lifetime Limit (LEU). The amount of Federal Pell Grant funds a student may receive over his or her lifetime is limited by federal regulations to the equivalent of six fulltime years (12 fulltime semesters). You can view Pell LEU information at https://www.nslds.ed.gov/nslsds/nslsds_SA/.

5. Work-Study: If your award package includes Federal or State Work-Study (WS), the following applies.
   1. You must accept your WS award online if you are interested in the WS program. Once accepted, you will be required to complete a WS Orientation session; the website and procedures will be sent to your myTCC email.
   2. A background check is required for all TCC employees, including WS students. Eligibility for employment is contingent upon the results of this report.
   3. WS funds are limited and in high demand. A WS award does not guarantee employment. Students must interview and be hired by a department to receive these funds.
   • Vacant WS positions can be found online on the Work-Study webpage.

6. Texas Educational Opportunity Grant (TEOG) Award is based on enrollment status on the census date of the 16-week term. Recipients must achieve a cumulative GPA of 2.0 and a 67% completion rate during the initial year, however, must have a 2.5 cumulative GPA and 75% completion rate thereafter. Recipients are limited to 75 attempted hours, 8 semesters, 4 years from the first semester awarded or receipt of Associate’s Degree or higher (whichever occurs first. SFAS reviews SAP for state funding and
the end of each Spring semester.

7. **Federal Loans:** If your award package includes a Federal Subsidized or Unsubsidized Loan amount, the following applies to all loan recipients.
   a. Complete online loan entrance and Master Promissory Note online at www.studentloans.gov, enroll in at least 6 hours and maintain SAP prior to receiving their loan funds.
   b. Loan 150% Rule. If you borrowed a loan for the first time on or after July 1, 2013, there is a limit on the maximum period of time that you are eligible for the interest subsidy on the Direct Subsidized Loan. The limit for TCC is the equivalent of 3 years. After 3 years, you are responsible for the interest that accrues on the Direct Subsidized Loan.
   c. Upon approval, the Department of Education (ED) will send you a disclosure statement detailing your total loan amount, individual disbursement amounts, and projected disbursement dates.
   d. Remember you are borrowing a loan that you must repay. For students who graduate or drop below 6 credit hours, you are required to complete exit counseling at www.studentloans.gov.

8. **Stars of Tomorrow (SOT):** If your award letter includes an SOT award, you will need to submit your final high school transcript to the Registrar’s Office, enroll in at least 6 semester hours, attend an orientation and meet other eligibility requirements to receive your award. In addition, your $800 semester award amount is based on enrollment in 12 semester hours. Enrollment in 9-11 hours will reduce your award to $600 and enrollment in 6-8 hours will reduce your award to $400. You can find the complete SOT requirements in the orientation information at www.tccd.edu/starsoftomorrow.

9. **TCC Book Scholarship:** Require a student to have a 2.75 cumulative GPA and 9 hours of enrollment. We apply Book scholarship to your tuition.

10. **Financial Aid at Multiple Colleges and Incarcerated Students:** Federal regulations stipulate that a student can receive financial aid at only one school per semester. Federal regulations also indicate that incarcerated students are not eligible for Pell Grants or Federal loans. Please notify your campus Student Financial Aid Services immediately if you are receiving aid at another college or university or if you are incarcerated.

11. **Financial Need:** Financial need will be evaluated each academic year. Appropriate changes in the amount of aid offered will be made, as funds, regulations and new circumstances require. It is the student’s responsibility to secure, complete and submit necessary forms each year.

### Payment Procedures

1. **Refunds:** All TCC refunds are processed through BankMobile Disbursements. You must choose your refund option through the BankMobile Disbursement website. For more information about BankMobile, visit this link: [http://bankmobiledisbursements.com/refundchoices/](http://bankmobiledisbursements.com/refundchoices/)

2. **Payments during registration:** Approximately seven days prior to the beginning of classes, available financial aid awards will be applied to tuition and fees. Funds remaining will be disbursed through BankMobile Disbursements via your selected refund preference.

3. **Payment at times other than registration:** Refunds are processed twice a week for the current term, and once a week for a prior term. All payment information can be viewed in WebAdvisor.
4. Payment for classes that start after the first day of the standard term:
   - Classes that start after the beginning of the regular term will be paid seven days prior to the beginning of that class. This includes MOD Math, STSC, 8 week, Saturday and weekend classes.
   - Students who enroll in non-standard term class after his/her aid has been fully disbursed are responsible for payment of the tuition for the class.
   - For students who have a combination of long-term and short-term classes within the same semester, the official date of record (ODR) for ALL classes will be based on the ODR for the latest starting class and aid will be recalculated if students withdraw from hours prior to the ODR for the latest starting class.
5. Maymester and Wintermester: Financial aid students must pay for these courses at the time of registration or create an automatic payment plan to avoid having their classes dropped.
   - Maymester hours will be combined with the first summer term and funds will disburse approximately seven days before the first summer session.
   - Wintermester hours will be combined with the spring semester and funds will disburse approximately seven days before the spring semester.
   - Enrollment during a regular semester is required to receive funds for Maymester or Wintermester hours.
6. Attendance Requirement/Dropped or Canceled Class(es)/Withdrawal/Repeats/Remedial Courses:
   - Establish Attendance: A student who fails to begin attendance in ALL classes are subject to all federal grant aid and/or federal loans being canceled and must repay funds. If a student only begins attendance in some of their classes, their Federal Pell Grant will be re-calculated based on the actual attendance. Students must attend ALL classes or have a documented, academically related activity at least once prior to the official date of record to earn the funds disbursed. This includes both in-person and online classes.
   - Dropped or Canceled Classes: Financial aid will be re-calculated if a student adjusts their hours through the official date of record for the semester. If a student drops a class or a class is canceled on or prior to the official date of record (ODR) AND the new enrollment drops to a level lower than originally used to pay aid, they are required to repay the difference between the paid amount and the new eligibility amount. Visit Student Financial Aid Services for questions about dropping classes after receiving aid.
   - Withdrawal from all classes: Students who withdraw or fail ALL classes will have their attendance checked to determine if they stopped attending prior to completing 60% of their scheduled courses. If they did not attend up to the 60% mark, they may have to repay funds to TCC and the federal government. Visit Student Financial Aid Services before withdrawing!
   - Repeated Classes: A student is only allowed to repeat a course once if they received a passing grade (D or better). Any classes repeated more than once cannot be included in the enrollment level and will not result in receiving additional aid.
   - Remedial Courses: A student may receive financial aid for up to 30 hours of remedial course work. Remedial courses begin with zero (ex. 0361).
7. Work-Study: Time is reported weekly. Paychecks are electronically deposited into the student’s checking account on the last working day of the month for the time worked for the 1st – 15th of the month; on the 15th day of the following month for hours worked the 16th – last working day of the previous month.
8. Federal Direct Student Loans: Federal Direct Student Loans are not automatic. Students must sign a Master Promissory Note and complete loan entrance counseling prior to receiving their loan funds.
   - All first-time, freshman borrowers will not receive their loan disbursement until 30 days after class begin.
   - All one-semester loans will be disbursed in two equal disbursements.
   - Students with a delayed disbursement or students who do not have enough funds to cover their full tuition by the first day of class, must make payment arrangements to ensure their classes are not dropped.