



2022-2023

Dependency Change Request

Student Information:

Name: _____	TCC ID#: _____
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The Dependency Status tab of the Free Application for Federal Student Aid (FAFSA) contains certain questions to determine if a student must add parental data while completing the FAFSA. A student, who cannot answer “YES” to one of the qualifying questions, is a **dependent student**, and must provide parental information. The purpose of this application is to document when situations prevent a student from including parental data.

Circumstances that can be reviewed for a Dependency Status Change (Check all that Apply)

- A. **Dependency Change Request:**
 - Estrangement from both parents due to a family environment that threatens the health or safety of the student, or other unusual circumstances beyond the student's control
- B. **Marital Status Change that Affects Dependency:**
 - The student was married after having completed the FAFSA
- C. **Parental Refusal to complete FAFSA:**
 - Parent(s) refusal to complete or provide information (Please Note: This would only grant a student eligibility for an unsubsidized loan)

Circumstances that cannot be reviewed for a Dependency Status Change

- Short-term estrangement that is NOT due to a hostile or unsafe family environment
- Parent refused to contribute to the student’s education
- You are living alone and are self-sufficient
- Parent(s) lives in another country

Important Information

- **Complete the 2022-2023 FAFSA prior to submission of this form, and leave parental information blank**
- **Incomplete applications will be returned without processing**
- **Applications will be processed in date order**
- **Turnaround can take up to 3 weeks (4 weeks during peak time)**
- **Check your myTCC email address for results or requests for addition information/documentation**

Certification:

I certify that the information provided on this form is true and complete to the best of my knowledge, and I have provided all supporting documentation when applicable. I understand that submission of this form does not guarantee a change of dependency status. In addition, I am required to notify Student Financial Aid Services should my status change after submission of this application and would be required to address dependency issues annually until I meet the definition of an independent student as determined on the Free Application for Federal Student Aid

Signature: _____ Date: _____

Required Documentation

- Formal letter from student detailing the status of the relationship with both parents must accompany this application**
- Copy of student’s 2020 IRS tax return transcript or IRS non-filers statement
- 2020 W-2 for student (After February 2022, we may require the 2021 Tax Returns)
- Additional information requested from you by SFAS
- Additional required documents listed under the special circumstance section you indicated above
- Complete Verification of Household (See Page 2)

Verification of Household

- List yourself
- List your Spouse (**Reserved for students completing Section B**)
- List Dependents (if applicable) who lives with you and receives more than half their support from you during the past 12 months and will continue to live with you and receive more than half their support from you.

NAME:	Age	Relationship to Student	Name of College
		Self	TCC

If you need more space for household members, please attach a separate page with your name and student ID number at the top.

A. Dependency Change Request

Remember, dependency change request is reserved for students who have experienced an **estrangement with both parents' due cases of neglect, abandonment, or abuse**. An independent third-party source must document the estrangement in detail. Renewal of a previous year's dependency change is not automatic. The student must submit a new request annually to document the circumstances have not changed. Should you feel that your circumstances meet this category, please complete the FAFSA without parental information and provide all the required documentation under this section to Student Financial Aid Services.

Period you began supporting yourself ___/___/___ To ___/___/___

Whom did you live with? _____ From ___/___/___ To ___/___/___

Additional supporting documentation required for Section A:

- A formal letter for person or organization that you lived with after estrangement. Must include their knowledge of the relationship between the student and both parents. Must be signed and contain contact information.
- A formal letter from an independent third party, preferably someone in a professional capacity (i.e. teacher, social worker, minister, counselor, etc.) who can detail his or her knowledge of your estrangement from your parents, and the length of time this has occurred. Must be signed and contain contact information.

B. Marital Status Change from Single to Married

Date of Marriage _____

- Marriage License
- New spouse's 2020 IRS tax return transcript and W-2
- Add spouse to Verification of Household section above

C. Parental Refusal to Complete FAFSA

A dependent student whose parent(s) refuse and/or do not support him/her is ineligible for a dependency change but may be able to receive unsubsidized student loans only. Before completing this section, you must understand that the certification is that parent(s) are refusing to give their data for the completion of the FAFSA. If the parent(s) previously provided parental data on the FAFSA, this request may be denied. Sufficient documentation that the parent(s) refuse to provide their data on the FAFSA is required.

Parental statement: I, _____ certify that I refuse to complete parental information on the FAFSA, and have stopped providing education costs, cash, and non-cash (room, and/or board, living expenses) support to my child, as of ___/___/___.

Parent's Signature _____ Today's Date ___/___/___

If parent(s) refuses to sign the parental statement of non-support, a formal letter from an independent third party, preferably someone in a profession capacity, who can detail his or her knowledge of the reasons why the parent(s) refuse to provide their information on the FAFSA can be submitted. **A statement from the student is insufficient documentation for this requirement.**

Unsubsidized Loan Request for Section C. Only

Before you Apply:

To expedite the processing of your Unsubsidized Student Loan for **Section C, only**, it is recommended that you complete the 2022-2023 Free Application for Federal Student Aid (FAFSA) with student information only, skipping the parental data (**FAFSA data will be rejected; however, we will process an unsubsidized loan only**).

Tarrant County College Loan Policy

Annual Loan Limits:

- Freshmen Level (Student has fewer than 30 credit hours completed) \$3,500 per year
- Sophomore Level (Student has 30 or more credit hours completed) \$4,500 per year
- One-semester loans will be limited to one-half of the maximum yearly eligibility (\$1,750 Freshman; \$2,250 Sophomore)

DO NOT apply for a FALL ONLY loan unless you are graduating in December 2022

Basic Requirements:

- Students must be enrolled for at least **six (6)** hours that are required on the TCC degree plan
- Students must attend **ALL** classes prior to the official date of record to earn the funds disbursed
- Students must be making Satisfactory Academic Progress
- Students must meet all federal general eligibility requirements
- No loans, subsidized or unsubsidized, will be made for less than \$100
- TCC will not process late disbursements after the loan period has ended unless required by statute.
- Official transcripts from all previously attended post-secondary institutions must be received and evaluated to prevent any financial aid cancellations including loans

Please indicate the semester(s) that you will attend at least six credit hours and would like to receive a loan:

- Fall/Spring Fall 2022 Only* Spring 2023 Only* Summer 2023 Only*

Loan amount requested for this loan request: _____ **Anticipated date of TCC graduation** _____

Please read and initial the following statements:

_____ Loans for first time, freshmen borrowers may not disburse until 30 days after classes begin. Students without other aid must make payment arrangements with Business Services to ensure enrollment is not dropped.

_____ Federal regulations require one-semester loans be disbursed in two equal disbursements with the second disbursement not occurring prior to the mid-point of the semester. If the first disbursement does not cover the full tuition, students without other aid must make payment arrangements with Business Services Office to ensure enrollment is not dropped.

My signature below verifies that I have read and understand (Check all):

- I have completed this request in its entirety (no required questions have been left blank)
- I understand that **THIS IS A LOAN THAT MUST BE REPAYED**
- I understand that as a New Borrower I must complete online Entrance Counseling at www.studentaid.gov before loans will disburse
- I understand that as a New Borrower I must complete a Master Promissory Note online at www.studentaid.gov after I receive my award notification email
- I understand that each year TCC must receive confirmation that I completed the **Annual Student Loan Acknowledgement** at www.studentaid.gov before my loan can disburse

Student Signature _____ **Date** _____