



# 2023-2024 Continuing Education Financial Aid Application

Enrollment Periods: September 1, 2023, through August 31, 2024

## APPLICATION INFORMATION AND INSTRUCTIONS

Financial Aid for continuing education (CE) students at Tarrant County College (TCC) can be funded with the Texas Public Educational Grant (TPEG). CE TPEG funding is available to eligible students, with demonstrated need, who enroll in continuing education workforce courses. Continuing education students may also apply for scholarships with the Tarrant County College Foundation Office at [www.tccd.edu/scholarships](http://www.tccd.edu/scholarships).

### CE TPEG Award Criteria/Parameters

- Eligible students may be awarded up to \$400 per quarter with an annual maximum of \$1,600. (Certain higher-cost programs may receive higher quarterly amounts but are still subject to the \$1600 annual limit.)
- Award must be used for tuition only. The student is responsible for books and any remaining unpaid tuition.
  - Students that receive other sources of tuition assistance may not be eligible for CE TPEG.
- A student must receive a CR grade in 50% of the courses for which they enroll to maintain their eligibility for the next academic year. Academic progress is evaluated annually in August.
- TPEG funding is available to eligible students, with demonstrated need who enroll in state formula-funded classes. State formula-funded classes are career or occupational courses and can be identified by the 4<sup>th</sup> character in the course rubric (i.e., ACNT-1002). Generally, all course rubrics with a letter other than 'X' in the 4th character are approved for state funding and are eligible for TPEG awards.

### Other CE TPEG Information

- Funding is limited and priority is given to early applicants.
- Students will need to apply annually.
- Students who have been awarded financial aid for credit courses (by completing the Free Application for Federal Student Aid or TASFA) will not be eligible for CE TPEG during the same academic year.

### CE TPEG Application Instructions

1. Register for an eligible state formula-funded class, career, or occupational course.
2. You can register online through [MyTCCTrack's Instant Enrollment](#) or in person at your campus's Admissions and Registrar Office. [Learn more about how to register for CE courses.](#)
3. Payment is due at the time of registration. If you are approved to receive a CE TPEG Grant, you may be eligible for a refund.
4. Complete and sign the attached financial aid application.
5. Provide signed copies of:
  - Student's 2021 IRS Tax Return.
    - Student's 2021 W-2 (for non-tax filers only).
  - Spouse's 2021 IRS Tax Return (if married).
    - Spouse 2021 W-2 (for non-tax filers only).
  - Parent's 2021 IRS Tax Return (if a student is dependent).
    - Parent's 2021 W-2s (for non-tax filers only).
6. Submit the CE TPEG application and all required tax return(s) to your campus Student Financial Aid Services office.
7. Approximately 2 to 4 weeks after TCC has received your application, you will be mailed an award letter detailing your aid eligibility. Please make sure your home address and telephone number are up to date with the Registrar's office.

## SECTION 1: STUDENT INFORMATION

Name: \_\_\_\_\_ TCC Colleague ID: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

What is your marital status as of today?

- Never Married       Divorced or Widowed       Married/Remarried       Separated

Month and year you were married, separated, divorced, or widowed: \_\_\_\_\_/\_\_\_\_\_

Which campus will you attend?

- Trinity River     
  South     
  Southeast     
  Northeast     
  Northwest

Are you enrolling in English as a Second Language (ESL) course(s)?       No       Yes

Do you expect the tuition for your TCC CE courses to cost more than \$400 per quarter?       No       Yes

If your CE courses cost more than \$400, in which TCC CE Formula Funded Program are/will you enroll?

- Medical Coding   
  Massage Therapy   
  PC Network Technician   
  STEPS   
  First Choice  
 Other (please list program): \_\_\_\_\_

Which quarter(s) are you planning to attend?

- 1st (Sept. 1, 2023 – Nov. 30, 2023)     
  2<sup>nd</sup> (Dec. 1, 2023 – Feb. 28, 2024)  
 3<sup>rd</sup> (March 1, 2024 – May 31, 2024)     
  4<sup>th</sup> (Jun. 1, 2024 – Aug. 31, 2024)

**SECTION 2: DEPENDENCY STATUS**

1. Were you born *before* January 1, 2000?  Yes     No
2. As of today, are you married? (Answer yes if separated but not divorced.)  Yes     No
3. Do you have children who receive more than half of their support from you?  Yes     No
4. Do you have dependents (other than children or spouse) who lived with you and who receive more than half of their support from you, now and through June 30, 2024?  Yes     No
5. Are you an orphan or ward of the court?  Yes     No
6. Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training?  Yes     No
7. Are you a veteran of the U.S. Armed Forces?  Yes     No
8. Are you or were you an emancipated minor as determined by a court in the state of legal residence?  Yes     No
9. Are you or were you in legal guardianship as determined by a court in your state of legal residence?  Yes     No
10. Have you been homeless anytime since July 1, 2022?  Yes     No

**If you answered NO to ALL the previous questions, you must provide parental information in Sections 3, 4, 6 & 7. If you answered YES to ANY of the previous questions, you do not have to provide parental information.**

**SECTION 3: PARENT INFORMATION**

What is your parents' marital status as of today?

- Never Married     
  Unmarried and Both Legal Parents Living Together     
  Divorced or Separated  
 Married/Remarried   
  Widowed

Month and year your parents were married, separated, divorced, or widowed: \_\_\_\_\_/\_\_\_\_\_

What is your father's (or stepfather's) last name? \_\_\_\_\_ Date of Birth: \_\_\_\_\_

What is your mother's (or stepmother's) last name? \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**SECTION 4: FAMILY INFORMATION/HOUSEHOLD SIZE**

You are an INDEPENDENT student if you responded "yes" to ANY question in Section 2:

- List yourself and your spouse, if married
- List your children, if you will provide more than half of their support from July 1, 2023, through June 30, 2024.

You are a DEPENDENT student if you responded "no" to ALL questions in Section 2:

- List yourself and your parents (including your stepparent), even if you do not live with your parents.
- List your parent's children, if they will provide more than half of their support from July 1, 2023, through June 30, 2024.

NAME	Age	Relationship To Student	List College currently attending or will attend at least half-time between 7/1/2023 and 6/30/2024	Filed 2021 Taxes? Yes or No
		<b>Student</b>	Tarrant County College	<input type="checkbox"/> Y / <input type="checkbox"/> N
				<input type="checkbox"/> Y / <input type="checkbox"/> N
				<input type="checkbox"/> Y / <input type="checkbox"/> N
				<input type="checkbox"/> Y / <input type="checkbox"/> N
				<input type="checkbox"/> Y / <input type="checkbox"/> N
				<input type="checkbox"/> Y / <input type="checkbox"/> N
				<input type="checkbox"/> Y / <input type="checkbox"/> N

**SECTION 5: STUDENT'S INCOME (FOR NON-TAX FILERS ONLY)**

Complete this section if the student did not and was not required to file a 2021 income tax return with the IRS.

Check the box that applies:

- The student was not employed and had no income earned from work in 2021.
- The student's spouse was not employed and had no income earned from work in 2021
- The student and/or spouse were employed in 2021 and have listed below the names of all employers, the amount earned from each employer in 2021, and whether an IRS W-2 form is provided

Employer's Name	IRS W-2 Provided? Yes or No	Annual Amount Earned in 2021
	<input type="checkbox"/> Y / <input type="checkbox"/> N	
	<input type="checkbox"/> Y / <input type="checkbox"/> N	
	<input type="checkbox"/> Y / <input type="checkbox"/> N	

Provide copies of all 2021 IRS W-2 forms issued to the student and spouse by their employers). List every employer even if the employer did not issue an IRS W-2 form. If income earned was foreign income, convert it to U.S. dollars.

**SECTION 6: PARENT'S INCOME (FOR NON-TAX FILERS ONLY)**

Complete this section if the parents will not file, and are not required to file, a 2021 income tax return with the IRS.

Check the box that applies:

- Neither parent was employed and neither had income earned from work in 2021.
- One or both parents were employed in 2021 and have listed below the names of all employers, the amounts earned from each employer in 2021, and whether an IRS W-2 form is provided. [Provide copies of all 2021 IRS W-2 forms issued to the parents by their employers]. List every employer even if the employer did not issue an IRS W-2 form. If income earned was foreign income, convert it to U.S. dollars.

Employer's Name	IRS W-2 Provided? Yes or No	Annual Amount Earned in 2021
	<input type="checkbox"/> Y / <input type="checkbox"/> N	
	<input type="checkbox"/> Y / <input type="checkbox"/> N	
	<input type="checkbox"/> Y / <input type="checkbox"/> N	

**SECTION 7: SELECTIVE SERVICE, CERTIFICATIONS AND REQUIRED SIGNATURES**

**Statement of Selective Service Registration Status**

- Under HB 2061, enacted by the 75<sup>th</sup> Texas State Legislature, if you are currently of the age and gender requiring registration with Selective Service, but knowingly and willfully fail to do so, you are ineligible to receive funds from the State of Texas, including grant monies.
- Almost all male U.S citizens, and male aliens living in the U.S., who are 18 through 25 years of age, are required to register with Selective Service. Some non-citizens are required to register, and others are not. Non-citizens not required to register include men who are in the U.S. on student or visitor visas, and men who are part of a diplomatic or trade mission and their families. Almost all other male non-citizens are required to register, including illegal aliens, legal permanent residents, and refugees.
- If you are not registered as required, you are presently not eligible to receive state funds and should register promptly at a U.S. Post Office. A Certificate of Mailing may be obtained from the Post Office at such time that you mail your registration and may be used as proof of your application until you receive your Selective Service Registration Card.
- A false statement may be grounds for your financial aid to be suspended.

I understand that under HB 2061, enacted by the 75<sup>th</sup> Texas Legislature, I must be registered with the Selective Service System according to the requirements of federal law to receive funds from the State of Texas.

I further certify that I meet the Selective Service registration requirements and the information provided on this form is true, complete, and correct to the best of my knowledge. I understand that any false statements may void my eligibility for financial aid funds and that the information provided on this form will be used only for evaluation or eligibility for state funds.

(For information on Selective Service, visit [www.sss.gov](http://www.sss.gov))

**By signing and submitting this application:**

- I certify that I would like to decline any financial aid application that was submitted for credit courses for 2023-2024 (FAFSA or TASFA application).
- If any financial aid for credit courses has already been awarded or disbursed for the 2023-2024 academic award year, I understand that this continuing education financial aid application will be denied.
- I certify that all information on this application is accurate.
- If I purposely give false or misleading information, I could be subject to disciplinary action as defined by TCC policy.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*(One parent whose information is provided on this application)*

Tarrant County College is an Equal Opportunity institution, with equal access to the disabled.