



Campus	Hiring Department	Position	Job Description
NW	Criminal Justice	Administrative Support	Provide excellent customer service to others, assist faculty / staff with completing projects, manage office correspondence (phone and mail) and operate office equipment.
NW	Information Technology	Instructional Support	Provide lab and classroom support, tutoring for discipline area/lab, address discipline specific questions from students, and complete tutoring certificate.
NW	Veterans Resource Center	Mentor	Provide excellent customer service to others, provide team support to colleagues, provide technical support on TCC platforms (e.g. WebAdvisor, myTCC, Canvas, etc.), support and engage with new students throughout the academic year, participate in one-on-one and group sessions as a campus / college advocate, role model and student resource and perform additional duties / responsibilities as assigned.
NW	Welding	Specialized Support	Assist department with completing specific projects, manage small research or technical related task, responsible for operating high technical equipment or working in department specific software, may provide support to assigned area during college representation functions, and maintain confidentiality of all records and databases associated with assigned area.
NW	Writing and Reading Center	Instructional Support	Provide lab and classroom support, tutoring for discipline area/lab, address discipline specific questions from students, and complete tutoring certificate.

Total Vacancies:

5