



Campus	Hiring Department	Position	Job Description
SE	Advising and Counseling	Mentor	Provide excellent customer service to others, provide team support to colleagues, provide technical support on TCC platforms (e.g. MyTCCTrack, Canvas etc.), support and engage with new students throughout the academic year, participate in one-on-one and group sessions as a campus /college advocate, role model, and student resource.
SE	Bethlehem Baptist Academy	Instructional Support	Provide lab and classroom support, tutoring for discipline area/lab, address discipline specific questions from students, and complete tutoring certificate.
SE	Career Services	Specialized Support	Assist department with completing specific projects, manage small research or technical related tasks, responsible for operating high technical equipment or working in department specific software, may provide support to assigned area during college representation functions, and maintain confidentiality of all records and databases associated.
SE	Culinary	Instructional Support	Provide lab and classroom support, tutoring for discipline area/lab, address discipline specific questions from students, and complete tutoring certificate.
SE	ESL	Administrative Support	Provide excellent customer service to others, assist faculty/staff with completing projects, manage office correspondence (phone and mail), and operating office equipment.



SE	InspirED	Mentor	Provide excellent customer service to others, provide team support to colleagues, provide technical support on TCC platforms (e.g. MyTCCTrack, Canvas etc.), support and engage with new students throughout the academic year, participate in one-on-one and group sessions as a campus /college advocate, role model, and student resource.
SE	Language Lab (LC)	Instructional Support	Provide lab and classroom support, tutoring for discipline area/lab, address discipline specific questions from students, and complete tutoring certificate.
SE	Lifestyle & Community Learning	Mentor	Provide excellent customer service to others, provide team support to colleagues, provide technical support on TCC platforms (e.g. MyTCCTrack, Canvas etc.), support and engage with new students throughout the academic year, participate in one-on-one and group sessions as a campus /college advocate, role model, and student resource.
SE	President Office	Administrative Support	Provide excellent customer service to others, assist faculty/staff with completing projects, manage office correspondence (phone and mail), and operating office equipment.
SE	Reading/Writing Center (LC)	Administrative Support	Provide lab and classroom support, tutoring for discipline area/lab, address discipline specific questions from students, and complete tutoring certificate.
SE	Science Learning Center-Biology Lab	Instructional Support	Provide lab and classroom support, tutoring for discipline area/lab, address discipline specific questions from students, and complete tutoring certificate.



SE	Student Success Center	Administrative Support	Provide excellent customer service to others, assist faculty/staff with completing projects, manage office correspondence (phone and mail), and operating office equipment.
SE	TRIO	Specialized Support	Assist department with completing specific projects, manage small research or technical related task, responsible for operating high technical equipment or working in department specific software, may provide support to assigned area during college representation functions, and maintain confidentiality of all records and databases associated with assigned area.

Total Vacancies: 13