



Tarrant County College District 2019 Annual Security Report

Campus Crime Information and Statistics



This report contains crime statistics for 2016, 2017, and 2018.

This report is also available on the TCC Web site: <https://www.tccd.edu/annualsecurityreport>

All policy statements contained in this report apply to all campuses unless otherwise indicated.



MESSAGE FROM THE CHIEF

Tarrant County College places a high priority on the safety of its students and staff. To assure you of the best possible protection, the College employs a highly trained campus police force supported by the latest in crime-prevention education. The Department is committed to a comprehensive approach to preventing, preparing for, responding to and recovering from emergency situations. Whether you are on one of the TCC campuses as a student, visitor, staff or faculty member, you can be confident that our police department is working to keep you safe.

As a progressive department, the Tarrant County College Police Department embraces community policing. Community policing is based on the fundamental understanding that police officers are public servants. As a public servant, the officer needs to serve the public not only as a protector but also as a mediator, an information provider or any one of a number of other roles. Our officers canvass the District on foot, in patrol cars or on bicycles talking to community members and solving problems along the way.

Safety and security are shared responsibilities. Effective safety and protection require the cooperation and assistance of all members of the College community. Each of us must take basic precautions such as being aware of our immediate surroundings, locking vehicle doors and securing rooms or buildings where high-dollar items, valuables or equipment are located. Remember, we cannot fight crime if it is not reported. Promptly report all crimes against persons or property that occur on TCC properties to the Tarrant County College Police Department.

I encourage you to read the important information in this brochure carefully. You will discover why Tarrant County College is consistently ranked among the safest colleges. The men and women of the Tarrant County College Police Department have made great strides in adopting a philosophy of enforcement that places emphasis on service and education. We are constantly striving to provide a safe and secure environment conducive to higher education learning.

Shaun P. Williams
Chief of Police
Tarrant County College District



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All policy statements contained in this report apply to all Tarrant County College campuses unless otherwise indicated.



I. OVERVIEW OF THE POLICE DEPARTMENT

Mission Statement

The Tarrant County College Police Department is charged with the responsibility of protecting the life and property of individuals who comprise the student body, faculty and staff of the Tarrant County College community. The primary responsibilities of the Tarrant County College Police Department are to provide campus security and to provide students with a safe and secure environment in which to learn.



Vision Statement

As professionals of the Tarrant County College Police Department, we are committed to the pursuit of providing a level of service where crime and fear of crime are virtually non-existent, becoming a recognized leader, setting the standards for policing in an educational environment, providing crime prevention and public safety programs that will enhance our working relationships with the local and educational communities and becoming a high-performing team that uses cutting-edge technologies to achieve the highest standards of excellence.

Police Department Personnel

The Tarrant County College Police Department operates 24 hours a day, 365 days a year. Its authorized strength is 125 total personnel: 84 commissioned full-time police officers to include two detectives, six commissioned part-time police officers, 13 communications officers, 14 unarmed security guards, 14 armed contract security guards, and six administrative assistants. Unlike many other college and university police departments, Tarrant County College Police Department employs a full-time police training coordinator, a police systems administrator and a police compliance program specialist. The Tarrant County College Police Department is dedicated to keeping the College community safe and secure and informed about criminal activity occurring on campus. Special notices are distributed throughout the TCC District and its campuses of any reports of crime considered a threat to students and/or employees.

Jurisdiction of Campus Police/ Law Enforcement Authority and Agreements

The Tarrant County College Police Department is staffed with certified Texas peace officers. These officers are defined as peace officers under Article 2.12 of the Texas Code of Criminal Procedure and they are fully empowered by the state. As peace officers, the Department's police officers have the same authority to detain and arrest as municipal police officers. Tarrant County College Police Department officers are armed and have the authority to use force up to and including deadly force. The campus police enforce rules, policies and state law. The jurisdiction of a peace officer commissioned under this section includes all counties in which property is owned, leased, rented or otherwise under the control of the institution of higher education or public technical institute that employs the peace officer. Tarrant County College Police Department's primary patrol jurisdictions are designated by campus locations and the immediate property of the specific campus. Tarrant County College consists of seven separate and distinct campus properties that have police and security officers on site. The Police Department also responds to non-campus locations on an as needed basis. Any law enforcement matters occurring in our primary patrol jurisdiction including traffic accident investigations are handled by the Tarrant County College Police Department. Municipal police departments support and back up the campus police.

Tarrant County College Police Department employs unarmed security guards at the following campuses: Northeast Campus, Northwest Campus, Southeast Campus, and Trinity River Campus. These security guards who protect campus personnel, students, property, and resources against fire, theft, vandalism and illegal entry have no power to detain persons or arrest persons. The jurisdiction of security guards employed by the College District is limited to the campus specific location only.

Tarrant County College Police Department has armed contracted security guards at the following campuses: Tarrant County College Opportunity Center and Erma C. Johnson Hadley Northwest Center of Excellence for Aviation, Transportation and Logistics. These contracted armed security guards do have the power to detain persons, but do not have the power to arrest persons. The armed security guards have the authority to use force up to and including deadly force. The jurisdiction of these contracted armed security guards is limited to the campus specific location only.

Tarrant County College Police Department maintains a solid working relationship with all local, county, state and federal law enforcement agencies and maintains annual memberships in the International Association of Campus Law Enforcement Administrators (IACLEA), the Texas Associations of College and University Police Administrators (TACUPA) and the Texas Police Chiefs Associations. There are written Mutual Aid Agreements with the police departments of Crowley, Haltom City, Hurst and Richland Hills. There is an Agreement with the City of North Richland Hills, Interlocal Agreement with the City of Arlington, Interlocal Cooperation Act with the City of Fort Worth and an Interagency Cooperation Contract with the University of Texas at Arlington. Tarrant County College District works closely with and relies on local agencies for in-custody arrest support and housing of prisoners, back-up assistance when campus staffing is at minimal levels during midnight shift, weekends, and holidays, and assistance with investigations with crime scenes as needed. These written agreements or memorandums of understanding include the investigation of criminal incidents with the Tarrant County College Police Department and the listed local police departments.

Jeanne Clery Disclosure

The Clery Act is the landmark federal law, originally known as the Campus Security Act. The Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act require that colleges and universities publicize campus crime statistics and reports of serious crime incidents. An annual report must be published every year by October first containing three years of campus crime statistics and certain campus security policy statements. These publicized statistics are meant to warn students, employees and applicants of the prevalence of campus crime. Students and employees must be given crime reports that include statistics on murder and non-negligent manslaughter, manslaughter by negligence, sex offenses (rape, fondling, incest and statutory rape) robbery, aggravated assault, burglary, motor vehicle theft and arson. The Annual Security Report must also describe how to report crimes and emergencies on the campuses, as well as the method used to collect data. The purpose of the Act is to educate the campus community about safety and security.

Distribution and Availability of the Annual Security Report

Each year prior to October 1st, an email notification is sent to all current students, faculty, and staff to notify them of the availability of the Annual Security Report and provide the website address to access this report. In addition, a link to the Clery Act statistics and Annual Security Report is available on the Tarrant County College District online admissions application for prospective students and it is available on the online employment application for prospective employees. To view the 2019 Annual Security Report, please visit: <https://www.tccd.edu/annualsecurityreport>. This report can be printed from the Tarrant County College website in PDF format.

A printed copy of the Annual Security Report is also available on request from any of the Tarrant County College Campus Police Departments listed below, or you can request that a copy be sent to you by calling 817-515-5500. Our annual crime statistics are also submitted to the Department of Education and are published and made available to the public on their website, <http://ope.ed.gov/security/>. There are no dormitories or residential facilities for students on campus, therefore our institution does not report statistics in a Fire Safety Report nor is a Fire Safety Report included.



FOR EMERGENCIES CALL 817-515-8911

**District Offices
Police Dept. (DMOC119A)**
May Owen Center
1500 Houston Street
Fort Worth, TX 76102-6524

**Northeast Campus
Police Dept. (NADM 1301A)**
828 W. Harwood Road
Hurst, TX 76054-3299

**Northwest Campus
Police Dept. (WADM 1202E)**
4801 Marine Creek Parkway
Fort Worth, TX 76179-3599

**South Campus
Police Dept. (SSTU 1213B)**
5301 Campus Drive
Fort Worth, TX 76119-5998

**Southeast Campus
Police Dept. (ESEC 1240A)**
2100 Southeast Parkway
Arlington, TX 76016-2907

**Trinity River Campus
Police Dept. (TRTR 3702A)**
300 Trinity River Circle
Fort Worth, TX 76102-1901

**Trinity River East Police
Dept. (TRHA 3010A)**
245 E. Belknap Street
Fort Worth, TX 76102-1901

TCCOC (DPOLC 1403C)
5901 Fitzhugh Avenue
Fort Worth, TX 76119

**Erma C. Johnson Hadley Northwest
Center of Excellence for Aviation
Transportation and Logistics
Police Dept. (OWTL 3101)**
2301 Horizon Drive
Fort Worth, TX 76177

Daily Crime Log

Tarrant County College Police Department maintains a public crime log of all crimes and alleged crimes that occurred on campus. The Daily Crime Log report includes the nature of the crime, the date the crime was reported, the date and time it occurred, the general location of the crime and the disposition of the complaint, if known. The crime log for the most recent 60-day period is open to public inspection, upon request, during normal business hours, 8 a.m. to 5 p.m., Monday – Friday, (summer hours 7:30 a.m. to 6 p.m., Monday – Thursday). The log is accessible on-site at the May Owen Center, the TCC Opportunity Center, and the Erma C. Johnson Hadley Northwest Center of Excellence for Aviation, Transportation, and Logistics and each campus Police Department. Any portion of the log that is older than 60 days will be made available for public inspection within two business days of a request.

II. REPORTING PROCEDURES

Crime prevention and awareness is a joint venture with the campus community. Students, staff and faculty are urged to report all criminal activity, suspicious person(s), emergencies and safety hazards to the Tarrant County College Police Department. Additionally, the Tarrant County College Police Department encourages accurate and prompt reporting of all crimes to the campus police and the appropriate police agencies when the victim of a crime elects to or is unable to make such a report. Timely crime reporting is critical for the purpose of assessing the need to issue Timely Warning reports and to ensure the collection of data for the annual statistical disclosure. Members of the community are helpful when they immediately report crimes or emergencies to the Tarrant County College Police Department and/or the District Title IX Coordinator for purposes of including them in the annual statistical disclosure and assessing them for issuing Timely Warning Notices when deemed necessary.

Be ready to provide the type of incident, location of the incident, number of suspects involved, whether they are armed and the descriptions of the suspects. Try to give a description that includes approximate age, height and weight and details on hair, clothing, noticeable scars and tattoos. Report vehicle thefts as soon as possible with a description of the vehicle, vehicle identification number (VIN) and vehicle's license number.

How to Specifically Report Crimes/Emergencies

Report crimes and emergencies to the Tarrant County College Police Department by calling Central Dispatch at 817-515-8911 or extension 58911 from a campus phone. This number is answered 24 hours a day. Police, medical, fire and other emergencies also are reported to this phone number. Provide the operator your location when dialing Central Dispatch as an emergency call. Non-campus properties need to report crimes and emergency situations to Central Dispatch at 817-515-8911 and local law enforcement agencies in their jurisdiction. Additionally, report dating violence, domestic violence, stalking, sexual assault and sexual harassment to the Title IX Coordinator, Dr. Ricardo Coronado, 1500 Houston St., Fort Worth, TX 76102, 817- 515- 5234.

Other Reporting Options

Notify police officers on patrol or go to any Tarrant County College Police Department.

CAMPUS	ADDRESS	CITY	OFFICE
Northeast Police Dept.	828 W. Harwood Road	Hurst, TX 76054	NADM 1301A
Northwest Police Dept.	4801 Marine Creek Parkway	Fort Worth, TX 76179	WADM 1202E
South Police Dept.	5301 Campus Drive	Fort Worth, TX 76119	SSTU 1213A
Southeast Police Dept.	2100 Southeast Parkway	Arlington, TX 76018	ESEC 1240A
Trinity River Police Dept.	300 Trinity River Circle	Fort Worth, TX 76102	TRTR 3702A
Trinity River East Police Dept.	245 E. Belknap Street	Fort Worth, TX 76102	TRHA 3010A
District Offices/May Owen Center	1500 Houston Street	Fort Worth, TX 76102	DMOC 1119A
TCC Opportunity Center	5901 Fitzhugh Avenue	Fort Worth, TX 76119	DPOLC 1403C
Erma C. Johnson Hadley Northwest Center of Excellence for Aviation Transportation and Logistics	2301 Horizon Drive	Fort Worth, TX 76177	OWTL 3101



Utilize the campus code blue phones with a simple push of a red button. Code blue phones and call boxes are typically located all around the common areas, TRC trails, parking lots, structures and interior locations on our campuses including classrooms. The code blue phones provide quick access to assistance with a direct line to police dispatch. Approximately 1284 interior and 119 exterior phones and/or call boxes are strategically located throughout the campuses. The single button speaker phones/call boxes are equipped with red emergency buttons for direct connection to the Tarrant County College Police for police, fire or medical emergencies.

Call the Tarrant County Crime Stoppers Hotline at 817-469-TIPS (8477).

Online anonymous reporting form for sexual misconduct:

<http://www.tccd.edu/reportsexualmisconduct>



Response to a Report

Dispatchers are available at the Tarrant County College Police Department telephone number 24 hours a day to answer your calls. In response to a call regarding a reported crime, Tarrant County College Police Department will take the required action, either dispatching an officer or asking the victim to report to Tarrant County College Police Department to file an incident report. Information gathered by the investigating officer will be compiled into a police report that is entered into the Department's records management system. In response to a reported emergency, Tarrant County College Police Department will respond and summon the appropriate resources to assist in the response to the incident. Tarrant County College Police Department reports are forwarded upon request to the directors of student conduct on each campus for review and referral for potential action, as appropriate. Tarrant County College Police Department investigators will investigate a report when it is deemed appropriate. If assistance is required from the local police agencies or the fire department, Tarrant County College Police Department will contact the appropriate unit.

Make a call, make a difference. The Tarrant County College Police Department cannot fight crime if it is not reported.

Voluntary Confidential Reporting

If you are the victim of a crime and do not want to pursue action within the College or the criminal justice system, you may still want to consider making a confidential report. With your permission, the chief or a designee of the Tarrant County College Police Department can file a report on the details of the incident or offense without revealing your identity. The purpose of a confidential

report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents or offenses involving students to determine where there is a pattern of crime with regard to a particular location, method, or assailant and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution. Professionally licensed counselors, while acting in a counseling capacity, as well as pastoral counselors are exempt from reporting requirements under the Clery Act. The Tarrant County College Police Department encourages health care providers, pastoral and professional counselors, if and when they deem it appropriate, to inform those whom they counsel of procedures for reporting crimes on a voluntary, confidential basis for inclusion in the Annual Security Report. It is required to report gender-based violence incidents (sexual violence/misconduct) to the title IX coordinator.

NOTICE OF PENALTY FOR FALSE ALARM OR REPORT

As of September 1, 2013, an offense committed under Section 42.06, of the Texas Penal Code, Making a False Alarm or Report, a person commits an offense if he knowingly initiates, communicates or circulates a report of a present, past, or future bombing, fire, offense or other emergency that he knows is false or baseless and that would ordinarily: (1) cause action by an official or volunteer agency organized to deal with emergencies; (2) place a person in fear of imminent serious bodily injury; or (3) prevent or interrupt the occupation of a building, room, place of assembly, place to which the public has access, or aircraft, automobile, or other mode of conveyance. An offense under this section is a Class A misdemeanor punishable by: a fine not to exceed \$4,000; confinement in jail for a term not to exceed one year; or both such fine and confinement.

If the false report is of an emergency involving a public or private institution of higher education or involving a public primary or secondary school, public communications, public transportation, public water, gas or power supply or other public service, the offense is a state jail felony. An individual adjudged guilty of a state jail felony shall be punished by confinement in a state jail for any term of not more than two years or less than 180 days. In addition to confinement, an individual adjudged guilty of a state jail felony may be punished by a fine not to exceed \$10,000.

This notification is in compliance with Section 51.219, Texas Education Code, and Notification of Penalty for False Alarm or Report.

Whistleblower Protection and Anti-Retaliation

The Higher Education Opportunity Act (HEOA) establishes safeguards for “whistleblowers” and crime victims by prohibiting any retaliatory action against any individual “with respect to the implementation of any provision” of the Clery Act.

Clery Reportable Trips

Pursuant to the Clery Act, Tarrant County College is required to disclose on an annual basis certain reported crime statistics that occur during College sponsored/arranged domestic and international student trips. TCC community members who are administratively responsible for domestic and international student trips are expected to report student trip information to the campus police departments for compliance.

Not all student trips need to be reported. For trips to be reportable, certain requirements must be met. The College must have control over the trip or program accommodation and any related space used in conjunction with the trip. Control, as defined by the Clery Act, means that there is a written agreement directly between the College and the end provider for use of the space. In addition, the controlled space must be used in direct support of, or in relation to, the institution’s educational purposes and frequented by students. Some examples of a written agreement include renting hotel rooms, leasing apartments, leasing space in a student housing facility or academic space on another campus and even an agreement for use of space free of charge.

Reporting Stolen Identification Information

- Report lost or stolen IDs immediately. Report lost or stolen credit cards to the issuer and the following credit reporting organizations: Equifax, Experian and TransUnion.
- Get and keep a copy of the police report as proof of the crime.
- Contact the fraud/security department of the creditor or financial institution of a stolen credit card and close the account.

AGENCIES TO CONTACT		
Annual Credit Report www.annualcreditreport.com	Experian P.O. Box 2104 Allen, TX 75013 Report Fraud: 888-397-3742 Credit Report: 888-397-3742 www.experian.com/	Social Security Administration Fraud Report 800-269-0271 Order Statement 800-772-1213 www.socialsecurity.gov/
Attorney General of Texas PO Box 12548 Austin, TX 78711-2548 https://www.texasattorneygeneral.gov/	FCC Consumer Information Bureau 445 12 th Street SW, Room 5A863 Washington, DC 20554 888-CALL-FCC/888-225-5322 www.fcc.gov/consumer-governmental-affairs-bureau	Transunion Fraud Victim Assistance P.O. Box 2000 Chester, PA 19016 Report Fraud: 800-680-7289 Report: 800-888-4213 http://www.transunion.com/
Attorney General of Texas Consumer Protection Line 800-621-0508	Federal Trade Commission Fair Credit Reporting Act 877-382-4357 www.ftc.gov	U.S. Postal Service (Mail Fraud) Postal Inspection Services: 877-876-2455 https://postalinspectors.uspis.gov/
CSC Credit Services (Equifax) P.O. Box 619054 Report Fraud: 888-766-0008 Credit Report: 800-759-5979 https://www.equifax.com/personal/contact-us	Internet Crime Complaint Center www.ic3.gov	Tarrant County District Attorney 401 West Belknap Fort Worth, TX 76196 817-884-1400 https://www.tarrantcounty.com/en/criminal-district-attorney.html

Notify the Department of Public Safety, the Social Security Administration, local law enforcement agency, credit card companies and your bank if your pocketbook, checks or driver's license is stolen.

- Contact all three credit reporting agencies and place a security alert on your credit.
- Keep a detailed log of all your contacts with authorities and financial institutions. Make sure all communication is done in writing and sent by certified mail, return receipt requested.
- Texas law allows you to request a "Security Freeze" be placed on your consumer file, which requires the credit reporting agency to notify you of material changes to your consumer file and prevents access to your consumer file by some entities.

III. TIMELY WARNING NOTICE PROCEDURES

Every effort is made to keep the College apprised, on a timely basis, of serious crime problems confronting the campus community. In the event that a Clery Act crime or other serious crime is reported within the TCC Clery geography (On Campus, Public Property and Non Campus property), that in the judgment of the District chief of police or his designee, constitutes a serious on-going or continuing threat to faculty, staff, students and campus visitors, a Timely Warning will be written and provided to Internal Communications for review. Timely Warning Notices are typically drafted by the administrative captain and/or the police compliance program specialist. In their absence, a command level staff member in the Police Department will draft the Timely Warning Notice. The Timely Warning Notice is then reviewed by one or more of the following: the chief of police, the assistant chief of police, and/or the police commander.

The term Timely Warning means informing a person of a danger to put them on guard at an opportune time. With the goal of aiding in the prevention of similar crimes, a Timely Warning is distributed quickly and community-wide as soon as pertinent information is available. Internal Communications is responsible for distributing the Timely Warning Notices to employees and Enrollment Services distributes them to students. Timely warning notices will be provided in a manner that is timely, that withholds the names of victims as confidential and that will aid in the prevention of similar occurrences.

How Campus Timely Warning Notices are Issued

Campus Timely Warning notices will be issued to students and employees when there is a serious or ongoing threat that arises or is reported within the TCC Clery geography (On Campus, Public Property, and Non Campus Property), that, in the judgement of the Police Department constitutes a serious or continuing threat, a campus-wide “Timely Warning” notice will be issued to students and employees. The Police Department will determine the content of the notification.

Anyone with information warranting a Timely Warning should report the circumstances to the Police Department or dispatch center, 817-515-8911. This information may be disseminated to the Tarrant County College campus community utilizing some or all of the following systems:

- Email at: *insideTCC* for employees
- Email at: *my.tccd.edu* for students
- Printed copies of Timely Warning Notice posted at strategic campus locations

If community members report crimes to other College administrators, those administrators should notify the Tarrant County College Police Department. Timely Warnings are usually distributed for the following Clery crime classifications: murder/non-negligent manslaughter, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, major incidents of arson, and hate crimes. Cases of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known by Tarrant County College Police Department. The Tarrant County College District is not required to issue a Timely Warning Notice with respect to crimes reported to a pastoral or professionally licensed counselor.

For example, if an assault occurs between two students who have a disagreement, there may be no on-going threat to other TCC community members and a Timely Warning would not be distributed. In cases involving sexual assaults, they are often reported long after the incident occurred, thus there is no ability to distribute a Timely Warning notice to the community. Sex offenses will be considered on a case-by-case basis depending on when and where the incident occurred, when it was reported, and the amount information known by the Tarrant County College Police Department. The TCC police chief or designee reviews all reports to determine if there is an on-going threat to the community and if the distribution of a Timely Warning is warranted. Timely Warnings may also be posted for other crime classifications and locations, as deemed necessary.

If there are other safety or security related matters that do not rise to the level of a Timely Warning Notice or Immediate Notification, the Tarrant County College District Police Department may distribute a Public Safety Advisory to the campus community.

IV. IMMEDIATE (EMERGENCY) NOTIFICATION

Immediate (Emergency) Notification Scope

Tarrant County College will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus. Emergency/Immediate notification is in response to a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.

How Emergency Notifications are Issued

Emergency Notification messages will be issued to students and employees upon the confirmation of a significant emergency, dangerous situation, incident or crime impacting the Tarrant County College Campus Community and/or the surrounding area.

The Decision Team will determine the process that the Tarrant County College District will use to confirm that there is a significant emergency or dangerous situation. A significant or dangerous situation may be confirmed by the Tarrant County College District Police Department, in conjunction with outside law enforcement agencies or the Tarrant County College District Department of Safety & Emergency Management, in conjunction with the National Weather Service, Public Health agencies, and other emergency management organizations. The Decision Team will also determine the appropriate segment or segments of the District/specific campus to notify, the content of the notification, and the specific notification system to be used.

Decision Team

Chief of Police

Assistant Chief of Police or designee

Director of Safety & Emergency Management

Manager of Emergency Management or designee

Upon confirmation of an emergency situation that requires an immediate response, the Decision Team will communicate and/or convene without delay to implement the notification process. In an extreme emergency, the notification process will be implemented at the sole direction of the Chief of Police, the Assistant Chief of Police or designee, the Director of Safety & Emergency Management or the Manager of Emergency Management or designee.

Emergency Operation Plan

The Emergency Operation Plan for Tarrant County College District sets forth a systematic approach for managing emergencies that threaten the health and safety of the campus community or disrupt its programs and activities. The Emergency Management Plan for Tarrant County College District is based on the guidance provided by the National Incident Management System (NIMS) in accordance with Homeland Security Presidential Directive (HSPD-5). Our adoption of NIMS will provide a consistent approach to the effective management of situations involving natural or man-made disasters or terrorism. NIMS allows us to integrate our response activities using a set of standardized organizational structures designed to improve interoperability between all levels of government, private sector and non-governmental organizations.

TCC's Emergency Management Plan describes the process used to confirm that there is a significant emergency and identifies other departments, units, and individuals responsible for providing emergency response and critical support services, and describes their respective roles and responsibilities. The chancellor is responsible for establishing objectives and policies for emergency management and providing general guidance for disaster response and recovery operations, all in compliance with the NIMS. During disasters, the chancellor may carry out those responsibilities from the Emergency Operations Center (EOC).

The Department of Safety & Emergency Management director will provide overall direction of the response activities of all our departments. During major emergencies and disaster, the Director of Safety & Emergency Management will normally carry out those responsibilities from the EOC. The Emergency Management team provides guidance and direction for emergency management programs and for emergency response and recovery operations. The Emergency Management team includes representatives from the TCC District Safety Committee.

The College will follow established emergency notification procedures in emergency situations occurring on campus. TCC will act without delay to determine the content of notification messages and initiate the notification system. Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of the campus community, emergency notification will be sent to the TCC community. The Emergency Communication System (ECS) is comprised of both high and low-tech solutions for notifying TCC students, staff and faculty. The ECS components, which are tested on a regular basis, include: My TCC Alerts, Computer Desktop Alerts, Cisco IP phones, Alertus app, Alert beacons, and BRG Message Clocks. The ECS may utilize all, or any combination of the following communication modes based on the type of emergency at hand.

Alertus Beacons	BRG Message Clocks	Cisco IP Phone Alerts	Desktop Computer
Email at: insideTCC for employees and Email: my.tccd.edu for students	Fire panels & outdoor enunciation systems	My TCC Alerts (RAVE) and Alertus App	Social Media Outlets
Special news broadcasts by radio, television and cable companies	TCC WebAdvisor	TCCD Digital Signage Network	TCCD Website, http://www.tccd.edu

EMERGENCY ALERTS

my TCC alerts

Automatically Enrolled

Email & Voice Alerts
Update profile for Text Messages

www.getrave.com/login/tccd

Alertus App

TCC Campus Specific Alerts

Must Use TCC Email Address
Organization Code: TCCD
Pin Code: 8911

Free in these APP Stores

Google Play: Alertus Recipient
Apple IOS: Alertus +

Questions? Contact the TCCD Department of
Safety & Emergency Management

The Department of Safety & Emergency Management or the TCC Police Department will be the primary message creators. The Department of Safety & Emergency Management and the Internal Communications Department are the primary message sender/distributor. If any of the systems using technology fails, the campus would initiate face to face communication using building captains and other appropriate staff and students on campus. TCCD will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. TCCD will use some or all of the above listed systems to provide follow-up information to the TCCD community.

System to Use	Primary Message Creator	Backup Message Creator	Authority for approving messages	Authority for sending messages	Primary Message Sender/Distributor	Backup Message Sender/Distributor
MyTCCAlerts (RAVE)	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department and/or CEA	CEA, Police, and/or SEM	Police, Facilities, CEA, and/or SEM	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department
Alertus APP	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department and/or CEA	CEA, Police, and/or SEM	Police, Facilities, CEA, and/or SEM	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department
Alertus Beacons	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department and/or CEA	CEA, Police, and/or SEM	Police, Facilities, CEA, and/or SEM	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department
Alertus Desktop Notifications	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department and/or CEA	CEA, Police, and/or SEM	Police, Facilities, CEA, and/or SEM	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department
Cisco IP VOIP Phones	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department and/or CEA	CEA, Police, and/or SEM	Police, Facilities, CEA, and/or SEM	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department
Digital Signage	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department and/or CEA	CEA, Police, and/or SEM	Police, Facilities, CEA, and/or SEM	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department
BRG Clocks	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department and/or CEA	CEA, Police, and/or SEM	Police, Facilities, CEA, and/or SEM	Dpt. of Safety & Emergency Mgmt (SEM)	Police Department
InsideTCC (employees only)	Communications & External Affairs (CEA)	Police Department	CEA and/or Chacellor's office	CEA and/or Chancellor's office	Communications & External Affairs (CEA)	Police Department

If there is an immediate threat to the health or safety of students or employees occurring on campus, Tarrant County College District will follow its emergency notification procedures. In these situations, Tarrant County College District is not required to issue a Timely Warning Notice based on the same circumstances; however, the College will provide adequate follow-up information to the campus community as needed. Members of the larger community can receive detailed information regarding emergency preparedness, safety and security at Tarrant County College by accessing the TCCD Website, social media and or the local/national media.

<http://www.tccd.edu/about/emergency-information/>

Tarrant County College students and employees are automatically enrolled in the voice and email emergency notification through My TCC Alerts. In this notification system a person must opt-in to receive text message alerts if so desired. If you wish to activate this feature, use the below link to obtain instructions:

<http://www.tccd.edu/about/emergency-information/my-tcc-alerts/>



Know what to do in emergency situations and know the actions that you should take. Think, prepare, and act.

KNOW WHAT TO DO

LOCKDOWN

Active Threat on Campus

Run if you can safely get out
Hide under cover, turn out lights
Fight if confronted by the threat

SEEK SHELTER

Find Safe Place in Building

Interior room no windows
Lowest level possible

EVACUATE

Leave Building Immediately

Don't use elevators
Assist disabled
Take cell phones



Tarrant County College®
SUCCESS WITHIN REACH.



An Equal Opportunity Equal Access Institution
39937-08:19:JD

Evacuation Procedures

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. Evacuation drills are used as a way to educate and train occupants on fire safety issues specific to their building. During the drill, occupants practice drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm.

At the sound of a fire alarm or if you are instructed to evacuate, leave your work area immediately and proceed to the nearest exit and leave the building. If you are the first to recognize a fire situation, activate the alarm, evacuate to a safe location using the nearest exit, and notify the TCCPD emergency number 817- 515-8911 or 58911 from a campus phone.

- 1) Remain calm
- 2) Do not use elevators, use the stairs
- 3) Assist the physically impaired. If he/she is unable to exit without using an elevator, secure a safe location near a stairwell, and immediately inform TCCPD or the responding fire department of the individual's location.
- 4) Proceed to a clear area at least 150 feet from the building. Keep all walkways clear for emergency vehicles.
- 5) Make sure all personnel are out of the building.
- 6) Do not re-enter the building.

Basic Shelter-in-Place Guidance

If an incident occurs and the building you are in is not damaged, stay inside in an interior room until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, access card, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest College building quickly. If police or fire department personnel are on the scene, follow their directions.

Lockdown Procedures

If an incident occurs where there is an active shooter or other violence on campus, a lockdown notification will be given. Depending on the situation: run away, or hide where you are, under furniture; lock or barricade doors; turn out lights; remain quiet. As a last resort fight to defend yourself. Call 817-515-8911 if you have information for the police. Warn others if possible. Wait for official notice to resume normal activities.

Emergency Procedures/Test Emergency Responses

The emergency procedures at Tarrant County College District are tested at least twice each year at each campus. Students and employees learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. The Tarrant County College Police Department does not tell building occupants in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. Police personnel on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

In conjunction with other emergency agencies, the College conducts emergency response drills and exercises each year, such as table top exercises, field exercises and tests of the emergency notification systems on campus. A drill is an activity that tests a single procedural operation (test of cell phone alert system). An exercise which may be tabletop, functional, or full -scale, is a test involving coordination of efforts (coordination of police, fire fighters, and emergency medical technicians). These tests, which may be announced or unannounced, are designed to assess and evaluate the emergency plans and capabilities of the institution.

Each test is documented and includes a description of the exercise, the date and time of the exercise and whether it was announced or unannounced. In keeping with Tarrant County College District policy of testing emergency systems, the below listed tests were conducted in 2018.

AFTER ACTION REPORT

EXERCISE	CAMPUS	DATE and TIME	ANNOUNCED/UNANNOUNCED
Lockdown Drill	Northeast Campus NHSC Building	3/21/2018, 1:00 p.m.	<i>Unannounced:</i> A lockdown drill was conducted. The BRG message clocks were activated as well as "Alert" messages displayed on most TCC LCD TV screens/computers.
Evacuation Drill	Trinity River East Campus TRHN	4/13/2018, 9:00 a.m.	<i>Announced:</i> TCC Emergency Operations Center (EOC) conducted a drill via desktop alerts, landline phone alerts, and campus BRG clocks activated with a message about the drill. At approximately 9:04 a.m. the BRG clocks, Alertus beacons, landline phones and computer desktops displayed the all clear message.
Lockdown/ Evacuation Drill	Northwest Campus, WSTU	4/17/2018, 1:00 p.m.	<i>Unannounced:</i> On 4/3/18 an email to faculty and staff advised that an Active Shooter Lockdown drill would take place during the month of April in an <i>unannounced</i> area. The objective of the drill was to enhance training and to further familiarize the students, faculty, staff and first responders with viable operational plans for a mock Active Shooter episode.
Lockdown Drill	Southeast Campus, ESED	4/18/2018 10:00 a.m.	<i>Announced:</i> TCC Police Dispatch along with Arlington PD, Grand Prairie PD and Mansfield PD were advised of the date and time of the drill to prevent unnecessary response from these agencies. The BRG clocks were set to send the message to ESED only.
Evacuation Drill	TCC Opportunity Center	4/24/2018, 10:00 a.m.	<i>Announced:</i> Assigned police and security staff observed and assisted persons as needed as well as checked the building for persons who may not have heard the drill. Once the drill concluded, the participants were verbally notified that they could re-enter the building.
Seek Shelter Drill	South Campus SACA	4/26/2018, 10:00 a.m.	<i>Announced:</i> An emergency shelter in place drill was conducted in the SACA Building. Faculty, staff and students began taking action immediately upon notification from the alert systems.
Evacuation Drill	Trinity River Campus, West Fork	4/27/2018, 9:00 a.m.	<i>Announced:</i> The evacuation consisted of activating the Alertus System, BRG clocks, Desktop alerts and phone alerts. Elevators were shut down and the flow of employees and staff were controlled. It took approximately 12 minutes to evacuate all levels of TRWF.
Lockdown Drill	Erma C. Johnson Hadley NW Center of Excellence of Aviation, Transportation and Logistics, OWTL	5/1/2018, 10:00 a.m.	<i>Announced:</i> Emergency Management team monitored the function of the emergency messaging equipment. The lockdown drill was conducted and staff cooperated with the drill.
Lockdown Drill	Northeast Campus, NACB Building	9/19/2018, 3:30 p.m.	<i>Unannounced:</i> Once drill began, all BRG message clocks activated indicating that a lockdown drill was taking place. All TCCD LCD TV screens and computer monitors connected to the TCCD Network displayed appropriate messages. The BRG audible alert sounded and could be heard throughout the entire building.
Evacuation Drill	Erma C. Johnson Hadley NW Center of Excellence of Aviation, Transportation and Logistics, OWTL	10/3/2018 1:00 p.m.	<i>Announced:</i> The drill commenced as scheduled and all equipment and notification systems worked. Faculty, staff and students cooperated effectively.
Lockdown Drill	Trinity River Campus, TRTR	10/1/2018 1:00 p.m.	<i>Unannounced:</i> EOC sent out desktop alerts, landline phone alerts, activated campus BRG clocks, and utilized the Beacon system to display a message about the drill.

EXERCISE	CAMPUS	DATE and TIME	ANNOUNCED/UNANNOUNCED
Evacuation Drill	Northwest Campus, WTLO	10/9/2018 10:00 a.m.	<i>Announced:</i> Active Threat/Lockdown Drill consisted of an exercise coordinating TCCD first responders, dispatch, faculty/staff and students and the Department of Safety and Emergency Management.
Lockdown Drill	South Campus, STEC	10/19/2019 2:00 p.m.	<i>Announced:</i> Building was locked down, all alert systems fired as assigned.
Lockdown Drill	Southeast Campus, ESEE	10/30/2019 10:00 a.m.	<i>Announced:</i> TCCD Dispatch along with Arlington PD, Grand Prairie PD, and Mansfield PD were alerted of the date and time of the drill. Building occupants took quick appropriate action in response to the lockdown drill.
Evacuation Drill	Tarrant County College Opportunity Center.	11/1/2018 2:00 p.m.	<i>Announced:</i> The reaction time of staff and students was quick in notifying others and exiting the building in a calm and efficient manner and proceeding to the rally point in the parking lot.
Lockdown Drill	Trinity River East Campus, TRHW	11/14/2018 8:30 a.m.	<i>Announced:</i> The response to the lockdown was expeditiously and safely executed. Both floors of the building were safely cleared by 8:35 a.m.

The Tarrant County College District publicizes a summary of the emergency response and evacuation procedure via email at least once each year in conjunction with a test (exercise and drill) that meets all of the requirements of the Higher Education Opportunity Act.

V. MONITORING OF CRIMINAL ACTIVITIES OF STUDENT ORGANIZATION LOCATIONS

Tarrant County College District does not have any officially recognized non-campus student organizations and has no policy, through local police, regarding the monitoring and recording of criminal activity.

VI. SECURITY OF AND ACCESS TO CAMPUS FACILITIES

Security of Campus Facilities

Campus security is the primary responsibility of the Tarrant County College Police Department. The first priority of the Police Department is the security of persons. The next priority concentrates on the security of property. The campuses are patrolled 24 hours a day. Students, faculty and staff are asked to immediately report disturbances, suspicious activities or breaches of security to the campus police. Vehicles are not to be driven on inner-campus roads without permission. The restriction is for safety and security reasons. Tarrant County College utilizes a District-wide computerized monitoring system to monitor a comprehensive network of intrusion, panic and fire alarm systems.

Access to Campus Facilities

The campuses are open to the public. The academic and administrative buildings are open to the public during normal business hours. Most facilities have individual hours, and the hours may vary at different times of the year. Generally, campus facilities are open on Monday through Friday from 8 a.m. until 5 p.m. During June and July, the College is closed on Fridays. Access to some buildings is also controlled by card access after normal business hours and all buildings have varied levels of access. All facilities are capable of being locked. When no classes are scheduled, rooms containing high-value items and all outside access doors are locked. Magnetic detectors are installed at exits of the bookstores to deter shoplifting.

There are no dormitories or residential facilities for students on any of the Tarrant County College District campuses; therefore, there are no statements of policy pertaining to security and access to those types of facilities.

Be responsible for your own security and the security of others.

VII. MAINTENANCE OF CAMPUS FACILITIES

Facilities are maintained in a manner that minimizes hazardous conditions. Tarrant County College Police Department regularly patrols campuses and reports malfunctioning lights and other unsafe physical conditions to Facilities Operations for corrections. Members of the campus community are encouraged to report inoperative locking mechanisms, inadequate lighting and other unsafe facility conditions to Tarrant County College Police Department or to Facilities Operations. Tarrant County College District Facilities Department utilizes an employee online system to create, assign, track and record the completion of the work orders that address any maintenance repair needs or safety concerns.

VIII. CRIME PREVENTION AND SECURITY AWARENESS PROGRAMS

Crime Prevention and Safety Awareness Programs

Tarrant County College District engages in comprehensive educational programming consisting of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and faculty. Crime prevention and security awareness programs and information available from crime prevention specialists and officers include, but are not limited to, new student and employee orientation, campus safety, personal safety, security surveys for departments on campus, theft prevention, robbery prevention techniques and basic assault-date rape prevention. These and other programs are available upon request and are presented throughout the year to groups on campus. Crime prevention officers address classes or groups in crime prevention. The Tarrant County College District has developed an annual educational campaign consisting of presentations that include distribution of educational materials to new students; participating in and presenting information and materials during new employee orientation; participating in the spring and fall faculty orientation program; presenting programs throughout the year.

New Student Orientation included presentations of student conduct, Title IX, Clery Act, VAWA, and Drug Free Schools Information.

Tarrant County College District offered the following crime prevention and safety awareness programs for all new employees in 2018:

NAME OF PROGRAM	DATE HELD	LOCATION HELD
New Employee Orientation	Twice a month, every other Monday.	May Owen Center
New Faculty Hire, Officer Thomas	8/10/2018	May Owen Center
New Faculty Hire, Officer Thomas	8/20/2018	May Owen Center

Tarrant County College District offered the following crime prevention and safety awareness programs for all incoming students in 2018:

NAME OF PROGRAM	DATE HELD	LOCATION HELD
New Student Orientation	1/4-6/2018	Northeast Campus
New Student Orientation	1/6/2018	Northwest Campus
New Student Orientation, Lt. Kenneth Lee	1/7-12/2018	Northwest Campus
New Student Orientation (Two Sessions AM and PM)	1/8/2018	Southeast Campus
New Student Orientation (Two Sessions AM and PM)	1/9/2018	Southeast Campus
New Student Orientation	1/9/2018	Northwest Campus
New Student Orientation	1/10/2018	Northwest Campus
New Student Orientation, Officer Abrahams	1/10/2018	Southeast Campus
New Student Orientation	1/11/2018	Trinity River Campus
New Student Orientation	1/12/2018	Trinity River Campus
New Student Orientation	1/13/2018	Trinity River Campus

Tarrant County College District offered the following crime prevention and safety awareness programs for all incoming students in 2018:

<i>NAME OF PROGRAM</i>	<i>DATE HELD</i>	<i>LOCATION HELD</i>
New Student Orientation	3/9/2018	Northeast Campus
New Student Orientation	3/9/2018	Northwest Campus
New Student Orientation	3/9/2018	Southeast Campus
New Student Orientation	3/9/2018	Trinity River Campus
New Student Orientation, Cpl. Cook	3/19/2018	Northwest Campus
New Student Orientation	8/3/2018	Northeast Campus
New Student Orientation	8/3/2018	Northwest Campus
New Student Orientation	8/3-14/2018	Northeast Campus
New Student Orientation	8/3/2018	Southeast Campus
New Student Orientation	8/3/2018	South Campus
New Student Orientation	8/3/2018	Trinity River Campus
New Student Orientation	8/8/2018	Northeast Campus
New Student Orientation	8/9/2018	Northwest Campus
New Student Orientation	8/9/2018	South Campus
New Student Orientation (Two Sessions AM and PM)	8/9/2018	Southeast Campus
New Student Orientation (Two Sessions AM and PM)	8/10/2018	Southeast Campus
New Student Orientation	8/10/2018	Northeast Campus
New Student Orientation	8/10/2018	Northwest Campus
New Student Orientation	8/10/2018	South Campus
New Student Orientation	8/10/2018	Trinity River Campus
New Student Orientation	8/11/2018	Northeast Campus
New Student Orientation	8/11/2018	Northwest Campus
New Student Orientation	8/11/2018	South Campus
New Student Orientation	8/11/2018	Trinity River Campus
New Student Orientation (Two Sessions Am and PM)	8/13/2018	Northwest Campus
New Student Orientation	8/14/2018	Northwest Campus
New Student Orientation	8/14/2018	Northeast Campus
New Student Orientation	8/14/2018	South Campus
New Student Orientation	8/14/2018	South Campus
New Student Orientation	8/16/2018	Trinity River Campus
New Student Orientation	8/18/2018	Southeast Campus
New Student Orientation, Lt. Lee	8/24/2018	Northwest Campus
New Student Orientation	9/1/2018	Trinity River Campus
New Student Orientation	10/12/2018	Northwest Campus
New Student Orientation	10/12/2018	Trinity River Campus
New Student Orientation	10/13/2018	South Campus
New Student Orientation	10/13/2018	Northeast Campus
New Student Orientation (Two Sessions AM and PM)	10/19/2018	Southeast Campus

College is all about choices. Make choices based on self-responsibility and what feels right, not perceived peer pressure. Thinking about decisions ahead of time will likely result in smarter choices. Making smarter choices provide a better chance of finishing college and coming out stronger on the other end.

Tarrant County College District offered the following ongoing crime prevention and safety awareness programs for students in 2018:

NAME OF PROGRAM	DATE HELD	LOCATION HELD
HIP, Health Information is Power	1/12/2018	TRC, ECHS
Toro Trailblazer Student Activities	1/17/2018	South Campus
Hands-only CPR Training	1/18/2018	TRC, ECHS
HIV/HCV Testing and Educational Resources in Clinic	Monthly	Southeast Campus
HIV/STD Screenings (Provided 1-2 times per month)	Monthly	Northwest Campus
Club Rush	1/24/2018	Northeast Campus
Winter Festival	1/25/2018	Northwest Campus
Safety Awareness Video for ECHS-TABS Students	1/31/2018	TRC, ECHS
Club Crawl	2/1/2018	Trinity River Campus
Lunch n' Learn: Heart Health	2/15/2018	Trinity River Campus
Heart Health Lunch & Learn	2/22/2018	Northwest Campus
Health Resource Fair (More than 40 Vendors)	3/7/2018	Northwest Campus
Safe Spring Break	3/8/2018	South Campus
International Women's Day, Women's Safety	3/8/2018	Trinity River Campus
Victim Assistance Table in WADM	3/25/2018	Northwest Campus
National Crime Victims Week, Sexual Assault Awareness/Child Abuse Awareness/VA Table	4/2-5/2018	Northwest Campus
Passport to Change	4/4/2018	South Campus
Counseling Awareness, Lt. Toni Owens	4/5/2018	Trinity River Campus
HIP, Health Information Power, (STIs)	4/12/2018	Trinity River Campus
WOW Cart, Health Education Materials	4/16/2018	Trinity River Campus
African Expo	4/21/2018	South Campus
WOW Cart, Human Trafficking, Domestic Violence	4/23/2018	Trinity River Campus
Talk on Sexting and Cyberbullying	4/24/2018	Southeast Campus
Texans Standing Tall Training, Alcohol Use	5/29-30/2018	Trinity River Campus
Hydration Event	6/20/2018	Trinity River Campus
Child Safety: College for Kids	6/27-28/2018	Trinity River Campus
July 4 th Safety	7/2/2018	Trinity River Campus
Wellness Cart: Hydration	8/7, 8, 10, 16/2018	Trinity River Campus
Back Pack Bash	8/11/2018	Northwest Campus
Back to School	8/11/2018	Highland Hills Community Center
Resource Fair	8/14/2018	Trinity River Campus
Back the Blue Community Event, Caville Place	8/18/2018	Fort Worth
Resource Fair	8/21/2018	Trinity River Campus
Wellness (W.O.W.) Cart	8/25/2018	TRC & TCC Connect
Northwest Fest	8/29/2018	Northwest Campus
SE Club Expo	9/5-6/2018	Southeast Campus
Texans Standing Tall, Grant Year #1 Alcohol Awareness	9/6/2018	Trinity River Campus
Wellness Cart: Alcohol Awareness	9/8/2018	TRC & TCC Connect
Wellness Cart: Alcohol Awareness	9/15/2018	TRC & TCC Connect

Tarrant County College District offered the following ongoing crime prevention and safety awareness programs for students in 2018:

NAME OF PROGRAM	DATE HELD	LOCATION HELD
Wellness Cart: Stress & Nutrition	9/24/2018	Trinity River East
Cookout with the Cops	10/4/2018	South Campus
Breast Cancer Awareness Walk	11/11/2018	Trinity River Campus
Health Fair	10/17/2018	South Campus
WOW Cart: Domestic Violence Awareness	10/20/2018	TRC & TCC Connect
Domestic Violence Awareness	10/29/2018	Trinity River Campus
Annual Health Fair and Blood Drive	11/1/2018	Southeast Campus
WOW Cart: Nutrition	11/6/2018	Trinity River Campus
Health Brain Harmony in Trauma Survivors Lunch & Learn	11/14/2018	Northwest Campus
Resource Fair	11/15/2018	Trinity River Campus
"Stop the Bleed" Training	11/18, 20/2018	Southeast Campus
Thanksgiving Dinner Giveaway	11/21/2018	May Owen Center
"Stop the Bleed" Training	11/26-27/2018	Southeast Campus
Homeless Toiletry Delivery	12/13/2018	May Owen Center



Critical Incident Information

The video, “Shots Fired,” in both the Faculty and Student Edition, is now available on the TCC website for the TCC family members’ viewing. These educational as well as instructional videos provide the viewer with a wealth of “empowering” information regarding “Active Shooter” situations and viewing them is highly recommended. Group presentations of the videos may be requested by calling 817-515-5500.

Campus safety and security is everyone’s responsibility. From any web browser program, you may locate the Tarrant County College Website by going to www.tccd.edu. The shortcut www.tccd.edu/police goes directly to the Tarrant County College Police Department main page. On the left side of the Police Department main page is a navigation link titled “Critical Incident Information.” The “Critical Incident Information” link will lead to the video preamble page. Due to copyright laws the videos are only available for viewing from inside the TCCD Intranet where log-on policies are already in place. Attempts to access the videos from outside the TCCD Intranet will return a “connection failure” message.

Tarrant County Crime Stoppers

The Tarrant County Crime Stoppers Program is an effective crime prevention tool that utilizes assistance from members of the campus community to make their campus community safe by reporting crimes or suspicious activity in a timely manner. Community awareness does prevent and reduce crime. Our campus community family essentially becomes another set of eyes and ears for our police force by detecting and reporting crimes noted or observed on or adjacent to campus property.

Campus community members are encouraged to take an active role in becoming resources for preventing criminal and destructive activity. The Tarrant County Crime Stoppers Program is designed to encourage the campus community to become more involved in the reduction and prevention of both crimes against persons and crimes against property. Offenses of criminal homicide, forcible rape, and aggravated assault are crimes against persons. Robbery, burglary, larceny-theft, motor vehicle theft and arson are crimes against property. Please report suspicious people and/or suspicious vehicles, dangerous situations, illegal activities, and unusual events or incidents observed. SUBMIT A TIP – MAKE A DIFFERENCE.

You may anonymously report crimes or suspicious activity by calling the Tarrant County Crime Stoppers Hotline: 817-469-TIPS (8477); OR text “TIP117 plus your message” to “CRIMES” (274637); OR report online at: <http://469tips.com/> OR, download the “TIP Submit” App. When giving any information, use the four “Ws” and “H” principle - who, what, when, where and how. Tipsters always remain anonymous and are provided with an ID number related solely to their tip. Tarrant County Crime Stoppers does pay a monetary reward for any tip which leads to an arrest or return of property. Tipsters are able to call, text or check the status of their tip online, directly with the Tarrant County Crime Stoppers. The Tarrant County College Police Department’s objective is to maximize cooperation and communication with the campus community through its participation with the Tarrant County Crime Stoppers. This program, which is affiliated with the Safe City Commission, helps students, faculty and staff work together to create a crime-free and drug-free campus environment that allows for safe learning and living.

Education of Members of the TCCD Community

Campus security is discussed during new student orientation. Members of Tarrant County Police Department conduct crime prevention and general security and safety awareness presentations when requested by various community groups, including students and employees of the College. The Police Department organizes and sets up crime prevention and education display tables at various locations throughout the year. This activity provides an opportunity for Tarrant County College Police Department staff to hand out safety-related information, as well as answer individual questions. During the academic year, the Tarrant County College Police Department conducted events and presentations and staffed crime prevention display tables. There were approximately 50 New Student Orientation (NSO) programs conducted which provided general safety awareness and crime prevention including intimate partner violence and drug and alcohol educational resources. All new and transfer students are required to complete #NotAnymore for continued enrollment. There were about 20 New Hire Orientation (NHO) programs for employees which provided information on safety awareness, crime prevention, sexual assault awareness, interpersonal violence, active shooter/threat awareness and self-defense training. Some 27 Personal Safety and Self-Defense Training (PSSDT) sessions were given throughout the year and 53 other District-wide events addressed crime prevention and health and safety awareness. The Crime Prevention and Victim Assistance Unit participated in the majority of the campus events. In these programs, students and employees are encouraged to be responsible for their own security and the security of others.

Tarrant County College Police Department also offers a self-defense program to all members of the campus community. The program teaches basic self-defense skills and techniques. While making participants more aware of their surroundings, the program also assists participants in gaining confidence in their own abilities to include information and training on types of crimes that occur as it pertains to robbery, burglary, aggravated assault, sexual assault, stalking, dating violence and domestic violence.

IX. ALCOHOL AND DRUG POLICY

Possession, sale and/or use of alcoholic beverages on campuses are prohibited by College policy. Alcoholic beverages are not permitted on College property. Possession and consumption of alcohol are also forbidden during any College-sponsored activities at off-campus locations or while traveling to and from off-campus activities. Tarrant County College Police Department enforces all state laws regarding alcohol, including state underage drinking laws. State law shall be strictly enforced at all times on all property controlled by the College District in regard to the possession and consumption of alcoholic beverages.

Possession, use, and/or sale of illegal drugs (as defined by the Texas Penal Code) on campus is a violation of state law. Illegal drug possession and use are prohibited. Tarrant County College Police Department enforces all federal and state drug laws and persons found in possession of illegal drugs will be cited and/or arrested.

Disciplinary action may include referral to drug and alcohol counseling or rehabilitation programs or student assistance programs, suspension, expulsion and referral to appropriate law enforcement official for prosecution.

In compliance with the Drug Free Schools and Communities Act, TCCD publishes information regarding the College's educational programs related to drug and alcohol abuse prevention; sanctions for violations of federal, state and local laws and College policy; a description of health risks associated with alcohol and other drug use; and a description of available treatment programs for TCCD students and employees. A complete description of these topics, as provided in the College's annual notification to students and employees, is available online at:

<http://www.tccd.edu/services/student-life/rights-and-responsibilities/drug-free-school-community-act/>

Alcohol-Drug Education Programs

Seminars on these topics are conducted or coordinated by the Police Department. Check bulletin boards and the student newspaper for announcements. Tarrant County College maintains an alcohol-drug abuse prevention program available to students and employees, under the direction of the department chairperson of mental health, Northeast Campus. Referral assistance is available. Contact the following for information or assistance: Counseling Services, Health Services, vice president for student development services, department chairperson of Mental Health Resources, or manager, Employee Relations.

Alcoholics Anonymous

Answered 24/7 (800-396-1602)

Central Office of Fort Worth
1501 Hemphill Street, Room A
FortWorth, TX 76104
817-332-3533
www.fortworthaa.org

To schedule an appointment with Counseling Services call:

NE: 817-515-6661
NW: 817-515-7788
TR: 817-515-1055
SE: 817-515-3590
SO: 817-515-4558

Employee Assistance Program

Alliance Work Partners
800-343-3822
www.alliancewp.com

Tobacco Policy

Employee Standards of Conduct

The use of tobacco products and the use of electronic cigarettes shall be prohibited on College District grounds and in College District buildings, facilities and vehicles. This prohibition shall also apply to spaces leased by the College District. The use of tobacco products shall be permitted in private vehicles parked on College District property provided any residue is retained within the vehicle. Violation of the College District's policy on tobacco use may result in disciplinary action up to and including termination. Effective September 1, 2019 the legal age for the purchase/use of tobacco, including e-cigarettes and vaping products, in the State of Texas is 21 years of age.

Violators of the Employee Standards of Conduct Tobacco Use DH (LOCAL), may be subject to a \$5 fee for the first offense, increased to \$10 fee for each additional offense during each school year, September-August. Fines must be paid at the Business Services office. Officers can also issue municipal citations to violators in certain campus jurisdictions. Municipal fines are paid at the Municipal Court. For District policy addressing employee tobacco use, see DH (LOCAL).

[http://pol.tasb.org/Policy/Download/1097?filename=DH\(LOCAL\).pdf](http://pol.tasb.org/Policy/Download/1097?filename=DH(LOCAL).pdf)

Student Conduct Tobacco Use

The use of tobacco products and the use of electronic cigarettes shall be prohibited on College District grounds and in College District buildings, facilities and vehicles. This prohibition shall also apply to spaces leased by the College District. The use of tobacco products shall be permitted in private vehicles parked on College District property provided any residue is retained within the vehicle. Violation of the College District's policy on tobacco use may result in disciplinary action. Effective September 1, 2019 the legal age for the purchase/use of tobacco, including e-cigarettes and vaping products, in the State of Texas is 21 years of age.

Violators of the Student Conduct Tobacco Use FLBD (LOCAL) may be subject to a \$5 fee for the first offense, increased to \$10 fee for each additional offense during each school year, September-August. Fines must be paid at the Business Services office. Officers can also issue municipal citations to violators in certain campus jurisdictions. Municipal fines are paid at the Municipal Court. For District policy addressing student tobacco use see, FLBD (LOCAL).

[http://pol.tasb.org/Policy/Download/1097?filename=FLBD\(LOCAL\).pdf](http://pol.tasb.org/Policy/Download/1097?filename=FLBD(LOCAL).pdf)

X. SEXUAL OFFENSES AND SEXUAL MISCONDUCT PROTOCOL

Tarrant County College prohibits the offenses of domestic violence, dating violence, sexual assault and stalking (as defined by the Clery Act) and reaffirms its commitment to maintaining a campus environment that emphasizes the dignity and worth of all members of the College community. Toward that end, Tarrant County College issues this statement of policy to inform the campus community of our programs to address domestic violence, dating violence, sexual assault and stalking as well as the procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking, which will be followed regardless of whether the incident occurs on- or off-campus when it is reported to a College official.

Federal Clery Act Definitions of Domestic Violence, Dating Violence, Sexual Assault and Stalking

Domestic Violence

1. A Felony or misdemeanor crime of violence committed-
 - A. By a current or former spouse or intimate partner of the victim
 - B. By a person with whom the victim shares a child in common
 - C. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner
 - D. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
 - E. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
2. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

1. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship.
2. For the purposes of this definition-
 - A. Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
 - B. Dating violence does not include acts covered under the definition of domestic violence.
 - C. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Sexual Assault:

An offense that meets the definition of rape, fondling, incest or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent."

- **Rape** is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest** is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** is defined as sexual intercourse with a person who is under the statutory age of consent.

Stalking:

1. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to-
 - A. Fear for the person's safety or the safety of others; or
 - B. Suffer substantial emotional distress
2. For the purposes of this definition
 - A. Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
 - B. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
 - C. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Jurisdictional Definitions of Domestic Violence, Dating Violence, Sexual Assault and Stalking

Domestic Violence: The state of Texas defines domestic violence (family violence) as follows:

Sec. 71.003. FAMILY. "Family" includes individuals related by consanguinity or affinity, as determined under Sections 573.022 and 573.024, Government Code, individuals who are former spouses of each other, individuals who are the parents of the same child, without regard to marriage, and a foster child and foster parent, without regard to whether those individuals reside together.

Sec. 71.004. FAMILY VIOLENCE. "Family violence" means:

- (1) an act by a member of a family or household against another member of the family or household that is intended to result in physical harm, bodily injury, assault, or sexual assault or that is a threat that reasonably places the member in fear of imminent physical harm, bodily injury, assault, or sexual assault, but does not include defensive measures to protect oneself;
- (2) abuse, as that term is defined by Sections 261.001(1)(C), (E), and (G), by a member of a family or household toward a child of the family or household; or
- (3) dating violence, as that term is defined by Section 71.0021

Sec. 71.005. HOUSEHOLD. "Household" means a unit composed of persons living together in the same dwelling, without regard to whether they are related to each other.

Sec. 71.006. MEMBER OF A HOUSEHOLD. "Member of a household" includes a person who previously lived in a household.

Dating Violence: The state of Texas defines dating violence in Sec. 71.0021 of the Family Code. DATING VIOLENCE

- (a) "Dating violence" means an act, other than a defensive measure to protect oneself, by an actor that:
 - (1) is committed against a victim:
 - (A) with whom the actor has or has had a dating relationship; or
 - (B) because of the victim's marriage to or dating relationship with an individual with whom the actor is or has been in a dating relationship or marriage; and
 - (2) is intended to result in physical harm, bodily injury, assault, or sexual assault or that is a threat that reasonably places

the victim in fear of imminent physical harm, bodily injury, assault, or sexual assault.

- (b) For purposes of this title, “dating relationship” means a relationship between individuals who have or have had a continuing relationship of a romantic or intimate nature. The existence of such a relationship shall be determined based on consideration of:
 - (1) the length of the relationship;
 - (2) the nature of the relationship; and
 - (3) the frequency and type of interaction between the persons involved in the relationship.
- (c) A casual acquaintanceship or ordinary fraternization in a business or social context does not constitute a “dating relationship” under Subsection (b).

***** Due to dating violence being a part of the “Family Violence” elements in the State of Texas any such offense will be statistically carried as Domestic Violence in Clery statistical calculations. *****

Sexual Assault: The state of Texas defines sexual assault as follows:

Sec. 22.011. SEXUAL ASSAULT.

- (a) A person commits an offense if the person:
 - (1) intentionally or knowingly:
 - (A) causes the penetration of the anus or sexual organ of another person by any means, without that person’s consent;
 - (B) causes the penetration of the mouth of another person by the sexual organ of the actor, without that person’s consent;or
 - (C) causes the sexual organ of another person, without that person’s consent, to contact or penetrate the mouth, anus, or sexual organ of another person, including the actor; or
 - (2) intentionally or knowingly:
 - (A) causes the penetration of the anus or sexual organ of a child by any means;
 - (B) causes the penetration of the mouth of a child by the sexual organ of the actor;
 - (C) causes the sexual organ of a child to contact or penetrate the mouth, anus, or sexual organ of another person, including the actor;
 - (D) causes the anus of a child to contact the mouth, anus, or sexual organ of another person, including the actor; or
- (b) A sexual assault under Subsection (a)(1) is without the consent of the other person if:
 - (1) the actor compels the other person to submit or participate by the use of physical force or violence;
 - (2) the actor compels the other person to submit or participate by threatening to use force or violence against the other person, and the other person believes that the actor has the present ability to execute the threat;
 - (3) the other person has not consented and the actor knows the other person is unconscious or physically unable to resist;
 - (4) the actor knows that as a result of mental disease or defect the other person is at the time of the sexual assault incapable either of appraising the nature of the act or of resisting it;
 - (5) the other person has not consented and the actor knows the other person is unaware that the sexual assault is occurring;
 - (6) the actor has intentionally impaired the other person’s power to appraise or control the other person’s conduct by administering any substance without the other person’s knowledge;
 - (7) the actor compels the other person to submit or participate by threatening to use force or violence against any person, and the other person believes that the actor has the ability to execute the threat;
 - (8) the actor is a public servant who coerces the other person to submit or participate;
 - (9) the actor is a mental health services provider or a health care services provider who causes the other person, who is a patient or former patient of the actor, to submit or participate by exploiting the other person’s emotional dependency on the actor;
 - (10) the actor is a clergyman who causes the other person to submit or participate by exploiting the other person’s emotional dependency on the clergyman in the clergyman’s professional character as spiritual adviser; or
 - (11) the actor is an employee of a facility where the other person is a resident, unless the employee and resident are formally or informally married to each other under Chapter 2, Family Code.
- (c) In this section:
 - (1) “Child” means a person younger than 17 years of age.
 - (2) “Spouse” means a person who is legally married to another.
 - (3) “Health care services provider” means:
 - (A) a physician licensed under Subtitle B, Title 3, Occupations Code;
 - (B) a chiropractor licensed under Chapter 201, Occupations Code;

- (C) a physical therapist licensed under Chapter 453, Occupations Code;
- (D) a physician assistant licensed under Chapter 204, Occupations Code; or
- (E) a registered nurse, a vocational nurse, or an advanced practice nurse licensed under Chapter 301, Occupations Code.
- (4) “Mental health services provider” means an individual, licensed or unlicensed, who performs or purports to perform mental health services, including a:
 - (A) licensed social worker as defined by Section 505.002, Occupations Code;
 - (B) chemical dependency counselor as defined by Section 504.001, Occupations Code;
 - (C) licensed professional counselor as defined by Section 503.002, Occupations Code;
 - (D) licensed marriage and family therapist as defined by Section 502.002, Occupations Code;
 - (E) member of the clergy;
 - (F) psychologist offering psychological services as defined by Section 501.003, Occupations Code; or
 - (G) special officer for mental health assignment certified under Section 1701.404, Occupations Code.
- (5) “Employee of a facility” means a person who is an employee of a facility defined by Section 250.001, Health and Safety Code, or any other person who provides services for a facility for compensation, including a contract laborer.
- (d) It is a defense to prosecution under Subsection (a) (2) that the conduct consisted of medical care for the child and did not include any contact between the anus or sexual organ of the child and the mouth, anus, or sexual organ of the actor or a third party.
- (e) It is an affirmative defense to prosecution under Subsection (a)(2):
 - (1) that the actor was the spouse of the child at the time of the offense; or
 - (2) that:
 - (A) the actor was not more than three years older than the victim and at the time of the offense:
 - (i) was not required under Chapter 62, Code of Criminal Procedure, to register for life as a sex offender; or
 - (ii) was not a person who under Chapter 62, Code of Criminal Procedure, had a reportable conviction or adjudication for an offense under this section; and
 - (B) the victim:
 - (i) was a child of 14 years of age or older; and
 - (ii) was not a person whom the actor was prohibited from marrying or purporting to marry or with whom the actor was prohibited from living under the appearance of being married under Section 25.01
- (f) An offense under this section is a felony of the second degree, except that an offense under this section is a felony of the first degree if the victim was a person whom the actor was prohibited from marrying or purporting to marry or with whom the actor was prohibited from living under the appearance of being married under Section 25.01.

Sec. 22.021. AGGRAVATED SEXUAL ASSAULT.

- (a) A person commits an offense:
 - (1) if the person:
 - (A) intentionally or knowingly:
 - (i) causes the penetration of the anus or sexual organ of another person by any means, without that person’s consent;
 - (ii) causes the penetration of the mouth of another person by the sexual organ of the actor, without that person’s consent; or
 - (iii) causes the sexual organ of another person, without that person’s consent, to contact or penetrate the mouth, anus, or sexual organ of another person, including the actor; or
 - (B) intentionally or knowingly:
 - (i) causes the penetration of the anus or sexual organ of a child by any means;
 - (ii) causes the penetration of the mouth of a child by the sexual organ of the actor;
 - (iii) causes the sexual organ of a child to contact or penetrate the mouth, anus, or sexual organ of another person, including the actor;
 - (iv) causes the anus of a child to contact the mouth, anus, or sexual organ of another person, including the actor; or
 - (v) causes the mouth of a child to contact the anus or sexual organ of another person, including the actor; and
 - (2) if:
 - (A) the person:
 - (i) causes serious bodily injury or attempts to cause the death of the victim or another person in the course of the same criminal episode;

- (ii) by acts or words places the victim in fear that any person will become the victim of an offense under Section 20A.02(a)(3), (4), (7), or (8) or that death, serious bodily injury, or kidnapping will be imminently inflicted on any person;
- (iii) by acts or words occurring in the presence of the victim threatens to cause any person to become the victim of an offense under Section 20A.02(a)(3), (4), (7), or (8) or to cause the death, serious bodily injury, or kidnapping of any person;
- (iv) uses or exhibits a deadly weapon in the course of the same criminal episode;
- (v) acts in concert with another who engages in conduct described by Subdivision (1) directed toward the same victim and occurring during the course of the same criminal episode; or
- (vi) administers or provides flunitrazepam, otherwise known as rohypnol, gamma hydroxybutyrate, or ketamine to the victim of the offense with the intent of facilitating the commission of the offense;
- (B) the victim is younger than 14 years of age; or
- (C) the victim is an elderly individual or a disabled individual.

(b) In this section:

- (1) "Child" has the meaning assigned by Section 22.011(c).
- (2) "Elderly individual" and "disabled individual" have the meanings assigned by Section 22.04(c).

(c) An aggravated sexual assault under this section is without the consent of the other person if the aggravated sexual assault occurs under the same circumstances listed in Section 22.011(b).

(d) The defense provided by Section 22.011(d) applies to this section.

(e) An offense under this section is a felony of the first degree.

(f) The minimum term of imprisonment for an offense under this section is increased to 25 years if:

- (1) the victim of the offense is younger than six years of age at the time the offense is committed; or
- (2) the victim of the offense is younger than 14 years of age at the time the offense is committed and the actor commits the offense in a manner described by Subsection (a)(2)(A).

Sec. A21.01.A DEFINITIONS. In this chapter:

- (1) "Deviate sexual intercourse" means:
 - (A) any contact between any part of the genitals of one person and the mouth or anus of another person; or
 - (B) the penetration of the genitals or the anus of another person with an object.
- (2) "Sexual contact" means, except as provided by Section 21.11, any touching of the anus, breast, or any part of the genitals of another person with intent to arouse or gratify the sexual desire of any person.
- (3) "Sexual intercourse" means any penetration of the female sex organ by the male sex organ.
- (4) "Spouse" means a person to whom a person is legally married under Subtitle A, Title 1, Family Code, or a comparable law of another jurisdiction.

Sec. 21.11. INDECENCY WITH A CHILD.

(a) A person commits an offense if, with a child younger than 17 years of age, whether the child is of the same or opposite sex, the person:

- (1) engages in sexual contact with the child or causes the child to engage in sexual contact; or
- (2) with intent to arouse or gratify the sexual desire of any person:
 - (A) exposes the person's anus or any part of the person's genitals, knowing the child is present; or
 - (B) causes the child to expose the child's anus or any part of the child's genitals.

(b) It is an affirmative defense to prosecution under this section that the actor:

- (1) was not more than three years older than the victim and of the opposite sex;
- (2) did not use duress, force, or a threat against the victim at the time of the offense; and
- (3) at the time of the offense:
 - (A) was not required under Chapter 62, Code of Criminal Procedure, to register for life as a sex offender; or
 - (B) was not a person who under Chapter 62 had a reportable conviction or adjudication for an offense under this section.

- (b-1) It is an affirmative defense to prosecution under this section that the actor was the spouse of the child at the time of the offense.
- (c) In this section, “sexual contact” means the following acts, if committed with the intent to arouse or gratify the sexual desire of any person:
 - (1) any touching by a person, including touching through clothing, of the anus, breast, or any part of the genitals of a child; or
 - (2) any touching of any part of the body of a child, including touching through clothing, with the anus, breast, or any part of the genitals of a person.
- (d) An offense under Subsection (a) (1) is a felony of the second degree and an offense under Subsection (a) (2) is a felony of the third degree.

Sec. 25.02. PROHIBITED SEXUAL CONDUCT (Incest).

- (a) A person commits an offense if the person engages in sexual intercourse or deviate sexual intercourse with another person the actor knows to be, without regard to legitimacy:
 - (1) the actor’s ancestor or descendant by blood or adoption;
 - (2) the actor’s current or former stepchild or stepparent;
 - (3) the actor’s parent’s brother or sister of the whole or half-blood;
 - (4) the actor’s brother or sister of the whole or half-blood or by adoption;
 - (5) the children of the actor’s brother or sister of the whole or half blood or by adoption; or
 - (6) the son or daughter of the actor’s aunt or uncle of the whole or half blood or by adoption.
- (b) For purposes of this section:
 - (1) “Deviate sexual intercourse” means any contact between the genitals of one person and the mouth or anus of another person with intent to arouse or gratify the sexual desire of any person.
 - (2) “Sexual intercourse” means any penetration of the female sex organ by the male sex organ.
- (c) An offense under this section is a felony of the third degree, unless the offense is committed under Subsection (a) (1), in which event the offense is a felony of the second degree.

Stalking

The State of Texas defines stalking as follows:

- (a) A person commits an offense if the person, on more than one occasion and pursuant to the same scheme or course of conduct that is directed specifically at another person, knowingly engages in conduct that:
 - (1) constitutes an offense under Section 42.07 of the Texas Penal Code, or that the actor knows or reasonably should know the other person will regard as threatening:
 - (A) bodily injury or death for the other person;
 - (B) bodily injury or death for a member of the other person’s family or household or for an individual with whom the other person has a dating relationship; or
 - (C) that an offense will be committed against the other person’s property;
 - (2) causes the other person, a member of the other person’s family or household, or an individual with whom the other person has a dating relationship to be placed in fear of bodily injury or death or in fear that an offense will be committed against the other person’s property, or to feel harassed, annoyed, alarmed, abused, tormented, embarrassed or offended; and
 - (3) would cause a reasonable person to:
 - (A) fear bodily injury or death for himself or herself;
 - (B) fear bodily injury or death for a member of the person’s family or household or for an individual with whom the person has a dating relationship;
 - (C) fear that an offense will be committed against the person’s property; or
 - (D) feel harassed, annoyed, alarmed, abused, tormented, embarrassed or offended.
- (b) An offense under this section is a felony of the third degree, except that the offense is a felony of the second degree if the actor has previously been convicted of an offense under this section or of an offense under any of the following laws that contains elements that are substantially similar to the elements of an offense under this section:

- (1) the laws of another state;
 - (2) the laws of a federally recognized Indian tribe; (3) the laws of a territory of the United States; or (4) federal law.
- (c) For purposes of this section, a tier of fact may find that different types of conduct described by Subsection (a), if engaged in on more than one occasion, constitute conduct that is engaged in pursuant to the same scheme or course of conduct.
- (d) In this section:
- (1) "Dating relationship," "family," "household," and "member of a household" have the meanings assigned by Chapter 71, Family Code.
 - (2) "Property" includes a pet, companion animal, or assistance animal, as defined by Section 121.002, Human Resources Code.

Consent

The State of Texas does not have a definition of consent, in relation to sexual activity. However, sexual assault is considered without consent of the other person if the conditions in Sec. 22.011, (b) of the sexual assault statute are evident and the person is below the age of 17.

To consent means to outwardly express agreement for sexual activity. Consent can be a verbal "yes." It can also be demonstrated non-verbally with actions that clearly tell the other person that she or he is willingly and freely engaging in sexual contact. Consent cannot be inferred through silence or lack of resistance. Consent to one activity does not constitute consent to other sexual acts. Past sexual activity does not constitute consent for future acts. If at any time consent is uncertain, the initiating party should stop and obtain verbal consent. Consent can be withdrawn at any time.

As the State of Texas does not give a specific definition of consent, the Tarrant County College District consent definition is used as a measure for disciplinary procedures.

Tarrant County College District Definitions of Domestic Violence, Dating Violence, Sexual Assault and Stalking

Domestic Violence includes actual physical abuse, an attempt to harm another, placing another in fear of imminent, serious, physical harm, or causing another to engage in sexual relations by force, threat of force, or duress.

Examples of behaviors that may constitute domestic violence include the following:

- Hitting, punching, pinching, slapping, or choking someone with whom the person is intimately involved.
- Violating a protective order.
- Harming a person's animals or children while in an intimate relationship.

Dating Violence includes the use or threat of physical force or restraint carried out with the intent of causing pain or injury to another while in a dating relationship.

Examples of behaviors that may constitute dating violence include the following:

- Taking away a person's cell phone during an argument in order to prevent the person from calling a friend or the police for help.
- Threatening to do self-harm if another does not do what is said.
- Threatening to physically assault someone the individual is dating if the person does not do what is said.

Sexual Assault includes:

Non-consensual Sexual Contact (or attempts to commit the same) defined as any intentional sexual touching with any object(s) or body part that is without consent and/or by force. Sexual contact is defined as kissing or touching other's intimate parts. Intimate parts are a person's groin, buttocks, mouth or breasts.

Non-consensual Sexual Intercourse (or attempts to commit the same) defined as penetration of a person's vagina, anus or mouth with any object(s) or body part that is without consent and/or by force.

Examples of behaviors that may constitute sexual assault include the following:

- Having sex with a mentally or physically incapacitated person.
- Forcing someone to perform oral sex on you or another.
- Touching someone's breasts without consent.

- Putting your intimate parts on or in another without consent.

Stalking is when an individual engages in a pattern of conduct or series of acts on more than one occasion directed at a specific person which seriously alarms or annoys that person and would cause a reasonable person to suffer substantial emotional distress or fearfulness for his/her safety or the safety of his/her pets or family members.

Consent & Incapacitation: To consent means to outwardly express agreement for sexual activity. Consent can be a verbal “yes.” It can also be demonstrated non-verbally with actions that clearly tell the other person that she/he is willingly and freely engaging in sexual contact. Consent cannot be inferred through silence or lack of resistance. Consent to one activity does not constitute consent to other sexual acts. Past sexual activity does not constitute consent for future acts. If at any time consent is uncertain, the initiating party should stop and obtain verbal consent. Consent can be withdrawn at any time.

A person who is incapacitated for purposes of this protocol is one who is not legally able to give consent because they are mentally or physically helpless and may not be aware sexual activity is occurring. In the state of Texas, consent can never be given by minors younger than 17 years of age unless permitted by law.

A person is mentally or physically incapacitated when they have consumed alcohol and/or drugs, legal or illegal, voluntarily or involuntarily, and are in a state where a reasonable person would believe that they are unable to make reasonable judgments or render self-care. Incapacitation includes, but is not limited to, being highly intoxicated, passed out, or asleep. When incapacitation occurs due to alcohol or drug use, indicators of incapacitation may include the following:

- Slurred speech
- Bloodshot or unfocused eyes
- Unsteady gait; needing assistance to walk/stand
- Vomiting
- Outrageous or unusual behavior
- Concern expressed by others about the individual
- Expressed memory loss or disorientation

An individual may also be in a state known as a “blackout” where they are also incapacitated and while they may appear to give consent, they do not actually have conscious ability to do so. Therefore, it is of particular importance that any two people engaging in sexual activity know the others level of intoxication prior to beginning sexual contact. The standard that shall be applied is whether or not a reasonable person would have known based on the facts and circumstances presented that the other party was incapacitated and therefore, not capable legally of consenting. As to the accused, being under the influence of alcohol or drugs is never a defense to this protocol and does not excuse sexual misconduct.

Bystander Intervention

Bystander Intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective interventions options, and taking action to intervene. Bystander intervention is a philosophy and strategy for prevention of various types of violence, including bullying, sexual harassment, sexual assault, and intimate partner violence. A bystander who witnesses the conditions that perpetuate violence has the choice and power to intervene. Stepping in can stop violence and/or potential injury and can keep someone from becoming a victim. Interventions don’t have to be dramatic but can be asking a friend to leave a party with you, redirecting a conversation, or interrupting an incident. Bystander intervention includes walking a classmate to his/her car after class, not leaving an overly intoxicated person in a bar/party alone, not leaving an unconscious person alone, intervening when someone is being degraded or emotionally abused, and calling police when a potentially violent situation is unfolding. Positive bystander behavior plays a powerful role in creating an environment free from sexual violence.

- Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are okay.
- Confront people who seclude, hit on, and try to make out with, or have sex with people who are incapacitated.
- Speak up when someone discusses plans to take sexual advantage of another person.
- Believe someone who discloses sexual assault, abusive behavior or experience with stalking.
- Refer people to resources listed in this document for support in health, counseling or with legal assistance.

Risk Reduction

Risk Reduction is defined as options designed to decrease perpetration and bystander inaction, increase empowerment for victims in order to promote safety and help individuals and communities address conditions that facilitate violence. While you can never completely protect yourself from sexual assault, there are some things you can do to help reduce your risk of being assaulted. To reduce one's risk of sexual assault or harassment, strategies below were taken from Rape, Abuse, & Incest National Network, www.rainn.org.

Avoid dangerous situations by doing the following:

- **Be aware** of your surroundings. Knowing where you are and who is around you may help you to find a way to get **out of a bad situation**.
- Try to **avoid isolated areas**. It is more difficult to get help if no one is around.
- **Walk with purpose**. Even if you don't know where you are going, act like you do.
- **Trust your instincts**. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
- **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
- **Make sure your cell phone is with you** and charged and that you have cash money.
- **Don't allow yourself to be isolated** with someone you don't trust or someone you don't know.
- **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.
- **When you go to a social gathering, go with a group of friends**. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
- **Trust your instincts**. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).
- **Don't leave your drink unattended** while talking, dancing, using the restroom or making a phone call. If you've left your drink alone, just get a new one.
- **Don't accept drinks from people you don't know or trust**. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
- **Watch out for your friends, and vice versa**. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
- **If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.)**. Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
- If you need to get out of an uncomfortable or scary situation here are some things that you can try:
 - » **Remember that being in this situation is not your fault**. You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
 - » **Be true to yourself**. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
 - » **Have a code word with your friends or family** so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
 - » **Have an exit strategy**. If you don't want to hurt the person's feelings it is better to make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
- **Try to think of an escape route**. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
- **If you and/or the other person have been drinking**, you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

Tarrant County College wants to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. If you or someone else is in immediate danger, dial 911 or 58911 (campus).

Programs to Prevent Domestic Violence, Dating Violence, Sexual Assault and Stalking

The College engages in comprehensive, intentional, and integrated educational programming, initiatives, strategies and campaigns intended to prevent domestic violence, dating violence, sexual assault and stalking that:

- a) Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs and informed by research or assessed for value, effectiveness, or outcome; and
- b) Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and employees that:

- (a) identify domestic violence (DoV), dating violence (DaV), sexual assault (SA), and stalking (S) as prohibited conduct;
- (b) define what behavior constitutes domestic violence, dating violence, sexual assault, and stalking in the applicable jurisdiction.
- (c) define what behavior and actions constitute consent to sexual activity in the State of Texas, and the institution's definition of consent and the purposes for which that definition is used.
- (d) provide safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, or stalking against a person other than the bystander;
- (e) provide information in risk reduction so that students and employees may recognize warning signs of abusive behavior and how to avoid potential attacks;
- (f) information regarding:
 - procedures victims should follow if a crime of domestic violence, dating violence, sexual assault, and stalking occurs (as described in "Procedures Victims Should Follow in a Crime of Domestic Violence, Dating Violence, Sexual Assault and Stalking Occurs" elsewhere in this document)
 - how the institution will protect the confidentiality of victims and other necessary parties (as described in "Assistance for Victims: Rights and Options" elsewhere in this document)
 - existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and in community (as described in "Assistance for Victims: Rights and Options" elsewhere in this document)
 - options for available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures (as described in "Assistance for Victims: Rights and Options" elsewhere in this document)
 - procedures for institutional disciplinary action in cases alleged dating violence, domestic violence, sexual assault or stalking (as described in "Adjudication of Violations" elsewhere in this document).

Tarrant County College District offered the following primary prevention and awareness programs for incoming students and employees in 2018:				
NAME OF PROGRAM	COMPLETED BY EMPLOYEES	COMPLETED BY STUDENTS	COMPLIED WITH SECTIONS A-E?	WHICH PROHIBITED BEHAVIOR COVERED?
Not Anymore for Employees	4186		Yes	DoV, DaV, SA, S
Not Anymore Community College and High School		6417	Yes	DoV, DaV, SA, S

*DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking

Tarrant County College District offered the following ongoing prevention and awareness programs for students and employees in 2018:

NAME OF PROGRAM	DATE HELD	LOCATION HELD	COMPLIED WITH SECTIONS A-E?	WHICH PROHIBITED BEHAVIOR COVERED?
BPOA DT Rafael Perea	1/8/2018	NWCJTC	Yes	DoV, DaV, SA, S
BPOA DT Rafael Perea	1/9/2018	NWCJTC	Yes	DoV, DaV, SA, S
BPOA DT Rafael Perea	1/10/2018	NWCJTC	Yes	DoV, DaV, SA, S
BPOA DT Rafael Perea	1/11/2018	NWCJTC	Yes	DoV, DaV, SA, S
PSSDT NACB 1102 Karen Kingsley	1/11/2018	NACB 1102	Yes	DoV, DaV, SA, S
BPOA DT Rafael Perea	1/15/2018	NWCJTC	Yes	DoV, DaV, SA, S
BPOA DT Rafael Perea	1/16/2018	NWCJTC	Yes	DoV, DaV, SA, S
BPOA DT Rafael Perea	1/17/2018	NWCJTC	Yes	DoV, DaV, SA, S
BPOA DT Rafael Perea	1/17/2018	NWCJTC	Yes	DoV, DaV, SA, S
PSSDT NACB 1106 Karen Kingsley	2/6/2018	NACB 1106	Yes	DoV, DaV, SA, S
PSSDT NACB 2232 Karen Kingsley	2/21/2018	NBSS 2232	Yes	DoV, DaV, SA, S
Civilian Response to Act Shooter (C.R.A.S.E.)	2/23/2018	SE ECHS	Yes	DoV, DaV, SA, S
PSSDT NACB 1102 Karen Kingsley	3/6/2018	NACB 1102	Yes	DoV, DaV, SA, S
PSSDT NBSS1103 Debra Lamb	4/23/2018	NBSS 1103	Yes	DoV, DaV, SA, S
PSSDT Crowley HS CTE Markeith West	4/25/2018	Crowley HS CTE	Yes	DoV, DaV, SA, S
Missing and Exploited Children	4/30/2018	TRC EOC	Yes	DoV, DaV, SA, S
PSSDT United Way Beth Watson	6/27/2018	Ft. Worth	Yes	DoV, DaV, SA, S
PSSDT I Sr. Education McCoy	9/14/2018	SRTA 1401	Yes	DoV, DaV, SA, S
PSSDT I Sr. Education Kingsley	9/17/2018	NCAB 1111	Yes	DoV, DaV, SA, S
PSSDT I Sr. Education McCoy	9/28/2018	SRTA 1401	Yes	DoV, DaV, SA, S
PSSDT I Sr. Education Kingsley	10/4/2018	NCAB 1111	Yes	DoV, DaV, SA, S
Domestic Violence Awareness	10/20/2018	TRC & TCC Connect	Yes	DoV, DaV, SA, S
Domestic Violence Awareness	10/29/2018	TRC & TCC Connect	Yes	DoV, DaV, SA, S
PSSDT I Sr. Education Kingsley	10/23/2018	NCAB 1111	Yes	DoV, DaV, SA, S
PSSDT I Sr. Education Kingsley	10/30/2018	NCAB 1111	Yes	DoV, DaV, SA, S
PSSDT I Sr. Education McCoy	11/02/2018	SHSC 1602	Yes	DoV, DaV, SA, S
PSSDT I Sr. Education McCoy	11/15/2018	SHSC 1602	Yes	DoV, DaV, SA, S
PSSDT I Sr. Education McCoy	11/16/2018	SHSC 1602	Yes	DoV, DaV, SA, S

*DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking

Procedures Victims Should Follow if a Crime of Domestic Violence, Dating Violence, Sexual Assault or Stalking Occurs

After an incident of sexual assault, dating violence or domestic violence, the victim should consider seeking medical attention as soon as possible at any local hospital in the victim's city of residence or location of the incident. In Tarrant County a victim may seek physical evidence collection, access to forensic nurse examiners/sexual assault nurse practitioners (SANE) at John Peter Smith Hospital or Texas Health Fort Worth. In Texas, evidence may be collected even if you chose not to make a report to law enforcement and a victim must provide their name. Time is a critical factor for evidence collection and preservation, in many cases the window for collecting bodily forensic evidence is just 72 hours. It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted infections. Victims of sexual assault, domestic violence, stalking and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to College adjudicators/investigators or police.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with campus police or other local law enforcement agencies to preserve evidence in the event that the victim decides to report the incident to law enforcement or the College at a later date to assist in proving that the alleged criminal offense occurred or that may be helpful in obtaining a protection order.

LOCAL HOSPITALS	
Baylor All Saints Medical Center at Fort Worth 1400 8th Avenue Fort Worth, TX 76104 817-926-2544	Medical City Arlington 3301 Matlock Road Arlington, TX 76015 682-509-6200
Cook Children's Medical Center 801 7th Avenue Fort Worth, TX 76104 682-885-4000	Texas Health Alliance 10864 Texas Health Trail Fort Worth, TX 76244 682-212-2000
John Peter Smith Hospital (SANE Location) 1500 S. Main Street Fort Worth, TX 76104 817-702-3431	Texas Health Arlington Memorial Hospital 800 W. Randol Mill Road Arlington, TX 76012 817-960-6100
Kindred Hospital Fort Worth 815 8th Avenue Fort Worth, TX 76104 817-332-4812	Texas Health Fort Worth (SANE Location) 1301 Pennsylvania Ave Fort Worth, TX 76104 817-250-2000
Medical City North Hills 4401 Booth Calloway Road North Richland Hills, TX 76180 817-255-1000	Texas Health Hurst, Euless, Bedford 1600 Hospital Parkway Bedford, TX 76022 817-848-4000
Medical City Alliance 3101 N. Tarrant Parkway Fort Worth, TX 76177 817-639-1000	USMD Hospital at Arlington 801 W. Interstate 20 Arlington, TX 76017 817-472-3400

Involvement of Law Enforcement and Campus Authorities

Although the College strongly encourages all members of its community to report domestic violence, dating violence, sexual assault, and stalking violations to law enforcement, including on campus and off campus law enforcement agencies, it is the victim's choice whether or not to make such a report and victims have the right to decline involvement with the police. The Tarrant County College Police Department, Victims Assistance Unit, and the Tarrant County College District Title IX Coordinator will assist any victim with notifying local police if they so desire. The Tarrant County Police Department and the Tarrant County College Police Department Victim's Assistance Unit may be contacted by phone at 817-515-8911. The Tarrant County College District Title IX Coordinator may be contacted by phone at 817-515-5234. For specific procedures on how to file a police report and how to report emergencies refer to the section "Reporting Procedures" previously covered in this report.

LOCAL POLICE DEPARTMENTS

Arlington Police Department 620 West Division Arlington, TX 76004 817-459-5667	Fort Worth Police Department 505 West Felix Street Fort Worth, TX 76115 817-392-4200	Hurst Police Department 825 Thousand Oaks Drive Hurst, TX 76054 817-788-7146	Richland Hills Police Department 6700 Baker Blvd. Richland Hills, TX 76118 817-616-3780
Crowley Police Department 617 Bus. FM 1187 West Crowley, TX 76036 817-297-2276	Haltom City Police Department 5110 Broadway Avenue Haltom City, TX 76117 817-222-7000	North Richland Hills Police Department 4301 City Point Drive North Richland Hills, TX 76180 817-427-7000	Tarrant County Sheriff's Department 200 Taylor Street Fort Worth, TX 76102 817-884-3099

Procedures for Reporting Domestic Violence, Dating Violence, Sexual Assault and Stalking

If you have been the victim of domestic violence, dating violence, sexual assault or stalking, you should report the incident promptly to the Title IX Coordinator, 1500 Houston Street, Fort Worth, TX, 76102, Phone: 817-515-5234 and the Tarrant County College Police Department, Phone: 817-515-8911 if the victim so desires. Other campus personnel such as faculty, staff or counselors may assist in reporting the sexual assault, domestic violence, dating violence and stalking to the Police Department. Filing a police report with the TCCD Police Department will NOT obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. If the assault occurred outside of the College, the local police department where the assault occurred should be called and may be reached by dialing 911. The College will provide resources to persons who have been victims of sexual assault, domestic violence, dating violence or stalking, and will apply appropriate disciplinary procedures to those who violate this policy.

The Tarrant County College Sexual Misconduct Protocol for students and employees can be accessed at:

http://www.tccd.edu/Student_Services/Rights_and_Responsibilities/index.html#sexual-misconduct

Tarrant County College Police Department 1500 Houston Street Fort Worth, TX 76102 817-515-8911	District Title IX Coordinator (Chief Title IX Officer) Ricardo Coronado, Ph.D. 1500 Houston Street DMOC 1125B Fort Worth, TX 76102 817-515-5234
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District Title IX Coordinator and Deputy Title IX Coordinators

Tarrant County College District has designated a Title IX Coordinator and as such he is responsible for the oversight of this Sexual Misconduct Protocol and any procedures related to it. The Title IX Coordinator is responsible for overseeing all Title IX complaints and identifying and addressing any patterns or systemic problems that arise during the review of such complaints. The coordinator's responsibilities include oversight of the investigation and resolution process for complaints of sexual misconduct throughout the District. The Title IX Coordinator also evaluates trends on the campus locations by using the information reported to him and makes recommendations for campus or Districtwide training and education programs. The Title IX Coordinator or the Deputy Title IX Coordinators also work with the campus police department to review complaints made solely to campus law enforcement personnel for potential violations of Title IX that may require further remedies. Deputy Title IX Coordinators are reasonably available for assisting the Title IX Coordinator in overseeing and investigating student and employee complaints under this protocol, providing training and education, and may serve as the decision-maker in student matters regarding alleged violations of this protocol.

Deputy Title IX Coordinators

Northeast Campus, Grapevine Colleyville Collegiate Academy & Tarrant County College Opportunity Center

Peter Fiannaca

Director of Student Conduct and Prevention Education
Office of Vice President for Student Development Services
Northeast Campus
828 Harwood Road
Hurst, TX 76054
817-515-6649
peter.fiannaca@tccd.edu

Northwest Campus, Marine Creek Collegiate High School & Northwest Center of Excellence for Aviation, Transportation, and Logistics

Leon Minor, M.S.

Director of Student Conduct and Prevention Education
Office of Vice President for Student Development Services
Northwest Campus, WCTS 1111B
4801 Marine Creek Parkway
Fort Worth, TX 76179
817-515-7141
leon.minor@tccd.edu

South Campus & Fort Worth ISD Collegiate High School

Belinda Lopez, MBA

Director of Student Conduct and Prevention Education
Office of Vice President for Student Development Services
South Campus, SSTU 1105
5301 Campus Drive
Fort Worth, TX 76119
817-515-4827
belinda.lopez@tccd.edu

Southeast Campus & Arlington ISD Collegiate High School

Kecia Baker, M.S.

Director of Student Conduct and Prevention Education
Office of Vice President of Student Development Services
Southeast Campus, ESED 2313C
2100 Southeast Parkway
Arlington, TX 76018
817-515-3215
vekeisha.baker@tccd.edu

Trinity River Campus, Trinity River East, Texas Academy of Biomedical Sciences (TABS) & TCC Connect

Tim Cason, M.Ed.

Director of Student Conduct and Prevention Education
Office of Vice President for Student Development Services
Trinity River Campus, TRTR 2004A
300 Trinity Campus Circle
Fort Worth, TX 76102
817-515-1331
timothy.cason@tccd.edu

Deputy Title IX Coordinator for Employees & Students
Kateeka Harris, M.A. Title IX Compliance Officer Tarrant County College District May Owen Center, DMOC 1109C 1500 Houston Street Fort Worth, TX 76102 817-515-5230 kateeka.harris@tccd.edu
Deputy Title IX Coordinator for Employees
Megan E. Morrow, MSHRM Director of Employee Relations Office of Human Resources Tarrant County College District May Owen Center, DMOC 2107G 1500 Houston Street Fort Worth, TX 76102 817-515-5427 megan.morrow@tccd.edu
Deputy Title IX Coordinator for Employees
Tiffany R. Gant, M.S. Employee Relations Tarrant County College District May Owen Center, DMOC1109C 1500 Houston Street Fort Worth, TX 76102 817-515-5275 tiffany.gant@tccd.edu

Procedures the College Will Follow When a Crime of Domestic Violence, Dating Violence, Sexual Assault or Stalking is Reported

Tarrant County College has procedures in place that serve to be sensitive to victims who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and other services on and/or off campus as well as additional remedies to prevent contact between a complainant and an accused party, such as academic and working accommodations, if reasonably available. The College will make such accommodations, if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to the Tarrant County College Police or local law enforcement. Students and employees should contact the District Title IX Coordinator, 1500 Houston Street, DMOC 1125B, Fort Worth, TX, 76102, Phone: 817-515-5234.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to the College, below are the procedures that the College will follow as well as a statement of the standard of evidence that will be used during any disciplinary hearing on campus arising from such a report:

Procedures for Student Violations of the Tarrant County College District Sexual Misconduct Protocol

PROCEDURE INSTITUTION WILL FOLLOW FOR SEXUAL ASSAULT	EVIDENTIARY STANDARD	SANCTIONS
<ol style="list-style-type: none"> 1. Depending on when reported (immediate vs. delayed report), institution will provide reporting party with access to medical care. 2. Institution will assess immediate safety needs of reporting party. 3. Institution will assist reporting party with contacting local police if they request and they will be provided with contact information for local police department. 4. Institution will provide reporting party with referrals to on-and off-campus mental health providers. 5. Institution will assess need to implement interim or long-term protective measures such as changes in class schedule, "No Contact" directive between both parties. 6. Institution will provide an "Administrative No Contact Order" and/or "Criminal Trespass Warning Notice" to responding party, if deemed appropriate. 7. Institution will provide written instructions on how to apply for a protective order. 8. Institution will provide a copy of the Sexual Misconduct Protocol to the reporting party and inform the reporting party regarding time frames for inquiry, investigation and resolution. 9. Institution will inform the reporting party of the outcome of the investigation, whether or not the responding party will be administratively charged and what the outcome of the hearing is. 10. Institution will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation. 	The preponderance of the evidence standard.	<p>*Warning or Reprimand</p> <p>*Disciplinary Probation</p> <p>*Disciplinary Suspension</p> <p>*Disciplinary Expulsion</p> <p>(*Defined by the Disciplinary Action Section of the Student Handbook)</p>

"Education is the most powerful weapon which you can use to change the world."

~ Nelson Mandela

PROCEDURE INSTITUTION WILL FOLLOW FOR STALKING	EVIDENTIARY STANDARD	SANCTIONS
<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of reporting party. 2. Institution will assist reporting party with contacting local police if the reporting party requests and reporting party will be provided with contact information for local police department. 3. Institution will provide written instructions on how to apply for a protective order. 4. Institution will provide written information to reporting party on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the reporting party, if appropriate. 6. Institution will provide an "Administrative No Contact Order" and/or "Criminal Trespass Warning Notice" to responding party, if deemed appropriate. 	The preponderance of the evidence standard.	<ul style="list-style-type: none"> *Warning or Reprimand *Disciplinary Probation *Disciplinary Suspension *Disciplinary Expulsion <p>(*Defined by the Disciplinary Action Section of the Student Handbook)</p>
PROCEDURE INSTITUTION WILL FOLLOW FOR DATING VIOLENCE	EVIDENTIARY STANDARD	SANCTIONS
<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of reporting party. 2. Institution will assist reporting party with contacting local police if reporting party requests and provide reporting party with contact information for local police department. 3. Institution will provide written instructions on how to apply for a protective order. 4. Institution will provide written information to reporting party on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the reporting party, if appropriate. 6. Institution will provide an "Administrative No Contact Order" and/or "Criminal Trespass Warning Notice" to responding party, if deemed appropriate. 	The preponderance of the evidence standard.	<ul style="list-style-type: none"> *Warning or Reprimand *Disciplinary Probation *Disciplinary Suspension *Disciplinary Expulsion <p>(*Defined by the Disciplinary Action Section of the Student Handbook)</p>
PROCEDURE INSTITUTION WILL FOLLOW FOR DOMESTIC VIOLENCE	EVIDENTIARY STANDARD	SANCTIONS
<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of reporting party. 2. Institution will assist reporting party with contacting local police if reporting party requests and provide reporting party with contact information for local police department. 3. Institution will provide written instructions on how to apply for a protective order. 4. Institution will provide written information to reporting party on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the reporting party, if appropriate. 6. Institution will provide an "Administrative No Contact Order" and/or "Criminal Trespass Warning Notice" to responding party, if deemed appropriate. 	The preponderance of the evidence standard.	<ul style="list-style-type: none"> *Warning or Reprimand *Disciplinary Probation *Disciplinary Suspension *Disciplinary Expulsion <p>(*Defined by the Disciplinary Action Section of the Student Handbook)</p>

For the full District Policy governing resolution of student complaints, see policy FFDA (LOCAL).

[https://pol.tasb.org/Policy/Download/1097?filename=FFDA\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/1097?filename=FFDA(LOCAL).pdf)

For the district Policy addressing discrimination, harassment, and retaliation involving College District students, see FFDB (LOCAL).

<http://pol.tasb.org/Policy/Code/1097?filter=FFDB>

Procedures for Employee Violations of the Tarrant County College District Sexual Misconduct Protocol

PROCEDURE INSTITUTION WILL FOLLOW FOR SEXUAL ASSAULT	EVIDENTIARY STANDARD	SANCTIONS
<ol style="list-style-type: none"> Depending on when reported (immediate vs. delayed report), institution will provide reporting party with access to medical care. Institution will assess immediate safety needs of reporting party. Institution will assist reporting party with contacting local police if reporting party requests and provide reporting party with contact information for local police department. Institution will provide reporting party with referrals to on-and off-campus mental health providers. Institution will assess need to implement interim or long-term protective measures, such as changes in class schedule, "No Contact" directive between both parties. Institution will provide an "Administrative No Contact Order" and/or "Criminal Trespass Warning Notice" to responding party, if deemed appropriate. Institution will provide written instructions on how to apply for a protective order. Institution will provide a copy of the Sexual Misconduct Protocol to reporting party and inform the reporting party regarding time frames for inquiry, investigation and resolution. Institution will inform the reporting party of the outcome of the investigation. Institution will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation. 	<p>The preponderance of the evidence standard.</p>	<p>Personal and verbal counseling by supervisor.</p> <p>Write-up documenting the incident and warning that such infraction in the future will not be tolerated and a future infraction may result in termination of employment.</p> <p>Suspension without pay.</p> <p>Mandatory referral to the Employee Assistance Program.</p> <p>A Performance Improvement Plan may be issued to the employee.</p> <p>The College may non-renew the contract of a faculty or staff employee.</p> <p>The College may dismiss the employee.</p>
PROCEDURE INSTITUTION WILL FOLLOW FOR STALKING	EVIDENTIARY STANDARD	SANCTIONS
<ol style="list-style-type: none"> Institution will assess immediate safety needs of reporting party. Institution will assist reporting party with contacting local police if complainant requests and provide reporting party contact with information for local police department. Institution will provide written instructions on how to apply for a protective order. Institution will provide written information to reporting party on how to preserve evidence. Institution will assess need to implement interim or long-term protective measures to protect the reporting party, if appropriate. Institution will provide an "Administrative No Contact Order" and/or "Criminal Trespass Warning Notice" to responding party, if deemed appropriate. 	<p>The preponderance of the evidence standard.</p>	<p>Personal and verbal counseling by supervisor.</p> <p>Write-up documenting the incident and warning that such infraction in the future will not be tolerated and a future infraction may result in termination of employment.</p> <p>Suspension without pay.</p> <p>Mandatory referral to the Employee Assistance Program.</p> <p>A Performance Improvement Plan may be issued to the employee.</p> <p>The College may non-renew the contract of a faculty or staff employee.</p> <p>The College may dismiss the employee.</p>

PROCEDURE INSTITUTION WILL FOLLOW FOR DATING VIOLENCE	EVIDENTIARY STANDARD	SANCTIONS
<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of reporting party. 2. Institution will assist reporting party with contacting local police if complainant requests and provide reporting party contact with information for local police department. 3. Institution will provide written instructions on how to apply for a protective order. 4. Institution will provide written information to reporting party on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the reporting party, if appropriate. 6. Institution will provide an "Administrative No Contact Order" and/or "Criminal Trespass Warning Notice" to responding party, if deemed appropriate. 	The preponderance of the evidence standard	Personal and verbal counseling by supervisor. Write-up documenting the incident and warning that such infraction in the future will not be tolerated and a future infraction may result in termination of employment. Suspension without pay. Mandatory referral to the Employee Assistance Program. A Performance Improvement Plan may be issued to the employee. The College may non-renew the contract of a faculty or staff employee. The College may dismiss the employee.
PROCEDURE INSTITUTION WILL FOLLOW FOR DOMESTIC VIOLENCE	EVIDENTIARY STANDARD	SANCTIONS
<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of reporting party. 2. Institution will assist reporting party with contacting local police if complainant requests and provide reporting party contact with information for local police department. 3. Institution will provide written instructions on how to apply for a protective order. 4. Institution will provide written information to reporting party on how to preserve evidence. 5. Institution will assess need to implement interim or long-term protective measures to protect the reporting party, if appropriate. 6. Institution will provide an "Administrative No Contact Order" and/or "Criminal Trespass Warning Notice" to responding party, if deemed appropriate. 	The preponderance of the evidence standard	Personal and verbal counseling by supervisor. Write-up documenting the incident and warning that such infraction in the future will not be tolerated and a future infraction may result in termination of employment. Suspension without pay. Mandatory referral to the Employee Assistance Program. A Performance Improvement Plan may be issued to the employee. The College may non-renew the contract of a faculty or staff employee. The College may dismiss the employee.

For the full District policy governing resolution of employee complaints, see DGBA (LOCAL) Local and DIAA (LOCAL).

[http://pol.tasb.org/Policy/Download/1097?filename=DGBA\(LOCAL\).pdf](http://pol.tasb.org/Policy/Download/1097?filename=DGBA(LOCAL).pdf)

[https://pol.tasb.org/Policy/Download/1097?filename=DIAA\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/1097?filename=DIAA(LOCAL).pdf)

For the District policy addressing discrimination, harassment, and retaliation involving College District employees, see FFDB (LOCAL).

[https://pol.tasb.org/Policy/Download/1097?filename=DIAB\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/1097?filename=DIAB(LOCAL).pdf)

Assistance for Victims: Rights and Options

Regardless of whether a victim elects to pursue a criminal complaint, or whether the offense is alleged to have occurred on or off campus, the College will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights and options.

Such information will include:

- The procedures victims should follow if a crime of dating violence, domestic violence, sexual assault or stalking has occurred;
- Information about how the institution will protect the confidentiality of victims and other necessary parties;
- A statement that the institution will provide written notification to students and employees about victim services within the institution and in the community;
- A statement regarding the institution's provisions about options for, available assistance in, and how to request accommodations and protective measures; and
- An explanation of the procedures for institutional disciplinary actions.

Student Code of Conduct Special Provisions for Sexual Misconduct and Other Sensitive Issues

1. **Advisor/Advocate:** All student parties to sexual misconduct complaints have the right to an advisor/advocate from the community to assist and support in connection with grievance proceedings. TCCD does permit parties in a Title IX Administrative process to have an advisor of their choosing to be present throughout the process. The advisor must only speak to the student or student organization during the student conduct proceedings and shall not directly address the deputy Title IX coordinator or otherwise directly participate in the Title IX Administrative conference.
2. **Sexual History/Character:** All parties to a complaint have a right not to face questions or discussion of their sexual history or character unless the administrative officer decides that such information is highly relevant to determining whether the policy has been violated.
3. **Right to Know Outcome and Sanctions:** The reporting and the responding party both have the right to know the outcome and sanctions.
4. **Right to Be Informed of Reporting Party and Responding Party Review (Appeal) Status:** The parties will be informed by the Title IX Coordinator or his designee if any of the parties to the complaint requests an appeal.
5. **Right to Appeal:** A reporting party or responding party has the right to appeal. A student shall be informed of his/her right to file a complaint with the United States Department of Education, Office of Civil Rights.
6. **Right to be Informed of Policy:** Information regarding this protocol and any accompanying procedures shall be distributed annually to College District employees and students in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in major College District publications. Information regarding the policy and procedures shall also be prominently published on the College District's Web site. Copies of the policy and procedures shall be readily available at the College District's administrative offices.
7. **Right Not to be Dissuaded from Participating in Law Enforcement Processes:** TCCD encourages any victim of a crime, especially sexual assault, stalking, domestic or dating violence, to file a report with the appropriate law enforcement department. A reporting party has the right to file said report before they alert TCCD of the allegation of sexual misconduct or after they have participated in an on campus administrative process. TCCD would never dissuade a victim from seeking remedies from the criminal justice system. The Title IX Coordinator, any Deputy Coordinator or TCCD police officers can assist any victim with contacting the appropriate law enforcement agency should they require such assistance.

State of Texas Crime Victim's Rights

In the state of Texas, a victim of domestic violence, dating violence, sexual assault or stalking has the following rights. As a victim of a violent crime, as the guardian of a victim, or as the close relative of a deceased victim, you have certain rights in the Texas criminal justice system. Among these are:

- The right to PROTECTION from harm and threats of harm arising from cooperation with prosecution efforts;
- The right to have your SAFETY, and that of your family, taken into consideration when bail is being considered;
- The right to be INFORMED about court proceedings including cancellations or rescheduling upon request;
- The right to INFORMATION about procedures in criminal investigations and in the criminal justice system;
- The right to receive INFORMATION about the Texas Crime Victims Compensation Fund and referral to available social service agencies;
- The right to provide INFORMATION to a probation department conducting a pre-sentence investigation about the impact of the offense upon you and your family;
- The right to have the law enforcement agency that requests a medical examination of a victim of an alleged sexual assault PAY all costs of the examination only;
- The right to be NOTIFIED about parole proceedings, to participate in the parole process, and to be notified of the inmate's release;

- The right to be PRESENT at all public court proceedings related to the offense, if the presiding judge approves;
- The right to a SAFE waiting area before and during court proceedings;
- The right to prompt RETURN of any property that is no longer needed as evidence;
- The right to have the prosecutor NOTIFY your employer that the need for your testimony may involve your absence from work;
- The right to COMPLETE a Victim Impact Statement, detailing the impact of the offense upon you and your family, and to have that statement considered during sentencing and any parole action;
- The right to COUNSELING, on request, regarding AIDS and HIV infections and testing for AIDS and HIV related infections, if the offense is a sexual offense or sexual assault.

Tarrant County College's Responsibilities for Orders of Protection

Tarrant County College complies with Texas law in recognizing emergency protective orders and protective orders by arresting violators of protective orders. Any person who obtains an order of protection from a recognized court of law in the State of Texas should provide a copy to the Tarrant County College Police Department. A complainant may then meet with campus police to develop a Safety Action Plan, which is a plan for campus police and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to, escorts, special parking arrangements, changing classroom location or allowing a student to complete assignments from home, etc. Protection from abuse orders may be available through the district or county attorney, a private attorney or through a legal aid service program. The application must be filed in the county in which you or the offender lives. There are no minimum time limits to establish residency and protective orders are available in every county in Texas. Texas peace officers can enforce orders of protection from other states. The College cannot apply for a legal order of protection, no contact order or restraining order for a victim from the applicable jurisdiction(s).

How to Apply for a Protective Order

Use the following link to obtain protective order information from the Tarrant County District Attorney's Office:

<http://access.tarrantcounty.com/en/criminal-district-attorney/civil-division/protective-orders.html>

Use the following link to access a protective order application packet from the Tarrant County District Attorney's Office:

<http://access.tarrantcounty.com/en/criminal-district-attorney/civil-division/protective-orders.html>

TYPES OF ORDERS AVAILABLE IN JURISDICTION			
TYPE OF ORDER	WHO CAN FILE FOR ONE	COURT	BASED ON
Emergency Protective Order -Up to 20 days, can be extended	An adult member of the family or household; or any adult for the protection of a child; or a prosecuting attorney; or the Department of Human and Regulatory Services. The person who is the alleged victim is considered to be the "applicant."	District Court	Preventing continuing acts of family violence, dating violence, stalking or sexual assault against the victim and the victim's household members
Protective Order -Effective for up to two years	An adult member of the family or household; or any adult for the protection of a child; or a prosecuting attorney; or the Department of Human and Regulatory Services. The person who is the alleged victim is considered to be the "applicant."	District Court	Preventing continuing acts of family violence, dating violence, stalking or sexual assault against the victim and the victim's household members

Tarrant County College District No Contact Orders

If the accused individual is a member of the TCCD community, an institutional no contact letter/order may be issued if deemed appropriate or at the request of the victim or accused. This will prohibit communication, verbally, in writing, through technology or third parties, between the parties. If the College receives a report that such an institutional no contact order has been violated, the College will initiate disciplinary proceedings appropriate to the status of the accused (student, employee, etc.) and will impose sanctions if the accused is found responsible for violating the no contact order.

Accommodations and Protective Measures Available for Victims

Upon receipt of a report of domestic violence, dating violence, sexual assault or stalking, Tarrant County College will provide written notification to students and employees about accommodations available to them, including academic and working situations. The written notification will include information regarding the accommodation options, available assistance in requesting accommodations, and how to request accommodations and protective measures (i.e., the notification will include the name and contact information for the individual or office that should be contacted to request the accommodations).

Regardless of whether the victim chooses to report the crime to campus police or local law enforcement and depending upon the extent of the victim's cooperation and consent, College offices, including the campus Police Department, police victim's assistance coordinator, and College Title IX coordinator will work cooperatively to ensure that the complainant's health, physical safety, work and academic status are protected, pending the outcome of a formal institutional investigation of the complaint. For example, if reasonably available, a complainant may be offered changes to academic and/or working situations in addition to counseling, health services and assistance in notifying appropriate local law enforcement. The Title IX Coordinator, Deputy Title IX Coordinators, and/or Title IX Compliance Officer in collaboration with academic affairs and student developments services divisions would be responsible for assisting the victim with accommodations. Examples of options for a potential change to the academic situation may be to transfer to a different section of a class, withdraw and take a class at another time if there is no option for moving to a different section, etc. Possible changes to work situations may include changing working hours. Possible changes in transportation may include having the student or employee park in a different location, assisting the student or employee with a safety escort, etc.

**Effective safety and protection requires the cooperation and assistance of all members of the College community. Report all crimes that occur on TCCD properties to the Tarrant County College Police Department.
817-515-8911**



**FOR EMERGENCIES
CALL 817-515-8911**

Campus and Community Resources for Victims

Upon receipt of a report of domestic violence, dating violence, sexual assault or stalking, Tarrant County College will provide written notification to students and employees about existing assistance with and/or information about obtaining resources and services including counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and assistance in notifying appropriate local law enforcement. These resources include the following:

NORTHEAST CAMPUS AND COMMUNITY RESOURCES FOR VICTIMS
IN AN EMERGENCY, DIAL 911

TCCD Police:	817-515-8911
On-Campus Advising and Counseling Center:	Northeast Campus Counseling Services <ul style="list-style-type: none"> • To schedule an appointment, call 817-515-6661 • NSTU Building, Rm 2800
Local Police:	Hurst Police Department <ul style="list-style-type: none"> • Emergency #911 • Non-emergency 817-788-7146 • 825 Thousand Oaks Drive, Hurst, TX 76054
Local Police:	North Richland Hills Police Department <ul style="list-style-type: none"> • Emergency #911 • Non-emergency 817-427-7000 • 4301 City Point Drive, North Richland Hills, TX 76180
Local Police:	Richland Hills Police Department <ul style="list-style-type: none"> • Emergency #911 • Non-emergency 817-616-3780 • 6700 Baker Blvd, Richland Hills, TX 76118
Local Hospital:	Texas Health Hurst Eules Bedford Hospital <ul style="list-style-type: none"> • 1600 Hospital Pkwy, Bedford, TX 76022 • 817-848-4000
Off-Campus Counseling/Mental Health:	Tarrant County MHMR <ul style="list-style-type: none"> • Call or text 817-335-3022 (Crisis & Screening hotline) • 3840 Hulen St. North Tower, Ft. Worth, TX 76107 • http://www.mhmrtarrant.org/
Local Victims Advocacy:	<div> SafeHaven of Tarrant County <ul style="list-style-type: none"> • Hotline 877-701-SAFE (7233) • 1100 Hemphill Street, Suite 303, Ft. Worth, TX 76104 • http://www.safehaventc.org/ </div> <div> The Women's Center of Tarrant County <ul style="list-style-type: none"> • 817-927-2737 (Hotline) • 1723 Hemphill, Ft. Worth, TX 76110 • http://womenscentertc.org/ </div>
Where to get a protective order:	Tarrant County District Attorney's Office Protective Order Unit <ul style="list-style-type: none"> • 817-884-1623 • 200 E. Weatherford Street, Suite 3040, Ft. Worth, TX 76102 • http://access.tarrantcounty.com/en/criminal-district-attorney/civil-division/protective-orders.html
Off-Campus Legal Assistance:	Legal Aid of Northwest Texas <ul style="list-style-type: none"> • 817-336-3943 • 600 E. Weatherford St., Ft. Worth, TX 76102 • https://internet.lanwt.org/en-us
Other applicable services:	NSVRC National Sexual Violence Resource Center <ul style="list-style-type: none"> • 2101 N. Front Street, Governor's Plaza North, Building #2, Harrisburg, PA 17110 • 717-909-0710 Phone • 717-909-0714 FAX • 717-909-0715 TTY • 877-739-3895 Toll Free

**NORTHWEST CAMPUS AND ERMA C. JOHNSON HADLEY NORTHWEST CENTER OF EXCELLENCE
FOR AVIATION, TRANSPORTATION AND LOGISTICS AND COMMUNITY RESOURCES FOR VICTIMS
IN AN EMERGENCY, DIAL 911**

TCCD Police:	817-515-8911
On-Campus Advising and Counseling Center:	Northwest Campus Counseling Services <ul style="list-style-type: none"> • 817-515-7788 • WCTS 1111A
Local Police:	Fort Worth Police Department <ul style="list-style-type: none"> • Victim Assistance: 817-392-4390 • Emergency: 911 • To report a non-emergency: 817-392-4200 • 505 West Felix, Fort Worth, TX 76115 • https://police.fortworthtexas.gov/Crime-Information/victim-assistance
Local Hospital:	John Peter Smith Hospital <ul style="list-style-type: none"> • JPS SANE (Sexual Assault Nurse Examiner) Program: 817-702-7263 (to leave a message only) • 1500 S. Main St., Ft. Worth, TX 76104 • http://www.jpshealthnet.org/health_care_services/sexual_assault_nurse_examiner_program
Off-Campus Counseling/Mental Health:	Tarrant County MHMR <ul style="list-style-type: none"> • Call or text 817-335-3022 (Crisis & Screening hotline) • 3840 Hulen St. North Tower Ft. Worth, TX 76107 • http://www.mhmrtarrant.org/
Local Victims Advocacy:	<div style="display: flex; justify-content: space-between;"> <div> SafeHaven of Tarrant County <ul style="list-style-type: none"> • Hotline 877-701-SAFE (7233) • 1100 Hemphill Street, Suite 303, Ft. Worth, TX 76104 • http://www.safehaventc.org/ </div> <div> The Women's Center of Tarrant County <ul style="list-style-type: none"> • 817-927-2737 (Hotline) • 1723 Hemphill, Ft. Worth, TX 76110 • http://womenscentertc.org/ </div> </div>
Where to get a protective order:	Tarrant County District Attorney's Office Protective Order Unit <ul style="list-style-type: none"> • 817-884-1623 • 200 E. Weatherford Street, Suite 3040, Ft. Worth, TX 76102 • http://access.tarrantcounty.com/en/criminal-district-attorney/civil-division/protective-orders.html
Off-Campus Legal Assistance:	Legal Aid of Northwest Texas <ul style="list-style-type: none"> • 817-336-3943 • 600 E. Weatherford St., Ft. Worth, TX 76102 • https://internet.lanwt.org/en-us
Other applicable services:	NSVRC National Sexual Violence Resource Center <ul style="list-style-type: none"> • 2101 N. Front Street, Governor's Plaza North, Building #2, Harrisburg, PA 17110 • 717-909-0710 Phone • 717-909-0714 FAX • 717-909-0715 TTY • 877-739-3895 Toll Free • http://www.nsvrc.org/

**Safety is not expensive, but priceless.
Safety saves sickness, suffering and sadness.**

**TRINITY RIVER CAMPUS AND MAY OWEN CENTER AND COMMUNITY RESOURCES FOR VICTIMS
IN AN EMERGENCY, DIAL 911**

TCCD Police:	817-515-8911	
On-Campus Advising and Counseling Center:	Trinity River Campus Counseling Services <ul style="list-style-type: none"> • To schedule an appointment, call 817-515-1055 • TRTR Building, Rm 1408A 	
Local Police:	Fort Worth Police Department <ul style="list-style-type: none"> • Victim Assistance: 817-392-4390 • Emergency: 911 • To report a non-emergency: 817-392-4200 • 505 West Felix, Fort Worth, TX 76115 • https://police.forthworthtexas.gov/Crime-Information/victim-assistance 	
Local Hospital:	Texas Health Fort Worth <ul style="list-style-type: none"> • Texas Health Fort Worth SANE (Sexual Assault Nurse Examiner) Program: 817-250-4293 (leave message only) • 1301 Pennsylvania Avenue, Fort Worth, TX 76104 • http://www.texashealth.org/fw-sane 	John Peter Smith Hospital <ul style="list-style-type: none"> • JPS SANE (Sexual Assault Nurse Examiner) Program: 817-702-7263 (to leave a message only) • 1500 S. Main Street, Ft. Worth, TX 76104
Off-Campus Counseling/Mental Health:	Tarrant County MHMR <ul style="list-style-type: none"> • Call or text 817-335-3022 (Crisis & Screening hotline) • 3840 Hulen Street, North Tower, Ft. Worth, TX 76107 • http://www.mhmrtarrant.org/ 	
Local Victims Advocacy:	SafeHaven of Tarrant County <ul style="list-style-type: none"> • Hotline 877-701-SAFE (7233) • 1100 Hemphill Street, Suite 303, Ft. Worth, TX 76104 • http://www.safehavenc.org/ 	The Women's Center of Tarrant County <ul style="list-style-type: none"> • 817-927-2737 (Hotline) • 1723 Hemphill, Ft. Worth, TX 76110 • http://womenscentertc.org/
Where to get a protective order:	Tarrant County District Attorney's Office Protective Order Unit <ul style="list-style-type: none"> • 817-884-1623 • 200 E. Weatherford Street, Suite 3040, Ft. Worth, TX 76102 • http://access.tarrantcounty.com/en/criminal-district-attorney/civil-division/protective-orders.html 	
Off-Campus Legal Assistance:	Legal Aid of Northwest Texas <ul style="list-style-type: none"> • 817-336-3943 • 600 E. Weatherford St., Ft. Worth, TX 76102 • https://internet.lanwt.org/en-us 	Law Clinic: Texas A&M University School of Law <ul style="list-style-type: none"> • 817-212-4123 or 817-212-4000 ext. 4123 • 307 W. 7th Street, Suite LL50, Fort Worth, TX 76102
Other applicable services:	NSVRC National Sexual Violence Resource Center <ul style="list-style-type: none"> • 2101 N. Front St., Governor's Plaza North, Building #2, Harrisburg, PA 17110 • 717-909-0710 Phone • 717-909-0714 FAX • 717-909-0715 TTY • 877-739-3895 Toll Free • http://www.nsvrc.org/ 	National Domestic Violence Hotline <ul style="list-style-type: none"> • 1-800-799-SAFE (7233) • Rape, Abuse and Incest National Network (RAINN) 24-hour hotline: 1-800-656-HOPE (4673) • http://www.rainn.org • National Center for Victims of Crime <ul style="list-style-type: none"> » https://www.victimsofcrime.org/ • Start by Believing <ul style="list-style-type: none"> » http://startbybelieving.org/ • "M.A.L.E." (Non-profit organization dedicated to healing male survivors of sexual abuse) <ul style="list-style-type: none"> » http://www.malesurvivor.org/

SOUTHEAST CAMPUS AND COMMUNITY RESOURCES FOR VICTIMS
IN AN EMERGENCY, DIAL 911

TCCD Police:	817-515-8911
On-Campus Advising and Counseling Center:	Southeast Campus Counseling Services <ul style="list-style-type: none"> • 817-515-3590 • ESEC Building, Rm 2110A
Local Police:	Arlington Police Department <ul style="list-style-type: none"> • 817-459-5711 (Victim Liaison) • 620 West Division Street, Arlington, TX 76004
Local Hospital:	<div> Texas Health Arlington Memorial Hospital <ul style="list-style-type: none"> • 817-960-6100 • 800 W. Randol Mill Road, Arlington, TX 76012 • https://www.texashealth.org/arlington </div> <div> John Peter Smith Hospital <ul style="list-style-type: none"> • JPS SANE (Sexual Assault Nurse Examiner) Program: 817-702-7263 (to leave a message only) • 1500 S. Main St., Ft. Worth, TX 76104 • http://www.jpshealthnet.org/health_care_services/sexual_assault_nurse_examiner_program </div>
Off-Campus Counseling/Mental Health:	Tarrant County MHMR <ul style="list-style-type: none"> • Call or text 817-335-3022 (Crisis & Screening hotline) • 3840 Hulen St. North Tower, Ft. Worth, TX 76107 • http://www.mhmrtarrant.org/
Local Victims Advocacy:	<div> SafeHaven of Tarrant County <ul style="list-style-type: none"> • Hotline 877-701-SAFE (7233) • 1100 Hemphill Street, Suite 303, Ft. Worth, TX 76104 • http://www.safehaventc.org/ </div> <div> The Women's Center of Tarrant County <ul style="list-style-type: none"> • 817-927-2737 (Hotline) • 1723 Hemphill, Ft. Worth, TX 76110 • http://womenscentertc.org/ </div>
Where to get a protective order:	Tarrant County District Attorney's Office Protective Order Unit <ul style="list-style-type: none"> • 817-884-1623 • 200 E. Weatherford St., Ste. 3040, Ft. Worth, TX 76102 • http://access.tarrantcounty.com/en/criminal-district-attorney/civil-division/protective-orders.html
Off-Campus Legal Assistance:	Legal Aid of Northwest Texas <ul style="list-style-type: none"> • 817-336-3943 • 600 E. Weatherford St., Ft. Worth, TX 76102 • https://internet.lanwt.org/en-us
Other applicable services:	National Sexual Violence Resource Center <ul style="list-style-type: none"> • 2101 N. Front Street, Governor's Plaza North, Building #2, Harrisburg, PA 17110 • 717-909-0710 Phone • 717-909-0714 FAX • 717-909-0715 TTY • 877-739-3895 Toll Free • http://www.nsvrc.org/

Safety first, know more, do more. Be alert and use common sense to protect yourself and others from becoming victims of crime.

**SOUTH CAMPUS AND TCC OPPORTUNITY CENTER AND COMMUNITY RESOURCES FOR VICTIMS
IN AN EMERGENCY, DIAL 911**

TCCD Police:	817-515-8911
On-Campus Advising and Counseling Center:	South Campus Counseling Services <ul style="list-style-type: none"> • 817-515-4558 • SACT Building, Rm 1400
Local Police:	Fort Worth Police Department <ul style="list-style-type: none"> • Victim Assistance: 817-392-4390 • Emergency: 911 • To report a non-emergency: 817-392-4200 • 505 West Felix, Fort Worth, TX 76115 • https://police.fortworthtexas.gov/Crime-Information/victim-assistance
Local Hospital:	John Peter Smith Hospital <ul style="list-style-type: none"> • JPSSANE (Sexual Assault Nurse Examiner) Program: 817-702-7263 (to leave a message only) • 1500 S. Main St., Ft. Worth, TX 76104 • http://www.jpshealthnet.org/health_care_services/sexual_assault_nurse_examiner_program
Off-Campus Counseling/Mental Health:	Tarrant County MHMR <ul style="list-style-type: none"> • 817-335-3022 (Crisis & Screening hotline) • 3840 Hulen St. North Tower, Ft. Worth, TX 76107 • http://www.mhmrtarrant.org/
Local Victims Advocacy:	<div> Safe Haven of Tarrant County <ul style="list-style-type: none"> • Hotline 877-701-7233 • 6815 Manhattan Blvd., Ste.105, Ft. Worth, TX 76120 • http://www.safehaventc.org/ </div> <div> The Women's Center of Tarrant County <ul style="list-style-type: none"> • 817-927-2737(Hotline) • 1723 Hemphill, Ft. Worth, TX 76110 • http://womenscentertc.org/ </div>
Where to get a protective order:	Tarrant County District Attorney's Office Protective Order Unit <ul style="list-style-type: none"> • 817-884-1623 • 200 E. Weatherford St., Ste. 3040, Ft. Worth, TX 76102 • http://access.tarrantcounty.com/en/criminal-district-attorney/civil-division/protective-orders.html
Off-Campus Legal Assistance:	Legal Aid of Northwest Texas <ul style="list-style-type: none"> • 817-336-3943 • 600 E. Weatherford St., Ft. Worth, Texas 76102 • http://www.lanwt.org/
Other applicable	National Sexual Violence Resource Center <ul style="list-style-type: none"> • 2101 N. Front Street, Governor's Plaza North, Building #2, Harrisburg, PA 17110 • 717-909-0710 Phone • 717-909-0714 FAX • 717-909-0715 TTY • 877-739-3895 Toll Free • http://www.nsvrc.org/

IF YOU SEE SOMETHING, SAY SOMETHING.
Safety and security are shared responsibilities. Students, faculty and staff are encouraged to take an active role in becoming education about the prevention of crime.

Additional Resources for Victims

Arlington Police Department 620 West Division Arlington, TX 76004 817-459-5667	Human Relations Unit 818 Missouri Avenue, Fort Worth, TX 76104 Mailing Address: 200 Texas Street Fort Worth, TX 76102 817-392-7525 http://fortworthtexas.gov/HumanRelations/	Suicide & Crisis Center of North Texas Suicide, Sexual Assault, General Crisis Teen Help 800-273-8255 24-Hour Crisis Hotline 214-828-1000
Crowley Police Department 617 Bus. FM 1187 West Crowley, TX 76036 817-297-2276	Hurst Police Department 825 Thousand Oaks Drive Hurst, TX 76054 Main Phone: 717-788-7146 Dispatch: 817-788-7180	Tarrant County Criminal District Attorney or Victim Assistance Coordinator 401 W. Belknap Street, 5 th Floor Fort Worth, TX 76196 817- 884-1400 Victim Assistance: 817-884-2740
Dallas Office for Civil Rights U.S. Department of Education 1999 Bryan Street, Suite 1620 Dallas, Texas 75201-6810 214-661-9600 FAX: 214-661-9587 TDD: 800-877-8339 Email: OCR.Dallas@ed.gov	Immigration Assistance Catholic Charities Fort Worth 249 W. Thornhill Drive Fort Worth, TX 76110 817- 534-0814 http://catholiccharitiesfortworth.org/ Legal Aid of Northwest Texas 600 East Weatherford St. Fort Worth, TX 76102 817-336-3943 http://www.lanwt.org/	Tarrant County Sheriff's Department 200 Taylor Street Fort Worth, TX 76102 817-884-3099
Fort Worth Police Department 505 West Felix Fort Worth, TX 76115 817-392-4000	North Richland Hills Police Department 4301 City Point Drive N. Richland Hills, TX 76180 817-427-7000	The Women's Center of Tarrant County 1723 Hemphill Street Fort Worth, TX 76110 Main Office: 817-927-4040 Women's Help Line: 817-927-4000 Victim's Help Line: 817-927-2737 www.womenscentertc.org
Fort Worth Pregnancy Center 3221 Cleburne Road Fort Worth, TX 76110 817-924-9110 For help after hours 24/7 call 800-712-4357 www.fwpc.org	Richland Hills Police Department 6700 Baker Blvd. Richland Hills, TX 76118 817-616-3780	The Women's Center - Satellite Office 401 West Sanford, Ste. 1200 Arlington, TX 76011 817-548-1663 www.womenscentertc.org
Haltom City Police Department 5110 Broadway Avenue Haltom City, TX 76117 817-222-7000	SafeHaven of Tarrant County 1100 Hemphill Street, Suite 303 Fort Worth, TX 76104 Fort Worth Counseling Center 817-536-5496 24-Hour Hotline 877-701-SAFE (7233) www.safehaventc.org/	Veterans Crisis Line 1-800-273-8255 https://www.veteranscrisisline.net/

Online State and National Resources

Other resources available to persons who report being the victim of sexual assault, domestic violence, dating violence or stalking, include:

<https://www.texasattorneygeneral.gov/> – State of Texas Attorney General

www.tcfv.org – Texas Council on Family Violence

<http://taasa.org/> – Texas Association against Sexual Assault

www.texasadvocacyproject.org – Texas Advocacy Project

<http://www.rainn.org> – Rape, Abuse and Incest National Network

<https://www.justice.gov/ovw/sexual-assault> – Department of Justice

<https://www2.ed.gov/about/offices/list/ocr/index.html> – Department of Education, Office of Civil Rights

Confidentiality

To the greatest extent possible, the College District shall respect the privacy of the complainant, persons against whom a report is filed and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law. Tarrant County College will protect the identity of persons who report having been victims of sexual assault, domestic violence, dating violence or stalking to the fullest extent of the law. Victims may request that directory information on file be removed from public sources by request from the Admissions and Records office.

Different people on campus have different reporting responsibilities and different abilities to maintain your confidentiality, depending on their roles at the College. When consulting campus resources, victims should be aware of confidentiality and mandatory reporting, in order to make informed choices. On campus, some resources may maintain your complete confidentiality, offering you options and advice without any obligation to tell anyone, unless you want them to. Other resources are expressly there for you to report crimes and policy violations, and they will take action when you report your victimization to them.

Additionally, personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant. The College does not publish the name of crime victims nor house identifiable information regarding victims in the campus police department's Daily Crime Log, annual crime statistics disclosure, or online. Furthermore, if a Timely Warning Notice is issued on the basis of a report of domestic violence, sexual assault or stalking, the name of the victim and other personally identifiable information about the victim will be withheld.

Adjudication of Violations

The College's disciplinary process includes a prompt, fair and impartial initial investigation and final resolution process. In all instances, the process will be conducted in a manner that is consistent with the District's policy and that is transparent to the accuser and the accused. Usually, the resolution of domestic violence, dating violence, sexual assault and stalking complaints are completed within 30-45 College District business days of the report. However, each proceeding allows for extensions of time frames for good cause with written notice to the accuser and the accused of the delay and the reason for the delay. College officials involved in the investigation or adjudication of domestic violence, dating violence, sexual assault and stalking complaints are trained annually on the issues related to domestic violence, dating violence, sexual assault and stalking as well as how to conduct an investigation and hearing process that protects the safety of the victim and promotes accountability. Furthermore, each policy provides that:

1. The accuser and the accused will have timely notice for meetings at which the accuser or accused, or both, may be present;
2. The accuser, the accused and appropriate officials will have timely and equal access to any information that will be used during formal and informal disciplinary meeting and hearings;
3. The institutional disciplinary procedures will not be conducted by officials who have a conflict of interest or bias for or against the accuser or the accused;
4. The accuser and the accused will have the same opportunities to have others present during any institutional disciplinary proceeding. The accuser and the accused each have the opportunity to be advised by an advisor/representative of their choice at any stage of the process and to be accompanied by that advisor/representative to any related meeting or proceeding. The College will not limit the choice of advisor or presence for either the accuser or the accused in any meeting or institutional disciplinary proceedings. The adviser must only speak to the student or student organization during the student conduct proceedings and shall not directly address the deputy Title IX coordinator or otherwise directly participate in the student conduct administrative conference.
5. The accuser and the accused will be notified simultaneously, in writing, of the any initial, interim and final decision of any disciplinary proceeding; and
6. Where an appeal is permitted under the Sexual Misconduct Protocol, the accuser and the accused will be notified simultaneously in writing, of the procedures for the accused and the victim to appeal the result of the institutional disciplinary proceeding. When an appeal is filed, the accuser and the accused will be notified simultaneously in writing of any change to the result prior to the time that it becomes final, as well as of the final result once the appeal is resolved.

Type of Disciplinary Proceedings Utilized in Cases of Alleged Domestic Violence, Dating Violence, Sexual Assault and Stalking for Students:

1. How to File a Disciplinary Complaint Under this Policy

Anyone wanting to report an incident should use the www.tccd.edu/incidentreport on line report form. The full policy can be found at [https://pol.tasb.org/Policy/Download/1097?filename=FFDA\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/1097?filename=FFDA(LOCAL).pdf)

2. How the College Determines Whether This Policy will be Used

FFDA Local is the Freedom from Discrimination, Harassment, and Retaliation Sex and Sexual Violence policy for students. At the top of the policy on the first page it states:

"This policy addresses complaints of sex discrimination, sexual harassment, sexual assault, domestic violence, dating violence, stalking, and retaliation targeting students, including claims against other students, employees, and third parties. For legally referenced material relating to discrimination, harassment, and retaliation, see FA (LEGAL). For sex discrimination, sexual harassment, sexual assault, and retaliation targeting employees, see DIAA."

When an incident report is received it is routed to the Title IX Coordinator or designee and then reviewed to determine the applicable policy.

3. Steps in the Disciplinary Process

Step One, the referral is received; the Title IX Coordinator or designee reviews the referral to determine if the incident is a possible violation under the FFDA local policy.

Step Two, if the potential policy violation is applicable under FFDA then the Title IX Coordinator assesses the referral to determine if an informal resolution is appropriate, if any interim actions should be applied, and then assigns an investigator.

Step Three, the investigator would then reach out to the involved parties to schedule an initial meeting. At that initial meeting, parties are informed about their rights, options, and provided with resources.

Step Four, if the reporting party decides to move forward with a formal investigation, then notices are sent out to both parties and recorded interviews are conducted.

Step Five, after all of the interviews are conducted the investigator compiles an investigation summary that includes all of the interview statements. Once the summary is completed it is shared with each of the parties to review the accuracy and content. The Investigator then sends the investigation summary to the Title IX Coordinator for final review.

Step Six, the Title IX Coordinator then reviews the summary and assigns a different Deputy Title IX investigator to serve as a single adjudicator for the Administrative Conference. The Adjudicator information is shared with the Initial investigator who then selects a date for the conference and sends notice to the parties to schedule a pre-conference meeting.

Step Seven, during the pre-conference meeting the parties are informed about their rights, given the opportunity to request accommodations, and receive notice of the date, time, location and presiding adjudicator.

Step Eight, the Administrative Conference is conducted; the Adjudicator sends outcome letters and appeal information to both parties. The parties are then given ten days to submit an appeal. The appeal information is then sent to the respective campus president for final resolution.

4. Anticipated Timelines

Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for the College District to delay its investigation, the investigation should be completed within 30 College District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation. Parties have ten College business days from the date they receive the outcome letter to submit an appeal.

5. Decision-Making Process

The hearing administrator reviews the case file, recorded interviews, analysis of documents, and the investigation summary to determine a finding based on the preponderance of the evidence standard.

6. Standard of Evidence

A preponderance of evidence means a greater weight of evidence or more likely than not. Even in cases which make reference to federal, state, or local criminal statutes or ordinances, the burden of proof in College District conduct proceedings remains as a preponderance of evidence.

7. Possible Sanctions

See FM Local Policy to review all possible sanctions [https://pol.tasb.org/Policy/Download/1097?filename=FM\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/1097?filename=FM(LOCAL).pdf)

8. Range of Protective Measures Available to a Victim Alleging Misconduct

Protective measures may include but are not limited to No-Contact Orders, rearrangement of class schedule, police escorts, change in parking, remote participation during hearings (telephone, videoconferencing, use of a privacy screen, etc.), separate waiting areas during hearing, safety escorts, prohibitions against retaliation, etc.

Type of Disciplinary Proceedings Utilized in Cases of Alleged Domestic Violence, Dating Violence, Sexual Assault and Stalking for Employees:

1. How to File a Disciplinary Complaint Under this Policy

Anyone wanting to report an incident should use the www.tccd.edu/incidentreport on line report form. The full policy can be found at [https://pol.tasb.org/Policy/Download/1097?filename=DIAA\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/1097?filename=DIAA(LOCAL).pdf)

2. How the College Determines Whether This Policy will be Used

DIAA Local is the Freedom from Discrimination, Harassment, and Retaliation Sex and Sexual Violence policy for employees *This policy addresses employee complaints of sex and gender discrimination, sexual harassment, sexual violence, and retaliation. For legally referenced material relating to this subject matter, see DAA (LEGAL). For sex discrimination, sexual harassment, sexual violence, and retaliation targeting students, see FFDA.*

When an incident report is received it is routed to the Title IX Coordinator or designee and then reviewed to determine the applicable policy.

3. Steps in the Disciplinary Process

Step One, the referral is received; the Title IX Coordinator or designee reviews the referral to determine if the incident is a possible violation under the FFDA local policy.

Step Two, if the potential policy violation is applicable under FFDA then the Title IX Coordinator assesses the referral to determine if an informal resolution is appropriate, if any interim actions should be applied, and then assigns an investigator.

Step Three, the investigator would then reach out to the involved parties to schedule an initial meeting. At that initial meeting, parties are informed about their rights, options, and provided with resources.

Step Four, if the reporting party decides to move forward with a formal investigation, then notices are sent out to both parties and recorded interviews are conducted.

Step Five, after all of the interviews are conducted the investigator compiles an investigation summary that includes all of the interview statements. Once the summary is completed it is shared with each of the parties to review the accuracy and content. The Investigator then sends the investigation summary to the Title IX Coordinator for final review.

Step Six, the Title IX Coordinator then reviews the summary and assigns a different Deputy Title IX investigator to serve as a single adjudicator for the Administrative Conference. The Adjudicator information is shared with the Initial investigator who then selects a date for the conference and sends notice to the parties to schedule a pre-conference meeting.

Step Seven, during the pre-conference meeting the parties are informed about their rights, given the opportunity to request accommodations, and receive notice of the date, time, location and presiding adjudicator.

Step Eight, the Administrative Conference is conducted; the Adjudicator sends outcome letters and appeal information to both parties. The parties are then given ten days to submit an appeal. The appeal information is then sent to the respective campus president for final resolution.

Step Nine, the employee may appeal to the next level under DGBA LOCAL. The next appeal level is the Appeals Committee which reviews the appeal and makes a recommendation to the Chancellor. The next and final appeal is to the Board of Trustees who will make the final decision on the appeal. This is not a re-hearing but an appeal on the record with each party making a short presentation on why the appeal should be overturned.

[https://pol.tasb.org/Policy/Download/1097?filename=DGBA\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/1097?filename=DGBA(LOCAL).pdf)

4. *Anticipated Timelines*

Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for the College District to delay its investigation, the investigation should be completed within 30 College District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation. Parties have ten College business days from the date they receive the outcome letter to submit an appeal.

5. *Decision-Making Process*

The hearing administrator reviews the case file, recorded interviews, analysis of documents, and the investigation summary to determine a finding based on the preponderance of the evidence standard.

6. *Standard of Evidence*

A preponderance of evidence means a greater weight of evidence or more likely than not. Even in cases which make reference to federal, state, or local criminal statutes or ordinances, the burden of proof in College District conduct proceedings remains as a preponderance of evidence.

7. *Possible Sanctions*

DH LOCAL Policy will provide the range for violations of policies.

[https://pol.tasb.org/Policy/Download/1097?filename=DH\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/1097?filename=DH(LOCAL).pdf)

8. *Range of Protective Measures Available to a Victim Alleging Misconduct*

Protective measures may include but are not limited to No-Contact Orders, rearrangement of work schedule, transfer to another location upon the request of the reporting party, police escorts, change in parking, remote participation during hearings (telephone, videoconferencing, use of a privacy screen, etc.), separate waiting areas during hearing, safety escorts, prohibitions against retaliation, referral to EAP program, other workplace accommodations if appropriate, etc.

Sanctions and Protective Measures

In all cases, investigations that result in a finding of more likely than not that a violation of the Student Rights and Responsibilities policy in the Tarrant County College District Student Handbook occurred will lead to the initiation of disciplinary procedures against the accused individual. Tarrant County College sanctions including, suspension, dismissal or termination may be imposed upon those determined to have violated this policy. The College may implement protective measures following the report of domestic violence, dating violence, sexual assault and/or stalking. The College will maintain as confidential any accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of the College to provide the accommodations or protective measures. For students, sexual assault, domestic violence, dating violence and stalking are violations of the Student Conduct Code. Employees who violate this policy will be subject to discipline, up to and including termination of employment. Sexual assault, domestic violence, dating violence and stalking are criminal acts, which also may subject the perpetrator to criminal and civil penalties under federal and state law.

The Title IX coordinator will determine whether interim interventions and protective measure should be implemented, and, if so, take steps to implement those protective measures as soon as possible. Examples of interim protective measures include, but are not limited to, an order of no contact, adjustment of course schedules, a leave of absence or reassignment to a different supervisor or position. These remedies may be applied to one, both, or multiple parties involved. Violations of the Title IX coordinator's directives and/or protective measures will constitute related violations that may lead to additional disciplinary action. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by Tarrant County College District.

Notification to Victims of Crimes of Violence

Tarrant County College District will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Campus Sex Crime Prevention Act Information

The Campus Sex Crimes Prevention Act (CSCPA) is a federal law that provides for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education. The act's intent is to extend the protections of sex offender registries and Megan's Law to college campuses. The act requires sex offenders who already must register in a state to provide notice, as required under state law, to each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. It requires that state procedures ensure that this registration information is promptly made available to law enforcement agencies with jurisdiction where institutions of higher education are located and that it is entered into appropriate state records or data systems. It also amends the Clery Act requiring institutions of higher education to issue a statement advising the campus community where to obtain law enforcement agency information provided by a state concerning registered sex offenders. Lastly, the CSCPA amends the Family Educational Rights and Privacy Act of 1974 to clarify that nothing in that Act may be construed to prohibit an educational institution from disclosing information provided to the College concerning registered sex offenders. In compliance with the federal Campus Sex Crimes Prevention Act of 2002, members of the college community may obtain the most recent TDPS information concerning sex offenders employed, enrolled or volunteering at the Tarrant County College District by contacting the Tarrant County College Police Department located on each campus. The Texas Department of Public Safety (DPS) has established an official Internet source of information about criminal convictions, deferred adjudications and sex offender registrations. The information is contained in the following sites:

<https://records.txdps.state.tx.us/DpsWebsite/CriminalHistory/>

<https://records.txdps.state.tx.us/SexOffenderRegistry>

XI. ANNUAL DISCLOSURE OF CRIME STATISTICS

Reporting the Annual Disclosure of Crime Statistics

The Tarrant County College Police Department prepares this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report includes statistics for the previous three years (2016, 2017, 2018) concerning reported crimes that fall into any of the required reporting classifications that occurred on campus, in certain non-campus buildings or property owned or controlled by the Tarrant County College and on public property within or immediately adjacent to and accessible from the campus. In addition, these statistics include persons arrested or referred for campus disciplinary action for liquor, drug, and weapons law violations as required by the Clery Act. The statistics in this report are published in accordance with the standards and guidelines used by the FBI Uniform Crime Reporting Handbook (UCR). This report also includes institutional policies concerning campus security, the reporting of crimes, sexual assault, dating violence, domestic violence, stalking and policies regarding alcohol, drug and tobacco use.

Statistical Data Collection

Tarrant County College Police Department collects the crime statistics disclosed in this report through a number of methods. All reports of crimes and incidents made directly to the Tarrant County College Police Department are entered into our records management system, ARMS-Automated Records Management System. A department administrator reviews the reports to ensure they are appropriately classified with the correct crime category. The statistics are compiled from the contents of ARMS on a monthly basis by a designee on each of the individual campuses. Prior to compiling the yearly statistical data for the Annual Security Report, all of the reports in the ARMS database are thoroughly reviewed and evaluated by at least two members of the Clery team, and crimes that fall into any of the required reporting categories which occurred within our Clery reportable geography are included in the annual statistical disclosure.

The annual disclosure of crime statistics is prepared in cooperation with the local law enforcement agencies surrounding our campuses and non-campus sites. A written request for statistical information is made on an annual basis, or more frequently, to Arlington Police, Crowley Police, Fort Worth Police, Grapevine Police, Haltom City Police, Hurst Police, Keller Police, North Richland Hills Police, Richland Hills Police, White Settlement Police, and the Tarrant County Sheriff's Department. In addition, written requests are sent to law enforcement agencies in the cities and countries where students participate in College sponsored student trips and study abroad programs.

Campus Security Authorities

A written request for statistical information is made on an annual basis to all Campus Security Authorities. Pursuant to the Jeanne Clery Act, any covered violations reported to a Campus Security Authority are included in the crime statistics. The function of a Campus Security Authority (CSA) is to report to the appropriate law enforcement personnel those allegations of Clery Act crimes. The Clery Act regulations define a Campus Security Authority as:

- A member of a campus police department of an institution.
- Any individual who has responsibility for campus security but does not constitute a campus police department (e.g., an individual who is responsible for monitoring the entrance into institutional property.)
- Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
- TCC Campus Security Authorities include the title IX coordinator, campus presidents, vice presidents and directors of Student Development Services, associate vice chancellors, vice presidents, directors and coordinators of Continuing Education Services and Workforce Training, associate vice chancellors and vice presidents of Teaching and Learning Services, directors of Weekend College and directors of Counseling and directors of student conduct/deputy title IX coordinators.

Certain individuals who have significant responsibility for student and campus activities such as pastoral or professional counselors acting in the role of pastoral or professional counselors are exempted from disclosing information.

Hate Crime Reporting

The current regulations require institutions to report as hate crimes any occurrence of murder and non-negligent manslaughter, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft and arson reported to the College, local law enforcement agencies, or a Campus Security Authority that through investigation manifests evidence that the victim was intentionally selected because of the perpetrator's bias. Additionally, the crimes of larceny-theft, simple assault, intimidation and destruction/damage/vandalism of property must be reported in hate crime statistics if investigation manifests evidence that the victim was intentionally selected because of the perpetrator's bias. A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense, which was motivated by the offender's bias. Categories of bias included in the annual statistical disclosure are: race, gender, religion, sexual orientation, ethnicity/national origin, disability and gender identity.

Categories of Bias Definitions

- **Race:** A preformed negative opinion or attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g., Asians, blacks, whites).
- **Religion:** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists).
- **Sexual Orientation:** A preformed negative opinion or attitude toward a person or a group of persons based on their actual or perceived sexual orientation (e.g., gays, lesbians, heterosexuals).
- **Gender:** A preformed negative opinion or attitude towards a person or group of persons based on their actual or perceived gender (e.g., male or female).
- **Gender Identity:** A preformed negative opinion or attitude toward a person or a group of persons based on their actual or perceived gender identity, (e.g., bias against transgender or gender nonconforming individuals).
- **Ethnicity:** A preformed negative opinion or attitude toward a group of persons whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry (e.g., Middle Eastern, Hispanics).
- **National Origin:** A preformed negative opinion or attitude toward a person or a group of persons based on their actual or perceived country of birth.
- **Disability:** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury and advanced age or illness.

XII. CAMPUS CRIME STATISTICS

Clery Geographic Areas

The Clery Act requires that institutions disclose statistics for offenses committed in locations associated with the College. If a Clery Act crime is reported to the campus police, the local police, or a Campus Security Authority, it should be included in the Annual Security Report only if it occurred in one of the following locations: on campus, in or on a non-campus building or property, or on public property within or immediately adjacent to and accessible from the campus.

All crimes in the Annual Security Report must be disclosed by Clery reportable geographic location. Accurate crime statistics are provided for the three geographical categories, on campus, e.g., Northeast, Northwest, South, Southeast, Trinity River Campus, Tarrant County College Opportunity Center and Erma C. Johnson Hadley Center of Excellence for Aviation, Transportation and Logistics, the streets and sidewalks immediately bordering the campuses (public property) and non-campus locations.

- a. **On Campus:** Any building or property owned or controlled by the institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes and, property that is within the same reasonably contiguous area that is owned by the school but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).
- b. **Non-Campus Building or Property:** Any building or property owned or controlled by a student organization that is officially recognized by the school; or any building or property owned or controlled by the school that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.
- c. **Public Property:** All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.
- d. **Student Residential Facilities:** There are no dormitories or residential facilities for students on any of the Tarrant County College campuses.

Definitions of Statistical Categories

- e. **Murder and Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.
- f. **Manslaughter by Negligence:** The killing of another person through gross negligence.
- g. **Sex Offenses:** Any sexual act directed against another person without consent of the victim, including instances where the victim is incapable of giving consent.
- h. **Rape:** Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim, including any instances where the victim is incapable of giving consent. This definition includes any gender of victim or perpetrator.
- i. **Fondling:** The touching of private body parts of another person for the purpose of sexual gratification without consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or temporary or permanent mental or physical incapacity.
- j. **Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- k. **Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.
- l. **Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- m. **Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.
- n. **Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking and all attempts to commit any of the aforementioned.
- o. **Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned-including joy riding.)
- p. **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

- q. **Liquor Law Violations:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)
- r. **Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
- s. **Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons and all attempts to commit any of the aforementioned.
- t. **Hate Crime:** A hate crime is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. A hate crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias. Hate crimes are reported by the type of bias for the following Clery Act crimes: murder and non-negligent manslaughter, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, and arson, as well as for the following: larceny, simple assault, intimidation and vandalism.



Trinity River Campus



Trinity River East Campus

This report is compiled in accordance with the Campus Security Act of 1990. It pertains to all Tarrant County College District campuses which include South, Northeast, Northwest, Southeast, Trinity River Campus, Tarrant County College Opportunity Center, Erma C. Johnson Hadley Center of Excellence for Aviation, Transportation and Logistics and non-campus properties. All policy statements apply to all of these campuses unless otherwise stated. Included are statistics for the last three calendar years, January 1, 2016 through December 31, 2018. The report is also available on:

<https://www.tccd.edu/annualsecurityreport>

SOUTH CAMPUS STATISTICAL REPORT OF CRIME

JANUARY 1, 2016–DECEMBER 31, 2018

CRIMINAL OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Murder/Non-Negligent Manslaughter	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Manslaughter by Negligence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	1	0	0	1
Fondling	2016	1	0	0	1
	2017	2	0	0	2
	2018	1	0	0	1
Incest	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Statutory Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Robbery	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Aggravated Assault	2016	2	0	0	2
	2017	0	0	0	0
	2018	1	0	0	1
Burglary	2016	1	2	0	3
	2017	0	0	0	0
	2018	0	0	0	0
Motor Vehicle Theft	2016	0	0	0	0
	2017	1	0	0	1
	2018	2	0	0	2
Arson	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
VAWA OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Stalking	2016	1	0	0	1
	2017	2	0	0	2
	2018	1	0	0	1
Domestic Violence	2016	1	0	1	2
	2017	0	0	0	0
	2018	4	0	0	4
Dating Violence	2016	1	0	0	1
	2017	2	0	0	2
	2018	0	0	0	0

SOUTH CAMPUS STATISTICAL REPORT OF CRIME

JANUARY 1, 2016–DECEMBER 31, 2018

PUBLIC PROPERTY	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Arrests for Liquor Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Referrals for Liquor Law Violations	2016	0	0	0	0
	2017	1	0	0	1
	2018	0	0	0	0
Arrests for Drug Law Violations	2016	1	1	0	2
	2017	1	2	0	3
	2018	0	4	3	7
Referrals for Drug Law Violations	2016	0	0	0	0
	2017	4	0	0	4
	2018	3	0	0	3
Arrests for Weapons Law Violations	2016	1	0	0	1
	2017	0	0	0	0
	2018	1	0	0	1
Referrals for Weapons Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0

HATE CRIMES: There were no reported hate crimes at the South Campus in 2016, 2017, and 2018.

UNFOUNDED CRIMES: There were no unfounded crimes at the South Campus in 2016 and 2017, but there were two unfounded crimes at the South Campus in 2018.

There are no On-Campus student housing facilities associated with this campus.



South Campus



NORTHEAST CAMPUS STATISTICAL REPORT OF CRIME

JANUARY 1, 2016–DECEMBER 31, 2018

CRIMINAL OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Murder/Non-Negligent Manslaughter	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Manslaughter by Negligence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Fondling	2016	0	0	0	0
	2017	2	0	0	2
	2018	1	0	0	1
Incest	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Statutory Rape	2016	1	0	0	1
	2017	0	0	0	0
	2018	0	0	0	0
Robbery	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Aggravated Assault	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Burglary	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Motor Vehicle Theft	2016	2	0	0	2
	2017	2	0	0	2
	2018	0	0	0	0
Arson	2016	0	0	0	0
	2017	0	0	0	0
	2018	1	0	0	1
VAWA OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Stalking	2016	3	0	0	3
	2017	2	1	0	3
	2018	8	0	0	8
Domestic Violence	2016	2	0	0	2
	2017	0	0	0	0
	2018	1	0	0	1
Dating Violence	2016	3	0	0	3
	2017	1	0	0	1
	2018	0	0	0	0

NORTHEAST CAMPUS STATISTICAL REPORT OF CRIME

JANUARY 1, 2016–DECEMBER 31, 2018

ARRESTS & REFERRALS	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Arrests for Liquor Law Violations	2016	1	0	0	1
	2017	0	0	0	0
	2018	0	0	0	0
Referrals for Liquor Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Arrests for Drug Law Violations	2016	1	0	1	2
	2017	1	0	3	4
	2018	5	0	1	6
Referrals for Drug Law Violations	2016	0	0	0	0
	2017	2	0	0	2
	2018	1	0	0	1
Arrests for Weapons Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	1	0	0	1
Referrals for Weapons Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0

HATE CRIMES: There were no reported hate crimes at the Northeast Campus in 2016, 2017, and 2018.

UNFOUNDED CRIMES: There were no unfounded crimes at the Northeast Campus in 2016, 2017, and 2018.

There are no On-Campus student housing facilities associated with this campus.



Northeast Campus



NORTHWEST CAMPUS STATISTICAL REPORT OF CRIME

JANUARY 1, 2016–DECEMBER 31, 2018

CRIMINAL OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Murder/Non-Negligent Manslaughter	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Manslaughter by Negligence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Fondling	2016	0	0	0	0
	2017	2	0	0	2
	2018	0	0	0	0
Incest	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Statutory Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Robbery	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Aggravated Assault	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Burglary	2016	0	0	0	0
	2017	0	1	0	1
	2018	0	0	0	0
Motor Vehicle Theft	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Arson	2016	2	0	0	2
	2017	0	0	0	0
	2018	0	0	0	0
VAWA OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Stalking	2016	2	0	0	2
	2017	3	0	0	3
	2018	9	0	0	9
Domestic Violence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	1	0	1
Dating Violence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0

NORTHWEST CAMPUS STATISTICAL REPORT OF CRIME

JANUARY 1, 2016–DECEMBER 31, 2018

ARRESTS & REFERRALS	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Arrests for Liquor Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Referrals for Liquor Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Arrests for Drug Law Violations	2016	0	0	0	0
	2017	1	0	1	2
	2018	0	0	0	0
Referrals for Drug Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Arrests for Weapons Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Referrals for Weapons Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0

HATE CRIMES: There was one hate crime at the Northwest Campus (on campus) in 2016. It was intimidation with gender identity as the category of bias. There were no reported hate crimes at the Northwest Campus in 2017, but there was one hate crime at the Northwest Campus (on campus) in 2018. It was intimidation with race as the category of bias.

UNFOUNDED CRIMES: There were no unfounded crimes at the Northwest Campus in 2016 and 2018, but there was one unfounded crime at the Northwest Campus in 2017.

There are no On-Campus student housing facilities associated with this campus.



Northwest Campus

SOUTHEAST CAMPUS STATISTICAL REPORT OF CRIME

JANUARY 1, 2016–DECEMBER 31, 2018

CRIMINAL OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Murder/Non-Negligent Manslaughter	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Manslaughter by Negligence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Fondling	2016	1	0	0	1
	2017	0	0	0	0
	2018	1	0	0	1
Incest	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Statutory Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Robbery	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Aggravated Assault	2016	0	0	0	0
	2017	1	0	0	1
	2018	0	0	0	0
Burglary	2016	0	0	0	0
	2017	0	0	0	0
	2018	2	0	0	2
Motor Vehicle Theft	2016	0	0	0	0
	2017	0	0	0	0
	2018	1	0	0	1
Arson	2016	0	0	0	0
	2017	1	0	0	1
	2018	0	0	0	0
VAWA OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Stalking	2016	2	0	0	2
	2017	7	0	0	7
	2018	6	0	0	6
Domestic Violence	2016	1	0	0	1
	2017	1	0	0	1
	2018	2	0	0	2
Dating Violence	2016	5	0	0	5
	2017	4	0	0	4
	2018	0	0	0	0

SOUTHEAST CAMPUS STATISTICAL REPORT OF CRIME

JANUARY 1, 2016–DECEMBER 31, 2018

ARRESTS & REFERRALS	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Arrests for Liquor Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Referrals for Liquor Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Arrests for Drug Law Violations	2016	1	0	0	1
	2017	0	0	0	0
	2018	4	0	2	6
Referrals for Drug Law Violations	2016	0	0	0	0
	2017	5	0	0	5
	2018	1	0	0	1
Arrests for Weapons Law Violations	2016	0	0	0	0
	2017	1	0	0	1
	2018	0	0	0	0
Referrals for Weapons Law Violations	2016	0	0	0	0
	2017	1	0	0	1
	2018	1	0	0	1

HATE CRIMES: There were no reported hate crimes at the Southeast Campus in 2016, 2017, and 2018.

UNFOUNDED CRIMES: There were no unfounded crimes at the Southeast Campus in 2016, 2017, and 2018.

There are no On-Campus student housing facilities associated with this campus.



Southeast Campus



TRINITY RIVER CAMPUS STATISTICAL REPORT OF CRIME

JANUARY 1, 2016–DECEMBER 31, 2018

CRIMINAL OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Murder/Non-Negligent Manslaughter	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Manslaughter by Negligence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Rape	2016	1	0	0	1
	2017	0	0	0	0
	2018	0	0	0	0
Fondling	2016	0	0	0	0
	2017	0	0	0	0
	2018	2	0	0	2
Incest	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Statutory Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Robbery	2016	0	0	0	0
	2017	0	0	1	1
	2018	0	0	0	0
Aggravated Assault	2016	0	0	0	0
	2017	0	0	4	4
	2018	0	0	0	0
Burglary	2016	4	0	0	4
	2017	0	0	0	0
	2018	0	0	0	0
Motor Vehicle Theft	2016	1	0	3	4
	2017	0	0	1	1
	2018	1	0	2	3
Arson	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
VAWA OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Stalking	2016	4	0	0	4
	2017	2	0	0	2
	2018	10	0	0	10
Domestic Violence	2016	0	0	1	1
	2017	2	0	2	4
	2018	2	0	0	2
Dating Violence	2016	3	0	0	3
	2017	0	0	0	0
	2018	0	0	0	0

TRINITY RIVER CAMPUS STATISTICAL REPORT OF CRIME

JANUARY 1, 2016–DECEMBER 31, 2018

ARRESTS & REFERRALS	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Arrests for Liquor Law Violations	2016	1	0	2	3
	2017	1	0	1	2
	2018	0	0	1	1
Referrals for Liquor Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Arrests for Drug Law Violations	2016	1	0	1	2
	2017	3	0	5	8
	2018	1	0	2	3
Referrals for Drug Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	2	0	0	2
Arrests for Weapons Law Violations	2016	0	0	0	0
	2017	0	0	1	1
	2018	0	0	0	0
Referrals for Weapons Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	1	0	0	1

HATE CRIMES: There were no reported hate crimes at the Trinity River Campus in 2016, 2017, and 2018.

UNFOUNDED CRIMES: There were no unfounded crimes at the Trinity River Campus in 2016 and 2017, but there was one unfounded crime on Trinity River Campus Clery-reportable public property in 2018.

There are no On-Campus student housing facilities associated with this campus.



Trinity River East Campus

TARRANT COUNTY COLLEGE OPPORTUNITY CENTER

STATISTICAL REPORT OF CRIME

JANUARY 1, 2016–DECEMBER 31, 2018

CRIMINAL OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Murder/Non-Negligent Manslaughter	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Manslaughter by Negligence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Fondling	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Incest	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Statutory Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Robbery	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Aggravated Assault	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Burglary	2016	0	2	0	2
	2017	0	0	0	0
	2018	0	0	0	0
Motor Vehicle Theft	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Arson	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
VAWA OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Stalking	2016	0	0	0	0
	2017	0	0	0	0
	2018	1	0	0	1
Domestic Violence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Dating Violence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0

TARRANT COUNTY COLLEGE OPPORTUNITY CENTER STATISTICAL REPORT OF CRIME

JANUARY 1, 2016–DECEMBER 31, 2018

ARRESTS & REFERRALS	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Arrests for Liquor Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Referrals for Liquor Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Arrests for Drug Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Referrals for Drug Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Arrests for Weapons Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Referrals for Weapons Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0

HATE CRIMES: There were no reported hate crimes at the Tarrant County College Opportunity Center in 2016, 2017, and 2018.

UNFOUNDED CRIMES: There were no unfounded crimes at the Tarrant County College Opportunity Center in 2016, 2017, and 2018.

There are no On-Campus student housing facilities associated with this campus.



Tarrant County College Opportunity Center

**ERMA C. JOHNSON HADLEY NORTHWEST CENTER OF EXCELLENCE FOR
AVIATION, TRANSPORTATION AND LOGISTICS STATISTICAL REPORT OF CRIME**
JANUARY 1, 2016–DECEMBER 31, 2018

CRIMINAL OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Murder/Non-Negligent Manslaughter	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Manslaughter by Negligence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Fondling	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Incest	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Statutory Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Robbery	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Aggravated Assault	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Burglary	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Motor Vehicle Theft	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Arson	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
VAWA OFFENSES	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Stalking	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Domestic Violence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Dating Violence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0

**ERMA C. JOHNSON HADLEY NORTHWEST CENTER OF EXCELLENCE FOR
AVIATION, TRANSPORTATION AND LOGISTICS STATISTICAL REPORT OF CRIME**
JANUARY 1, 2016–DECEMBER 31, 2018

ARRESTS & REFERRALS	YEAR	ON-CAMPUS	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
Arrests for Liquor Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Referrals for Liquor Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Arrests for Drug Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Referrals for Drug Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Arrests for Weapons Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Referrals for Weapons Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0

HATE CRIMES: There were no reported hate crimes at the Erma C. Johnson Hadley Northwest Center of Excellence for Aviation, Transportation and Logistics in 2016, 2017, and 2018.

UNFOUNDED CRIMES: There were no unfounded crimes at the Erma C. Johnson Hadley Northwest Center of Excellence for Aviation, Transportation and Logistics in 2016, 2017, and 2018.

There are no On-Campus student housing facilities associated with this campus.



**Erma C. Johnson Hadley Northwest Center of
Excellence for Aviation, Transportation and
Logistics**

TARRANT COUNTY CRIME STOPPERS PROGRAM

Tarrant County Crime Stoppers Hotline: 817-469-TIPS (8477)

- Notify police officers on patrol
- Call Central Dispatch 817-515-8911, 58911 from campus phone
- Call Tarrant County Crime Stoppers at 817-469-TIPS (8477); or text "TIP117 plus your message" to "CRIMES" (274637); or report online at www.469tips.com; or download the "TIP Submit" App.

**Make a Call
Make a
Difference**

Report crimes against persons, crimes against property, illegal activities, suspicious activities, unusual events or incidents and dangerous situations

POL: 18527:0715:AJ



Tarrant County College[®]
SUCCESS WITHIN REACH.

An Equal Opportunity Institution/Equal Access to persons with disabilities.



NOTES

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

817-515-8911