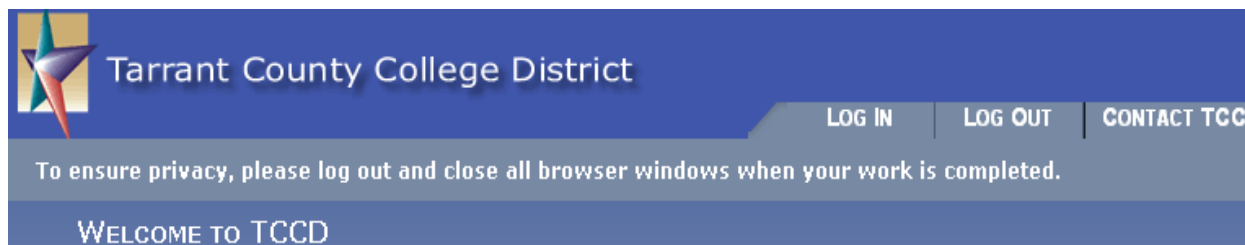


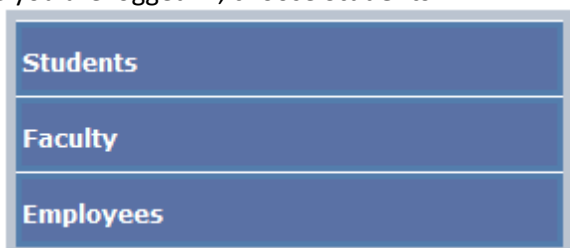
How to Register For Classes

Login to <http://wa.tccd.edu>.

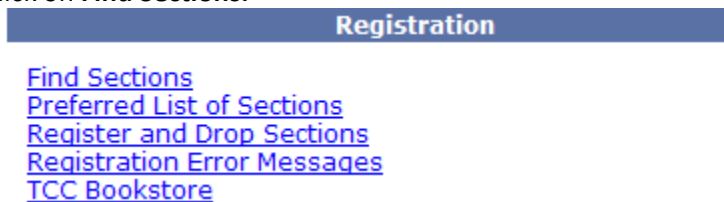
WebAdvisor is accessible 5 a.m. to 2 a.m. seven days a week.



Once you are logged in, choose **Students**.



1. At the bottom of the first column on the Student Main Menu page, under the **Registration** heading, click on **Find Sections**.



2. Choose a Term by clicking the appropriate semester. (**Example: Fall 2007**)



How to Register For Classes

- Choose the Subject of the course that you wish to take by selecting it from the drop-down menu. (Example: ENGL – English)

Choose a Subject from the list below

ENGL - English ▼

- Select the course from the list that you wish to take by clicking on the course title. (Example: English Composition I)

Courses		
ENGL-0324	Developmental English	Description
ENGL-0325	Developmental Writing	Description
ENGL-1301	English Composition I	Description
ENGL-1302	English Composition II	Description
ENGL-2311	Technical Writing	Description

You can narrow down your search by selecting the campus and time you want to attend.

Campus AM/PM Only Open Seats

- Choose the specific section for that course by selecting the checkbox before the synonym number. NOTE that the Campus, Open Seats, Instructor (if assigned), Days, Times, and Start & End dates are listed next to each class.

<input checked="" type="checkbox"/>	0096828	ENGL-1301-23272	English Composition I	LEC	NE	11		M W F	10:10am - 11:05am
<input type="checkbox"/>	0096811	ENGL-1301-23228	English Composition I	LEC	NE	0	Howell	M W F	11:15am - 12:10pm
<input type="checkbox"/>	0096829	ENGL-1301-23274	English Composition I	LEC	NE	0		M W F	11:15am - 12:10pm
<input type="checkbox"/>	0096830	ENGL-1301-23275	English Composition I	LEC	NE	0	Fortner	M W F	11:15am - 12:10pm
<input type="checkbox"/>	0096831	ENGL-1301-23276	English Composition I	LEC	NE	8		M W F	11:15am - 12:10pm

- After selecting the class, click on the **Submit** button located on the bottom of the page.

SUBMIT

Next, you will see a screen that states that this class has been added to your **Preferred Section List**.

PREFERRED LIST

The following sections are on your preferred list:

Term	Section	Course	Method	Location	Days	Time	Faculty	Start	End
2007FL	ENGL-1301-11342	English Composition I	LE1	SO SRTA 1402	Sa	09:00 AM-12:10 PM		09/08/07	12/08/07

How to Register For Classes

If you have other classes to add, then click on **Continue Searching for Sections** and repeat steps 3 through 6. If you are finished adding courses then click on **Proceed to Registration**.

[Proceed to registration](#)

[Continue searching for sections](#)

7. On the next screen you will see the **Register and Drop Sections** page. You will need to select an action for the courses listed. You can either select an **Action for all preferred sections** or select an action for each individual class.

CHOOSE ONE OF THE OPTIONS, NOT BOTH. Once you have done this, click on the **Submit** button on the bottom of the page.

Action for ALL Pref. Sections (or choose below)

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity	Credits	CEUs
Register <input type="text" value=""/>	Fall 2007	ENGL-1301-11342 (0096804) English Composition I	South Campus	09/08/2007- 12/08/2007 Lecture 1 Saturday 09:00AM - 12:10PM, SO SRTA, Room 1402	To be Announced	19 / 30	<input type="text" value="3.00"/>	

On the bottom of the page, you will also see **If one of my choices is not available** with a drop-down menu. Select either **Allow me to adjust all**, which gives you the option to correct any course that has an error, or **Complete only available**, which only processes the courses that have no problems.

If one of my choices is not available

8. Next, click on the Submit button located on the bottom of the page.

SUBMIT

How to Register For Classes

- Once the request has been submitted, you will see the **Registration Results** page. This page shows if you were successfully enrolled in your classes. If you have any messages in **Red** on top, you have an error message and you will need to contact the appropriate number to resolve the problem. You may also want to print this page for your records. Once you have viewed everything, click the **OK** button on the bottom of the page.

Registration Results

Please print this page for your records to document the completed action for either registering, dropping or other changes to your schedule.

If you have dropped a section, please [click here](#) to complete a survey. Your input will help us better support your learning experience and objectives.

Term	Status	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Fall 2007	Registered for this section		ENGL-1301-11342 (0096804) English Composition I	South Campus	09/08/2007-12/08/2007 Lecture 1 Saturday 09:00AM - 12:10PM, SO SRTA, Room 1402	To be Announced	3.00	

OK

- After selecting the **OK** button, you will return to the main menu on WebAdvisor. To confirm your schedule of classes, select **Students** and select **My Class Schedule** under the **Academic Links** heading.

If you have a current email address on file you will receive an email confirmation.

You have now registered for classes and need to make payment or payment arrangements (if you are not receiving financial aid).